

A REGULAR MEETING OF
 THE VILLAGE OF ST. LOUIS
 HELD IN THE VILLAGE OFFICE
 APRIL 11, 2016

CALL TO ORDER:

The meeting was called to order at 5:00 P.M. by the Mayor.

ATTEND:

Councilors present: Mayor Les Rancourt, Lloyd McDougall, Aimee McDougall, Marc Caron and Administrator Robin Boyer

80-16 Caron: That Councilor Jenny be excused from the meeting.
CARRIED

Greg McDougall entered Council Chambers and was given the floor to provide some information to Council respecting possible concerns that they might have been given information on.

AGENDA:

81-16 L. McDougall: That the agenda be approved as presented.
CARRIED

MINUTES:

82-16 A. McDougall: That the minutes of the regular meeting of March 14th, 2016 be approved.
CARRIED

FINANCIAL REPORTS:

83-16 Caron: That the financial reports for the month ending March 2016 be acknowledged.
CARRIED

ACCOUNTS PAYABLE:

84-16 A. McDougall: That the following accounts be approved for payment:

<u>CHECK #</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Direct	UNPS Debit Machine	Bank Charges	\$ 0.72
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
On-line	Sask Water	Certified operator	\$ 991.20
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
5206	Access Tire	Maintenance Truck Tires	\$ 1,099.20
5207	AED Advantage	Defibrillator supplies	\$ 69.43
5208	Anderson Pumphouse	Distribution pump sup	\$ 297.62
5209	Robin Boyer	Admin Salary	\$ 1,500.00
5210	Canada Post	Office / W&S postage	\$ 383.25
5211	Cervus Equipment	Grader parts	\$ 133.34
5212	Golden's Fire Extinguisher	Annual service	\$ 449.10
5213	Kleen-Bee	Hall supplies	\$ 73.96
5214	Sutherland Automotive	Truck Repair parts	\$ 158.42
5215	Ryan McCloy	Maintenance Salary	\$ 800.00
5216	Prince Albert Co-Op	Maintenance Supplies	\$ 60.08
5217	P & M Tire Repair	Grader tire repair	\$ 228.50
5218	Sandy's Grocery	Office & maint supplies	\$ 31.50
On-line	Sask Water	Contract	\$ 8,357.56
5219	Greenland Waste	Waste Collection	\$ 2,701.74
5220	VOIDED		\$ 0.00
5221	Government Relations – PPSTN	FD Telecommunications	\$ 660.00
5222	Saskatchewan Crime Stoppers	2016 Donation	\$ 100.00
5223	UMAAS	Election Workshop	\$ 89.25
5224	Village of St. Louis	Uncollectible Utilities	\$ 214.13
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
5225	Robin Boyer	Admin Salary	\$ 1,734.82
5226	Ryan McCloy	Maintenance Salary	\$ 1,415.93
5227	MEPP	Pension Remittance	\$ 1,298.28
5228	Receiver General of Canada	Tax Remittance	\$ 2,342.62
5229	SUMA	Benefits Remittance	\$ 352.16
Direct	FCM – Green Municipal Fund	Loan Repayment	\$31,383.21
5230	C Bre Electric	Install new Dist. Pumps	\$ 255.31
5231	Ainsworth – National Refrigeration	Annual Ice Plant Shut	\$ 514.50
M/C	Sask Finance – Minister of Health	Water Samples	\$ 73.50
Direct	UNPS Debit Machine	Bank Charges	\$ 5.50
On-line	Sask Energy	Village energy	\$ 2,230.03
On-line	Sask Tel	Village telephone	\$ 343.36

M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
On-line	Sask Power	Village Power	\$ 3,621.42
5232	MacDowall Lions Club	Hall Chairs	\$ 200.00
5233	VOIDED		\$ 0.00
5234	Michael Richard	Contract W & S labour	\$ 60.00
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
Direct	UNPS Debit Machine	Bank Charges	\$ 8.00
5235	Glen Lewis	Cont. W & S Operator	\$ 180.00
5236	Sask Rivers School Division	School Taxes Collected	\$ 684.64
Direct	UNPS Debit Machine	Bank Charges	\$ 0.80
		TOTAL	\$65,217.08
		<u>CARRIED</u>	

CORRESPONDENCE:

85-16 Caron:

That the following correspondence, being read, be filed:

CARRIED

RM of Hoodoo – Information on setting up a meeting to discuss a Regional Fire Department for our area.

Water Security Agency – Copy of new Permit to Operate a Sewage Works. It is valid until March 31, 2021.

Anderson Pumphouse – Provided a quotes for repair parts that we would like to keep on hand for emergency repairs at water distribution plant.

Boughen Nurseries Ltd. – Services / products brochure

J. F. O H & S Assist – Brochure on training that they can provide with Powered Mobile Equipment including Zambonis and grass mowers.

They are having training for Parks and Recreation staff in Melfort April 25 and May 9.

Sask Water – Update on new 20 year agreement and information on leak detection services.

Crime Stoppers – Request for donation. Last year we gave \$100.

Skyview Enterprises – Have aerial photos (43) of the Village available on disk for \$859. They were taken in September of 2015.

Xylem – Quote for annual maintenance on sewage pumping stations (\$2643).

Kal Tire / Access Tire – Quotes for new maintenance truck tires. They are required and have been budgeted for in the 2016 budget. Due to a safety issue with old tires, we have purchased from Access and require a final approval from Council.

UMAAS – Quarterly newsletter and application for upcoming Administrator convention in June in Saskatoon. Require approval from Council for Administrator to register.

UMAAS – They will be hosting an election Workshop in Prince Albert on May 25 and require approval of Council for Administrator to attend.

RCMP – Copy of Annual Performance Plan for 2016-2017. Require Council endorsement.

Multi Material Stewardship Western – Copy of signed agreement with them for rebates under the multi material recycling program.

SGI – Notification that the Village qualifies for a 10% discount on our basic vehicle insurance rates.

SPRA – Request for nominations for individuals to serve as board members.

SUMA – Notice of a free Village sector meeting in Regina May 10 & 11 for elected officials and administrators. Might be a good idea to send some members. Would need to pay travel and accommodations.

Ministry of Government Relations – Notice that our Infrastructure Investment Plans to utilize New Deal Gas Tax Funds for street repairs for 2015 & 2016 have been approved. Confirmation of our first payment for 2016.

Meyers Norris Penny – 2015 Draft Financial Statements for approval.

Traffic Radar Signs – Monthly stats.

86-16 A. McDougall:

That the Village attend an informational meeting with RM & RM of Hoodoo respecting a Regional Fire Department.

CARRIED

87-16 L. McDougall:

That the water plant supply parts list be tabled until the next meeting.

CARRIED

88-16 Caron:

That the Village make a \$100 donation to the Crime Stoppers Program.

CARRIED

- 89-16 L. McDougall: That the Village contract with Xylem for annual maintenance on the sewage pumping stations.
CARRIED
- 90-16 Caron: That the Village purchase new tires for the Maintenance truck as per the quote from Access Tire.
CARRIED
- 91-16 A. McDougall: That the Administrator be registered for the UMAAS convention in Saskatoon in June and that all expenses be covered as required.
CARRIED
- 92-16 A. McDougall: That the Administrator be registered to attend an Election Workshop in Prince Albert on May 25.
CARRIED
- 93-16 A. McDougall: That the 2015 Draft Financial Statements as provided by Meyers Norris Penny be approved.
CARRIED

REVIEW OF WATER TREATMENT PLANT READINGS:

- 94-16 L. McDougall: That Council acknowledge the March 2016 Water Treatment Plant readings as being complete and accurate after their review of said documents.
CARRIED

COMPLAINTS RESPONSE REGISTER:

No formal written complaints lodged at this time.

OCCUPATIONAL HEALTH & SAFETY:

Discussion held on any relevant safety issues or concerns, including the marking of exposed water valves with fluorescent paint.

OLD BUSINESS

REGIONAL ECONOMIC DEVELOPMENT COMMITTEE:

Council given update from Administrator.

2016 DRAFT OPERATING BUDGET & 5 YEAR CAPITAL PLAN:

Council discussed and will continue review in preparation of final passing and setting of mill rate at May meeting of Council.

WATER RATE AMENDMENT BYLAW:

- 95-16 Caron: That Bylaw Number FIVE of 2016 respecting an amendment to water & sewer rates for the next 10 years, be introduced and given first reading and an application for approval be made with the Saskatchewan Municipal Board.
CARRIED

SEVO – EMERGENCY VEHICLE OPERATOR PROGRAM:

- 96-16 A. McDougall: That this item remain tabled until the next meeting of Council and a copy be forwarded to the Fire Chief for his review.
CARRIED
- 97-16 Caron: That the Meeting Agenda skip item #14 at this time, until visitor arrives in chambers.
CARRIED

NEW BUSINESS

EMERGENCY PREPAREDNESS WEEK:

- 98-16 L. McDougall: That the Mayor proclaim the week of May 1 to 7, 2016, to be EMERGENCY PREPAREDNESS WEEK IN the Village of St. Louis and encourage all citizens to participate in educational activities on emergency preparedness.
CARRIED

DOCUMENT DESTRUCTION:

- 99-16 A. McDougall: That the Document Destruction list be approved as presented and that the documents be destroyed as per regulations.
CARRIED

STREET REPAIR:

100-16 Caron: That the street repair list as presented be approved for completion in 2016 as part of the 2016 operating and capital budget.
CARRIED

LIONS RODEO – WATER & GRASS CUTTING:

101-16 A. McDougall: That the Village provide any prior grass cutting and track preparation, as needed, for the Rodeo grounds for the Lions Club Rodeo Days in May and that water be supplied from municipal hydrants at a cost recovery rate.
CARRIED

UNCOLLECTIBLE UTILITY ACCOUNTS:

102-16 L. McDougall: That the uncollectible utility accounts, as presented, be approved for write off and be sent to collections for processing.
CARRIED

MAINTENANCE DAYS OFF:

103-16 A. McDougall: That Ryan McCloy be approved to use his banked hours for the dates of April 22, 25 & 26.
CARRIED

DOG BARKING COMPLAINT LOG POLICY:

104-16 A. McDougall: That a Dog Barking Complaint log policy be drafted for review at the next meeting of Council.
CARRIED

105-16 Caron: That the Meeting Agenda move back to item #14 at this time.
CARRIED

VISITOR – DARRIN DIGNESS – ADVERTISING CAMPAIGN:

Presented radio advertising proposal to Council and further information will be gathered with local businesses, to determine interest and plans moving forward.

106-16 Caron: That Mayor Rancourt be excused from the remainder of this meeting and that Deputy Mayor Aimee McDougall chair the remainder of the meeting.
CARRIED

VISITOR – STEVEN KORECKI – COMMUNITY GARDEN:

Met with Council to discuss preliminary plans for a Community Garden. He will keep Council informed as he gathers further information.

107-16 Caron: That the Meeting Agenda skip item #23 at this time, until visitor arrives in chambers.
CARRIED

MISCELLANEOUS ITEMS:

Minor discussion took place on the following items that Administrator will gather more information on:

Fire Department clean-up of creek area tree debris
Opening of RV Park
Street sweeper repairs
Community Sign
Security system for Hall, Skating Rink, Shop, Water plant
Lions club – Hall canopy, chairs
Community Hall entrance step

108-16 Caron: That the Lions Park and RV Park be opened for summer during the week of May 15.
CARRIED

109-16 Caron: That the Village purchase 100 used Hall chairs from the MacDowall Lions club for \$4 per chair.
CARRIED

VISITOR – ROB FERLAND – EPS BYLAW ENFORCEMENT:

110-16 L. McDougall: That the Village contract with EPS Management again for bylaw enforcement services from May through September, 2016.
CARRIED

ADJOURN:

111-16 Deputy Mayor McDougall: That this meeting adjourn.

CARRIED

Mayor

Administrator