

A REGULAR MEETING OF
 THE VILLAGE OF ST. LOUIS
 HELD IN THE VILLAGE OFFICE
 APRIL 13, 2015

CALL TO ORDER:

The meeting was called to order at 5:00 P.M. by the Mayor.

ATTEND:

Councilors present: Mayor Les Rancourt, Derek Jenny, Marc Caron,
 Lloyd McDougall and Administrator Robin Boyer

83-15 Caron: That Deputy Mayor Aimee McDougall be excused from this meeting.
CARRIED

AGENDA:

84-15 Jenny: That the agenda be approved as presented.
CARRIED

MINUTES:

85-15 L. McDougall: That the minutes of the regular meeting of March 9, 2015 and special
 meetings of March 24, 2015 and April 1, 2015 be approved.
CARRIED

FINANCIAL REPORTS:

86-15 Jenny: That the financial reports for the month ending March 2015 be
 acknowledged.
CARRIED

ACCOUNTS PAYABLE:

87-15 L. McDougall: That the following accounts be approved for payment:

<u>CHECK #</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Direct	UNPS– Debit Machine	Bank Charges	\$ 0.84
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
4863	Robin Boyer	H R Special Meetings	\$ 180.00
4864	Saskatchewan Newspaper Group	H R Advertising	\$ 350.61
On-line	Sask Water	Contract Water	\$ 8,901.81
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
4865	Acklands Grainger	Fire Depratment Equip	\$ 1,907.66
4866	Robin Boyer	Admin Salary	\$ 1,500.00
4867	Canada Post	Water Sample Postage	\$ 126.00
4868	Cleartech Industries	Water Sample Chemicals	\$ 119.24
4869	Golden’s Fire Extinguisher	Service	\$ 343.19
4870	Government Relations	FD Telecommunications	\$ 660.00
4871	Greenland Waste	Waste Collection	\$ 2,793.50
4872	Home Building Centre	Hall Repair/Maint Tools	\$ 112.18
4873	Kleen Bee	Hall Supplies / Chemical	\$ 582.22
4874	Edward Lussier	Minatenance Salary	\$ 800.00
4875	Ryan McCloy	Minatenance Salary	\$ 400.00
4876	Meyers Norris Penny	Audit Installment	\$ 3,365.30
4877	Ainsworth Inc.	Ice Plant Inspection	\$ 462.00
4878	Prince Albert Co-Op	Maintenance Fuel	\$ 1,504.31
4879	Queen’s Printer	Tax Assessment Ad	\$ 30.00
4880	RM of St. Louis	Fire Dep’t Equip	\$ 68.75
4881	SPRA	2015 Membership	\$ 50.00
4882	SUMA	Internet Ad – Maint	\$ 157.50
4883	Trumier Electric	Hall Repairs	\$ 196.75
4884	Wholesale Fire & Rescue	Fire Dep’t Equip	\$ 402.98
4885	Gord Wilkinson	Road Gravel	\$ 726.00
On-Line	Sask Tel Mobility	Maintenance Cell Phone	\$ 62.78
4886	Sandy’s Grocery	Office supplies & maint	\$ 28.75
4887	Workers’ Compensation Board	Premium installment	\$ 32.52
Direct	FCM – GMF	Lagoon Financing	\$ 31,867.11
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
M/C	Sask Finance – Minister of Health	Water Samples	\$ 73.50
Direct	UNPS– Debit Machine	Bank Charges	\$ 5.50
On-Line	Sask Tel	Village Telephone	\$ 408.55
On-Line	Sask Energy	Village Energy	\$ 1,860.14
4888	Robin Boyer	Admin Salary	\$ 1,620.17
4889	Edward Lussier	Maintenance Salary	\$ 1,862.68
4890	Ryan McCloy	Maintenance Salary	\$ 1,315.14
4891	MEPP	Pension Remittance	\$ 1,772.28
4892	Receiver General of Canada	Tax Remittance	\$ 3,106.80

4893	SUMA	Benefits Remittance	\$ 343.15
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
On-Line	Sask Power	Village Power	\$ 4,078.63
4894	Michael Richard	Contracted Maint Serv	\$ 920.00
4895	Village of St. Louis	Maint / W & S Repair	\$ 65.36
4896	Kylie Domino	Water meter dep refund	\$ 76.54
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
Direct	UNPS– Debit Machine	Bank Charges	\$ 5.00
4897	Glen Lewis	Contracted W & S Oper	\$ 189.00
4898	Sask Rivers School Division	School Taxes Collected	\$ 573.43
		TOTAL	\$ 76,112.87
		<u>CARRIED</u>	

CORRESPONDENCE:

88-15 Jenny: That the following correspondence, being read, be filed:
CARRIED

RCMP – Copy of final Performance Plan Report for 2014/15
Saskatchewan Crime Stoppers – Request for funding support. The Village provided \$100 donation last year.
Sprung Structures– Brochure on buildings. May be suitable for Shop or Firehall.
Community Initiatives Fund– Information outlining program.
SGI– Notice that we qualify for a 10% premium reduction on all vehicles that we license.
Operator Certification Board – Notice that Edward has been re-certified through May 2017.
Government of Canada/Saskatchewan – Notice of transfer of our first installment of the Gas Tax Funds Grant of \$12,751.60.
RMIS – Product services information sheet.
Sask Tel – Notice of new contact number for business support.
Minister of Government Relations – Notice of 2015 School Mill Rates. They will remain the same as 2014.
UMAAS – Newsletter and convention information.
SUMA – Notice of 2015 Mayor’s Summer School in Regina from August 16-18, 2015.
PDAP – Update on payments and expenses.
SUMAssure – Information brochure.
Anderson Pump House – Notice of upcoming calibration day. They will calibrate water testing equipment for \$385. We must register to bring ours in.
Colya Fire Services – Notice of a Fire Truck available for sale.
New North – Water training opportunities.
Government of Sask. – Notice of Emergency Preparedness Week May 3 to 9, 2015.
Meyers Norris Penny – Draft financial statements require approval from Council.
Sask Housing – Updated directory and Board member Nomination Forms

89-15 L. McDougall: That a \$100 donation be given to Crime Stoppers for 2015.
CARRIED

90-15 Caron: That the Administrator be registered for the UMAAS Convention in June and that all relevant expenses be paid as required.
CARRIED

91-15 Jenny: That the draft financial statements be approved as presented.
CARRIED

REVIEW OF WATER TREATMENT PLANT READINGS:

92-15 Caron: That Council acknowledges the March 2015 Water Treatment Plant readings as being complete and accurate after their review of said documents.
CARRIED

COMPLAINTS RESPONSE REGISTER:

No formal written complaints were filed with the Village Office this past month.

OCCUPATIONAL HEALTH & SAFETY:

Discussion held on any relevant safety issues or concerns including Maintenance safety vest for new hire.

OLD BUSINESS

EMERGENCY RESPONSE COMMITTEE:

93-15 L. McDougall: That a meeting be set up with the RM of St. Louis and Larry Zdvorny of Emergency Planning for a time before May 10, 2015, if possible.
CARRIED

HIGH WATER ALARM SYSTEM AT WATER PLANT RESERVOIR:

94-15 Jenny: That the Administrator consult with Sask Water to see if this is a necessary piece of equipment.
CARRIED

2015 DRAFT BUDGET REVIEW:

95-15 Caron: That this item be tabled to the next Regular Meeting of Council for approval.
CARRIED

2015 DRAFT 5 YEAR CAPITAL PLAN:

96-15 Jenny: That this item be tabled to the next Regular Meeting of Council for approval.
CARRIED

MINMUM TAX ON VACANT LOTS:

Discussion occurred on options with respect to this topic. No changes will be made for this tax year.

NEW BUSINESS

DOCUMENT DESTRUCTION:

97-15 L. McDougall: That the Document Destruction list be approved as presented and that the documents be destroyed as per regulations.
CARRIED

BYLAW ENFORCEMENT CONTRACT SERVICES:

97-15 L. McDougall: That the Document Destruction list be approved as presented and that the documents be destroyed as per regulations.
CARRIED

SPRING CLEAN UP DAY:

98-15 L. McDougall: That the Village provide May 16 as free landfill day and that the Administrator contact the RM to set up and then it be advertised in the next edition of the Community Newsletter.
CARRIED

99-15 Jenny: That resolution 98-15 be rescinded and that the Village provide May 23 as free landfill day and that the Administrator contact the RM to set up and then it be advertised in the next edition of the Community Newsletter.
CARRIED

FIRE DEPARTMENT CONTROLLED BURN:

Discussion occurred on the state of the Lions Park with respect to debris around walking bridge and dry areas of grass. Fire Department will consider a controlled burn once debris is cleared.

STREET REPAIR:

Council provided information regarding proposed street repair program for 2015 Budget.

INTERIM CERTIFIED OPERATOR:

100-15 Caron: That the Village contract with Glen Lewis to provide interim operator service, provided he provides proof of certification and approval from Water Security Agency. If this documentation cannot be confirmed than Sask Water proposal be accepted.
CARRIED

MAINTENANCE TRAINING:

101-15 L. McDougall: That Michael Richard provide additional training hours, on a contract basis at a rate of \$20 per hour, with new Maintenance Foreman as required and determined by Administration.
CARRIED

GRAVEL ON FIRST STREET BOULEVARD:

102-15 Caron: That the property owner be informed that the Village will not be completing any work to the area in question and that he is approved to do any work to the boulevard adjacent to his property at his expense, provided that it doesn't pose an adverse reaction at some other location. That other areas of concern be reviewed by Michael Richard and Maintenance.
CARRIED

BUILDING BYLAW:

103-15 Jenny: That Council review the draft bylaw and that this item be further reviewed at the next regular meeting of Council.
CARRIED

MISCELLANEOUS ITEMS:

Minor discussion took place on the following items:

Hall chairs
Dog Bylaw Violations
Speed limit concerns on Riverside Drive
Meeting with Ministry of Highways (barricades)
Fire Department controlled burns
RM tractors for sale
Grass cutting on vacant lots

104-15 Caron: That the Maintenance Foreman attend the Kleen Bee Janitorial Trade Show in Prince albert April 29, 2015.
CARRIED

105-15 Jenny: That the Administrator be allowed vacation days the last week of April and second week of May as required.
CARRIED

106-15 Caron: That the Maintenance Foreman Employment Agreement be approved as presented and be entered into with Ryan McCloy.
CARRIED

ADJOURN:

107-15 Mayor Rancourt: That this meeting adjourn.
CARRIED

Mayor

Administrator