

A REGULAR MEETING OF  
 THE VILLAGE OF ST. LOUIS  
 HELD IN THE VILLAGE OFFICE  
 APRIL 8, 2019

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CALL TO ORDER:

The meeting was called to order at 4:00 P.M. by the Mayor.

ATTEND:

Councilors present: Mayor Marc Caron, Deputy Mayor Joan Boyer, Derek Jenny, Lloyd McDougall, Pauline Doucet and Administrator Robin Boyer

AGENDA:

73-19 Jenny: That the agenda be approved as presented.

CARRIED

MINUTES:

74-19 McDougall: That the minutes of the regular meeting of March 12<sup>th</sup>, 2019 and special meeting of March 19, 2019 be approved.

CARRIED

FINANCIAL REPORTS:

75-19 Doucet: That the financial reports for the month ending March 2019 be acknowledged.

CARRIED

ACCOUNTS PAYABLE:

76-19 McDougall: That the following accounts be approved for payment:

<u>CHECK #</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
6187	Canada Post	Office / Water postage	\$ 358.55
6188	Dmyterko Enterprises	Water/sewer repair	\$ 5,144.85
6189	E T Flooring & Design	Hall kitchen floor	\$ 2,980.87
6190	Kleen Bee	Hall kitchen floor	\$ 99.02
6191	Dan Kotyk	Sewer line (Roto-rooter)	\$ 244.20
6192	Sandy Lussier	Water repairs/parts	\$ 515.78
6193	Mann Northway	Truck repairs	\$ 249.75
6194	MNP LLP	Audit services	\$ 5,638.12
6195	Nor-Pine Construction	Hall kitchen floor	\$ 666.00
6196	OuBavo Inc.	Website hosting	\$ 199.67
6197	Queen's Printer	Legislation binder update	\$ 189.00
6198	Roto-Rooter	Sewer repairs	\$ 1,584.53
6199	Nicole Sawchuk	Legal services	\$ 491.17
6200	Sask Research Council	Water Samples	\$ 27.56
6201	SUMA	Office supplies	\$ 148.60
6202	Wakaw Recorder	Assessment Roll Ad	\$ 176.40
Direct Dep.	Robin Boyer	Admin Salary	\$ 1,500.00
Direct Dep.	Ryan McCloy	Maintenance Salary	\$ 1,000.00
6203	North Central Mutual Aid Assoc.	Membership	\$ 125.00
Direct	Federation of Canadian Mun.	GMF Loan Payment	\$29,884.71
On-line	Sask Tel	Village telephone	\$ 303.36
6204	Greenland Waste	Waste collection service	\$ 3,071.39
6205	Village of St. Louis	Maint. Supplies – Cash	\$ 111.85
On-line	Sask Energy	Village energy	\$ 1,449.04
Direct	UNPS Debit machine	Service charges	\$ 5.55
6206	MEPP	Pension Remittance	\$ 1,547.32
6207	Receiver General of Canada	Tax Remittance	\$ 2,518.95
6208	SUMA	Benefits Remittance	\$ 390.73
Direct Dep.	Robin Boyer	Admin. Salary	\$ 1,950.50
Direct Dep.	Ryan McCloy	Maintenance Salary	\$ 1,390.86
On-line	Sask Water	Water Contract	\$ 9,879.51
6209	Cherlock & Safe	Hall door lock	\$ 1,793.76
6210	Glen Lewis	Contracted W & S Oper	\$ 189.00
6211	Michael Richard	Water & Sewer labour	\$ 280.00
6212	Roto- Rooter	Sewer line – Service Stat	\$ 999.00
On-line	Sask Power	Village Power	\$ 2,755.74
On-line	Sask Power	Ice Plant Power	\$ 1,502.74
Direct	UNPS Debit machine	Service charges	\$ 8.00
Direct	Sask Minister of Finance EPT	School Taxes Collected	\$ 1,283.90
Direct	UNPS Debit machine	Service charges	\$ 1.40
		<b>TOTAL</b>	<b>\$82,656.38</b>
		<u>CARRIED</u>	

CORRESPONDENCE:

77-19 Boyer:

That the following correspondence, being read, be filed:

CARRIED

GAS Tax Fund – Notice that 2018-19 Installment 2 has been processed and paid to the Village in the amount of \$ 14,053.70.

ATAP Infrastructure – Information on Confined Space Entry Training in Saskatoon on April 16, 2019. Ryan could attend and it will fulfill the requirements to re-certify for water & sewer.

Sask Rivers School Division – Are interested in what our organization has to say in regards to what education should look like in the future by collectively completing a survey at a Council meeting. Deadline to complete survey is Wednesday April 24, 2019.

P A Pro Chuckwagon & Chariot Association – Requesting use of rodeo grounds for event on July 29 – August 1, 2019.

Ministry of Government Relations – Notification that 2019 Education Mill Rates will remain the same as in 2018.

UMAAS – Copy of quarterly newsletter and information on upcoming convention in Saskatoon in June.

RMAAS – Notice and information respecting upcoming training workshops.

RCMP Wakaw – Information on Town Hall meeting to be held in Domremy on June 12, 2019 at 6:30 PM.

Anderson Pump House – Notice of upcoming equipment calibration days on April 10 & 11 in Prince Albert. They can calibrate our turbidimeter for \$270.

Cherlock & Safe – Quote to replace door keyset and cylinder, panic hardware with extended strike and vertical rod exit device on entrance door at Hall.

Federation of Canadian Municipalities – Notice that our GMF loan payment will be withdrawn on April 14, 2019 in the amount of \$29,884.71.

Dennis Crivea – Provided some ideas to help curb wash out area on Lefevre Avenue. Administrator will consult with paver

Affinity Credit Union – Information on corporate credit card options.

MEPP – Updated information on new PLANet web service for pension remittances.

Nicole Sawchuk Law – Monthly report.

Traffic Radar Signs – Monthly stats.

78-19 Jenny:

That Ryan McCloy be registered to attend Confined Space Entry training on the next available date with ATAP Infrastructure.

CARRIED

79-19 Boyer:

That Mayor Caron be forwarded the SRSD on-line survey and that he complete it prior to the April 24 deadline on behalf of the Village of St. Louis.

CARRIED

80-19 Doucet:

That the Prince Albert Pro Chuckwagon & Chariot Association be allowed to rent the sportsground area for July 29, 30, 31 & August 1, 2019 at the proposed fee and under the conditions outlined by Council.

CARRIED

81-19 Jenny:

That Cherlock & Safe be contracted to repair and replace door locking components at the Community Hall as per the presented quote.

CARRIED

REVIEW OF WATER TREATMENT PLANT READINGS:

82-19 Boyer:

That Council acknowledge the March 2019 Water Treatment Plant readings as being complete and accurate after their review of said documents.

CARRIED

COMPLAINTS RESPONSE REGISTER:

No formal complaints received this month.

OCCUPATIONAL HEALTH & SAFETY:

No relevant safety issues or concerns.

**OLD BUSINESS**

SUMMONS RE: CLAIM AGAINST VILLAGE:

83-19 McDougall: That the Statement of Defense as presented from municipal attorney be accepted and that the Village be represented at the May hearing by said attorney.  
CARRIED

OWNERSHIP OF UTILITY ACCOUNTS:

84-19 McDougall: That this item be tabled until the May meeting of Council and the Administrator send out information to landlords on proposed changes to utility account ownership.  
CARRIED

**NEW BUSINESS**

DOCUMENTS DESTRUCTION:

85-19 Doucet: That 2011 documents be destroyed in accordance with regulations as per the presented list.  
CARRIED

2019 BUDGET:

86-19 Jenny: That the 2019 Operating Budget be accepted as presented and that the 2019 Mill rate be established at 6.00 mills, the same rate as in 2018.  
CARRIED

2019 - 5 YEAR CAPITAL PLAN:

87-19 Jenny: That the 2019 - 5 Year Capital Plan be accepted as presented.  
CARRIED

2019 MILL RATE FACTORS:

Council reviewed existing mill rate factors determining that they are still adequate.

BYLAW NUMBER ONE OF 2019 – FIRST READING:

88-19 Boyer: That Bylaw Number One of 2019 respecting base tax be introduced and given first reading.  
CARRIED

BYLAW NUMBER ONE OF 2019 – SECOND READING:

89-19 Doucet: That Bylaw Number One of 2019 respecting base tax be given second reading.  
CARRIED

BYLAW NUMBER ONE OF 2019 – ALL THREE READINGS:

90-19 McDougall: That Bylaw Number One of 2019 respecting base tax be given all three readings at this meeting.  
CARRIED UNANIMOUSLY

BYLAW NUMBER ONE OF 2019 – THIRD READING:

91-19 Jenny: That Bylaw Number One of 2019 respecting base tax be given third and final reading.  
CARRIED

STREET / SIDEWALK REPAIRS:

Council to review proposed repair and replacement list once ground dries up further.

BYLAW ENFORCEMENT SERVICES:

92-19 McDougall: That Chris from B & B Enforcement Services be invited to the May Meeting to discuss services.  
CARRIED

FINAL 2018 FINANCIAL STATEMENTS:

93-19 Boyer: That the 2018 Final Financial Statements be approved as presented.  
CARRIED

FINANCIAL REPORT SUMMARY:

94-19 Doucet: That the Financial Report Summary be posted in the Newsletter and on-line.  
CARRIED

REVIEW OF MAINTENANCE EQUIPMENT:

Council reviewed information on the status of all Maintenance equipment.

REGISTER TAX LIENS:

95-19 Doucet: That all tax accounts as presented have tax liens registered on April 24, 2019.

CARRIED

CHANGE CURLING RINK BOARD COUNCIL MEMBER:

96-19 Boyer: That Derek Jenny be appointed as Curling Rink Board member, replacing Marc Caron.

CARRIED

97-19 Jenny: That Marc Caron be appointed as Skating Rink Board member, replacing Derek Jenny.

CARRIED

MISCELLANEOUS ITEMS:

Minor discussion took place on the following items that Administrator will gather more information on:

Spotlight on street light down to Buffalo Park.

Recreation Board storage / meeting space.

Council confidentiality.

Pitch-in Week.

Maintenance days off.

98-19 McDougall: That Ryan McCloy be allowed the requested days off in April for banked time accumulated and that Michael Richard be contracted with to perform daily water tests and other duties as required during those days.

CARRIED

ADJOURN:

99-19 Mayor Caron: That this meeting adjourn.

CARRIED

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Mayor

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Administrator