

A REGULAR MEETING OF
 THE VILLAGE OF ST. LOUIS
 HELD IN THE VILLAGE OFFICE
 APRIL 10, 2017

CALL TO ORDER:

The meeting was called to order at 4:00 P.M. by the Mayor.

ATTEND:

Councilors present: Mayor Marc Caron, Deputy Mayor Joan Boyer, Lloyd McDougall, Derek Jenny, Pauline Doucet and Administrator Robin Boyer

AGENDA:

82-17 Jenny: That the agenda be approved as presented.

CARRIED

MINUTES:

83-17 McDougall: That the minutes of the Regular Meeting of March 13th, 2017 and Special Meeting of March 22nd, 2017 be approved.

CARRIED

FINANCIAL REPORTS:

84-17 Doucet: That the financial reports for the month ending March 2017 be acknowledged.

CARRIED

ACCOUNTS PAYABLE:

85-17 Boyer: That the following accounts be approved for payment:

<u>CHECK #</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Direct	UNPS – Debit machine	Bank charges	\$ 1.60
M/C	Sask Finance – Minister of Health	Water Samples	\$ 23.00
M/C	Sask Finance – Minister of Health	Water Samples	\$ 23.00
5570	Robin Boyer	Admin Salary	\$ 1,500.00
5571	Kleen Bee	Sewer chemicals	\$ 517.48
5572	Dan Kotyk	Maintenance repairs	\$ 80.00
5573	Ryan McCloy	Maint Salary / boot allow	\$ 897.67
5574	NAPA Auto Parts	Truck Repairs	\$ 13.29
5575	North Central Mutual Aid	2017 membership	\$ 125.00
5576	Oubavo Inc.	Website Hosting Fees	\$ 49.47
5577	Queen’s Printer	Legislation updates/Ad	\$ 266.25
5578	Mike Rancourt	Install shop security cams	\$ 310.00
5579	Sandy’s Grocery	Maintenance supplies	\$ 13.25
5580	SUMA	Office Supplies	\$ 296.31
5581	The Wakaw Recorder	Assessment Roll Ad	\$ 91.73
5582	Greenland Waste	Waste Collection	\$ 2,791.61
5583	Lynx Tree Service	Take down xmas décor	\$ 97.50
On-Line	Sask Water	Contracted water	\$ 9,001.11
5584	Ryan McCloy	Travel expense	\$ 136.50
5585	UMAAS	Convention Registration	\$ 162.75
Direct	FCM – GMF	Loan Payment	\$30,872.97
Direct	UNPS – Debit Machine	Bank Charges	\$ 5.55
On-line	Sask Tel	Village telephone	\$ 287.78
M/C	Sask Research Council	Water Samples	\$ 27.56
5586	Robin Boyer	Admin Salary	\$ 1,817.17
5587	Ryan McCloy	Maintenance Salary	\$ 1,517.50
5588	MEPP	Pension Remittance	\$ 1,342.54
5589	Receiver General of Canada	Tax Remittance	\$ 2,396.20
5590	SUMA	Benefits Remittance	\$ 359.25
On-line	Sask Energy	Village Energy	\$ 2,083.07
On-line	Sask Power	Village Power	\$ 3,670.32
5591	Village of St. Louis	W&S Postage/Cert Letter	\$ 77.48
M/C	Sask Research Council	Water Samples	\$ 27.56
Direct	UNPS – Debit Machine	Bank Charges	\$ 8.00
M/C	Sask Research Council	Water Samples	\$ 27.56
5592	Glen Lewis	Contracted W & S Oper.	\$ 231.00
5593	Sask Rivers School Division	School Taxes Collected	\$ 810.28
Direct	UNPS – Debit Machine	Bank Charges	\$ 0.99
		TOTAL	\$61,960.30
		<u>CARRIED</u>	

CORRESPONDENCE:

- 86-17 Jenny: That the following correspondence, being read, be filed:
CARRIED
- Government of Saskatchewan – Notice of payment of installment of Gas Tax Funds.
Federation of Canadian Municipalities – Request of members for a voluntary \$50 payment to the organization’s legal defense fund, used to support legal costs for intervention in court cases that affect municipalities on a national scale. They also provided notice that our lagoon project loan payment under the Green Municipal Fund will be withdrawn from our account on April 14, 2017.
Sask Energy – Notice that they may be inspecting natural gas pipelines in the area between April and November of 2017.
Statistics Canada – Information on how to request a formal review of 2016 Census population counts.
Wapiti Library – Notice on the effect of budget cuts on Library pertaining to recent Provincial Budget announcement and how the municipality can support efforts to lobby the government regarding these cuts.
Sask Legion – Request for advertisement in Military Service Recognition Book.
Minister of Government Relations – Notice of Potential Education Mill Rates for 2017. They just require adoption by Provincial Government to take effect.
UMAAS – Notice of Annual Convention for Administrators in Saskatoon June 7 – 9, 2017 and Quarterly Newsletter.
Ministry of Justice – Notice that Fine Option Program eligibility will be changing in the future respecting the registering of certain fines. All traffic safety act fines and bylaws pertaining to parking and speeding will not be eligible.
Also, the ministry will be looking at transferring the administration and coordination of the Fine Option Program to a third party beginning in 2018-19.
SUMA – Information on mosquito control products.
Affinity Credit Union – Provided \$200 donation to the Community Newsletter.
Wapiti Regional Library – Notice on cuts in services created by Provincial Budget.
Redhead Equipment – Grader quote
Board of Revision – Notice of hearing for an Assessment Appeal. Hearing will take place on May 5th between appellant and SAMA at the RM of St. Louis Office.
Water Security Agency – Copies of inspection reports. Require the Village to install higher curbing around the water reservoir hatch and to install a water tight cover on the hatch.
Ministry of Justice – Notice that Queens Printer has changed names effective April 1, 2017 to Publications Saskatchewan.
Iggy Emills – Submission to Newsletter
Ministry of Environment – Information on landfill closures.
MNP – Draft 2016 Financial Statement for council approval.
Farm Credit Corp. – Notice that application period is open until April 17 for Agri-Spirit Fund.
Traffic Radar Signs – Monthly stats.
- 87-17 Jenny: That the Village provide a voluntary payment to FCM legal defense fund.
Motion withdrawn.
CARRIED
- 88-17 McDougall: That an ad not be placed in the Military Service Recognition Book.
CARRIED
- 89-17 Doucet: That the Administrator be registered for the 2017 UMAAS Convention in Saskatoon.
CARRIED
- 90-17 McDougall: That the Newsletter submission by Iggy Emills not be printed and he be notified to try a mail out flyer.
CARRIED
- 91-17 Boyer: That the 2016 Draft Financial Statement be approved as presented.
CARRIED
- 92-17 Doucet: That the Village make application under the FCC Agri-Spirit Fund for a new Firehall building.

CARRIED

REVIEW OF WATER TREATMENT PLANT READINGS:

93-17 Boyer: That Council acknowledge the March 2017 Water Treatment Plant readings as being complete and accurate after their review of said documents.

CARRIED

COMPLAINTS RESPONSE REGISTER:

94-17 Jenny: That Council acknowledge the Complaint Response Register and action taken to rectify the complaint.

CARRIED

OCCUPATIONAL HEALTH & SAFETY:

Council discussed relevant safety concerns, including work boot safety ratings.

OLD BUSINESS

VISITOR – RYAN McCLOY – MAINTENANCE FOREMAN:

Unable to attend due to tractor repair issues. Council discussed snow removal, equipment and public perception of employees.

2017 DRAFT BUDGET & 5 YEAR CAPITAL PLAN:

Administrator provided update as to progress on development of 2017 Budget and 5 year Capital Plan.

DANGEROUS ANIMAL BYLAW:

95-17 McDougall: That a further draft bylaw be prepared for the May meeting outlining further dog regulations as discussed.

CARRIED

FIRE DEPARTMENT ENTITY / NEW AGREEMENT WITH R. M.:

96-17 Boyer: That this item be tabled until a response is received from the Rural Municipality.

CARRIED

APPOINTMENT BYLAW NUMBER TWO OF 2017 – FIRST READING:

97-17 Doucet: That Bylaw Number Two of 2017 respecting the appointment of a building official be introduced and given first reading.

CARRIED

APPOINTMENT BYLAW NUMBER TWO OF 2017 – SECOND READING:

98-17 Jenny: That Bylaw Number Two of 2017 respecting the appointment of a building official be given second reading.

CARRIED

APPOINTMENT BYLAW NUMBER TWO OF 2017 – ALL THREE READINGS:

99-17 Boyer: That Bylaw Number Two of 2017 respecting the appointment of a building official be given all three readings at this meeting.

CARRIED

APPOINTMENT BYLAW NUMBER TWO OF 2017 – THIRD READING:

100-17 Doucet: That Bylaw Number Two of 2017 respecting the appointment of a building official be given third and final reading.

CARRIED

FIRE TRUCK TENDERS:

101-17 McDougall: That the highest tendered bid for the used Fire Truck be accepted and notice be given to the bidders and that the winning tender be allowed 14 from the time of purchase to remove the unit from the Fire Hall complex.

CARRIED

102-17 Doucet: That the proceeds of the used Fire Truck sale be deposited into the Fire Department equipment and training fund.

CARRIED

SHOP YARD FENCING REQUIREMENTS:

103-17 McDougall: That fencing be installed as proposed from Madsen Fence, with concessions made on south side for possible future Fire Hall building construction.

CARRIED

NEW BUSINESS

DOCUMENT DESTRUCTION:

104-17 Jenny: That 2009 documents be destroyed in accordance with regulations as per the presented list.
CARRIED

MINIMUM / BASE TAX BYLAW:

Council was presented with a draft bylaw to review prior to May meeting.

MILL RATE FACTORS BYLAW:

Council was presented with a draft bylaw to review prior to May meeting.

STREET / SIDEWALK REPAIRS:

105-17 McDougall: That all proposed budgeted funds be made available for street repairs this year and that no sidewalk replacement be completed in 2017.
CARRIED

BYLAW ENFORCEMENT SERVICES:

106-17 Boyer: That the agreement for bylaw enforcement services from EPS Management Services Inc. be accepted for 2017 as presented.
CARRIED

WATERWORKS TESTING LAB SERVICES:

107-17 Doucet: That all future water & wastewater sampling requirements be handled by the Saskatchewan Research Council laboratory in Saskatoon and that credit card payment information be supplied to the lab for these services.
CARRIED

LIONS CLUB LIQUOR PERMIT RESOLUTION:

108-17 Boyer: That the Village of St. Louis approves the issuance of a Community Event Liquor Permit to the:

St. Louis Lions Club

For:

St. Louis Rodeo Days

To take place at the St. Louis Rodeo Grounds in St. Louis Saskatchewan for the dates and hours (maximum of 12 hours):

May 27, 2017

1 PM – 1 AM

May 28, 2017

12 Noon – 12 Midnight

CARRIED

HALL REPAIRS:

109-17 McDougall: That Maintenance look at required Community Hall repairs and complete what can be done and get quotes on others.
CARRIED

APPLICATION FOR SEWER CONNECTION:

110-17 McDougall: That this item be tabled until the property owner provides further information for Council to consider.
CARRIED

MISCELLANEOUS ITEMS:

Minor discussion took place on the following items that Administrator will gather more information on:

Metis flags

Gravel on Lefevre Avenue and corner of Third Street and Dubray Avenue

Cleaning of creek area by Fire Department

Residential water service – curb valve repair issue

Stop sign at Riverside Drive and Boucher Avenue

111-17 McDougall: That a Metis flag allowed to be installed at Veteran's Monument and in Buffalo Park and all upkeep and replacement be the responsibility of the Metis Society. Installation must be done in consideration with flag protocol respecting location and heights.

CARRIED

112-17 Boyer: That Lions RV Park be opened for summer season the week of May 15, 2017.
CARRIED

ADJOURN:
113-17 Mayor Caron: That this meeting adjourn.
CARRIED

Mayor

Administrator