

A REGULAR MEETING OF
 THE VILLAGE OF ST. LOUIS
 HELD IN THE VILLAGE OFFICE
 APRIL 9, 2018

CALL TO ORDER:

The meeting was called to order at 4:00 P.M. by the Mayor.

ATTEND:

Councilors present: Mayor Marc Caron, Deputy Mayor Joan Boyer,
 Lloyd McDougall, Derek Jenny, Pauline Doucet and Administrator
 Robin Boyer

AGENDA:

71-18 Jenny: That the agenda be approved as presented.

CARRIED

MINUTES:

72-18 McDougall: That the minutes of the regular meeting of March 12th, 2018 be approved.

CARRIED

FINANCIAL REPORTS:

73-18 Doucet: That the financial reports for the month ending March 2018 be acknowledged.

CARRIED

ACCOUNTS PAYABLE:

74-18 Boyer: That the following accounts be approved for payment:

| <u>CHECK #</u> | <u>PAYEE</u> | <u>DESCRIPTION</u> | <u>AMOUNT</u> |
|----------------|--------------------------------|---------------------------|--------------------|
| Direct | UNPS – Debit Machine | Service charges | \$ 1.66 |
| Direct Deposit | Robin Boyer | Payroll Advance | \$ 1,531.50 |
| Direct Deposit | Ryan McCloy | Payroll Advance | \$ 800.00 |
| 5895 | Anderson Pumphouse | Maint / W&S Repairs | \$ 131.19 |
| 5896 | Canada Post | Office / W&S Postage | \$ 399.00 |
| 5897 | Home Building Centre | W & S Repairs | \$ 102.64 |
| 5898 | MNP LLP | Audit Services | \$ 5,521.88 |
| 5899 | Ainsworth Inc. | Ice Plant | \$ 64.39 |
| 5900 | North Star Trophies | Lions Club Plaque | \$ 84.70 |
| 5901 | Oubavo | Website hosting | \$ 49.92 |
| 5902 | Lake Country Co-Op | Maintenance Repair | \$ 55.49 |
| 5903 | Queen's Printer | Urban legislation binder | \$ 252.00 |
| 5904 | Roto-Rooter | Frozen manhole service | \$ 513.37 |
| 5905 | Greenland Waste | Waste Collection service | \$ 2,791.61 |
| 5906 | Ainsworth Inc. | Ice Plant repairs | \$ 2,870.75 |
| M/C | Sask Research Council | Water Samples | \$ 27.56 |
| On-line | SaskWater | Contracted water supply | \$ 9,833.67 |
| M/C | Sask Research Council | Water Samples | \$ 27.56 |
| M/C | Sask Research Council | Water Samples | \$ 27.56 |
| On-line | Sask Tel | Telephone services | \$ 296.43 |
| Direct | FCM – Green Municipal Fund | Lagoon Loan Payment | \$30,380.31 |
| 5907 | C & D Septic | Sewer line cont. services | \$ 1,653.75 |
| 5908 | Evans Excavating | Sewer line repair | \$ 3,374.08 |
| 5909 | NAPA Auto Parts | Maintenance repairs | \$ 25.24 |
| 5910 | Roto-Rooter | Frozen manhole service | \$ 1,123.87 |
| 5911 | UMAAS | 2018 Conv. Registration | \$ 173.25 |
| Direct | UNPS – Debit Machine | Service charges | \$ 5.55 |
| M/C | Sask Research Council | Water Samples | \$ 309.49 |
| M/C | Sask Research Council | Water Samples | \$ 27.56 |
| On-line | Sask Energy | Village Energy | \$ 1,952.66 |
| 5912 | MEPP | Pension Remittance | \$ 1,342.54 |
| 5913 | Receiver General of Canada | Tax Remittance | \$ 2,384.93 |
| 5914 | SUMA | Benefits Remittance | \$ 375.84 |
| Direct | Robin Boyer | Admin Payroll | \$ 1,839.89 |
| Direct | Ryan McCloy | Maintenance Payroll | \$ 1,517.75 |
| On-line | Sask Power | Village Power | \$ 4,306.35 |
| 5915 | Glen Lewis | Contracted W & S Oper. | \$ 210.00 |
| Direct | UNPS – Debit Machine | Service charges | \$ 8.00 |
| Direct | Sask Minister of Finance – EPT | School Taxes Collected | \$ 1,885.93 |
| | | TOTAL | \$78,252.31 |
| | | <u>CARRIED</u> | |

CORRESPONDENCE:

75-18 Boyer: That the following correspondence, being read, be filed:
CARRIED

ACME Environmental – Advertising flyer.
Saskatchewan Housing Corporation – Local directory.
Peak Energy – Information on gas supply services.
UMAAS – 2018 convention registration package.
Gas Tax Fund – Confirmation that our Infrastructure Investment Plan for 2018 street and sidewalk has been approved. Notice that our first payment installment has been direct deposited.
Federation of Canadian Municipalities – Notice that our loan payment will be withdrawn on April 14, 2018 for \$30,380.31.
MNP – Final Audit Report and Financial Statements for 2017.
In Motion – Information on programs available to help foster physical activity in communities.
Traffic Radar Signs – Monthly stats.

76-18 Jenny: That the Administrator be registered to attend the upcoming UMAAS Convention in Saskatoon in June and all subsequent registration and travel expenses be paid.
CARRIED

77-18 Doucet: That the final Financial Statements for 2017 as prepared by MNP LLP be acknowledged and accepted as presented.
CARRIED

REVIEW OF WATER TREATMENT PLANT READINGS:

78-18 Jenny: That Council acknowledge the March 2018 Water Treatment Plant readings as being complete and accurate after their review of said documents.
CARRIED

COMPLAINTS RESPONSE REGISTER:

No formal complaints logged for this month.

OCCUPATIONAL HEALTH & SAFETY:

No relevant safety issues or concerns. Discussion on ice and snow outside Community Hall entrance.

OLD BUSINESS

OLD SHOP BUILDING – ENERGY & POWER SERVICES:

Administrator provided Council with an update to the status of asbestos testing on the old shop building.

79-18 Doucet: That the energy service be shut off to the building and that any further equipment or items be cleaned from the lot as soon as possible.
CARRIED

80-18 McDougall: That the building be offered for public tender, in local publications as necessary, with the removal of the old building and clean-up of the lot as a strict condition of the sale.
CARRIED

EMERGENCY RESPONSE PLAN / PLANNING COMMITTEE:

Council advised that the Planning Committee would hold a meeting sometime in April to begin process.

BUSINESS LICENSING & REGULATION BYLAW:

81-18 McDougall: That this item be tabled until future discussion may be warranted at a future regular meeting of Council.
CARRIED

2018 DRAFT BUDGET & 5 YEAR CAPITAL PLAN:

Council was provided with an updated Draft copy of Budget for 2018 and 5 year Capital Plan for final review prior to May Meeting of Council.

BYLAW NUMBER ONE OF 2018 – BASE TAX:

Council was provided with a copy of Bylaw Number One of 2018, respecting Base Tax, for final review prior to May Meeting of Council.

NEW BUSINESS

82-18 Jenny: That the Agenda move past item # 15 until the visitors arrive.
CARRIED

DOCUMENTS DESTRUCTION:

83-18 Boyer: That 2010 documents be destroyed in accordance with regulations as per the presented list.
CARRIED

BYLAW ENFORCEMENT SERVICES:

84-18 Jenny: That the Village contract with EPS Management Services to provide bylaw enforcement services for 3 hours of service every 2nd week for the months of May through September 2018.
CARRIED

TAX LIEN REGISTRATIONS:

85-18 Boyer: That tax liens be registered against the tax arrears property list as presented and that the property owners be notified of such.
CARRIED

86-18 Jenny: That the Agenda move back to item # 15 at this time.
CARRIED

VISITOR – 132 RIVERSIDE DRIVE PROPERTY:

Owner of property at 132 Riverside Drive attended to discuss property use with Council.

87-18 Boyer: That the Administrator bring forward a report to Council on options available for property to be considered for residential use.
CARRIED

ASSET MANAGEMENT POLICY, STRATEGY & PLAN:

88-18 Doucet: That the Asset Management policy be adopted as presented.
CARRIED

89-18 McDougall: That the Village contract with Catterall & Wright to provide Asset Management services as per their presented proposal contingent on funding through the Federation of Canadian Municipalities be approved for the project through the engineers.
CARRIED

FROZEN WATER & SEWER LINES – BYLAW / POLICY:

Council reviewed bylaw and policy documents respecting water and sewer maintenance, blockage and freeze issues. Administrator will provide recommendations of any required changes at a future meeting of Council.

GRADER REPAIR:

90-18 Jenny: That Roger Topping be contacted again for a quote to look at the grader for repair over the summer months again.
CARRIED

MISCELLANEOUS ITEMS:

Minor discussion took place on the following items that Administrator will gather more information on:

Camping at rinks, rodeo grounds for July 1, 2018 Ball Tournament
On-call employees, after hours & weekends.
Road repairs on Boucher Avenue
SUMA membership cards
Dogs at large
Rink usage for showers July 4 – 13 for camp group

91-18 McDougall: That camping be allowed behind rinks for slo-pitch tournament on June 30 and July 1, 2018 provided the planning committee is aware of noise bylaw and fire regulations.
CARRIED

92-18 McDougall: That an ad be placed in the Newsletter looking for someone very casual to cover for Maintenance during vacation, sick time, etc.
CARRIED

ADJOURN:

93-18 Mayor Caron: That this meeting adjourn.

CARRIED

Mayor

Administrator