

A REGULAR MEETING OF  
 THE VILLAGE OF ST. LOUIS  
 HELD IN THE VILLAGE OFFICE  
 AUGUST 8, 2016

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CALL TO ORDER:

The meeting was called to order at 5:00 P.M. by the Mayor.

ATTEND:

Councilors present: Mayor Les Rancourt, Lloyd McDougall, Derek Jenny, Marc Caron and Administrator Robin Boyer

202-16 Jenny: That Deputy Mayor Aimee McDougall be excused from this meeting.  
CARRIED

AGENDA:

203-16 L. McDougall: That the agenda be approved as presented.  
CARRIED

MINUTES:

204-16 Caron: That the minutes of the regular meeting of July 11<sup>th</sup>, 2016 be approved.  
CARRIED

FINANCIAL REPORTS:

205-16 Jenny: That the financial reports for the month ending July 2016 be acknowledged.  
CARRIED

ACCOUNTS PAYABLE:

206-16 Caron: That the following accounts be approved for payment:

<u>CHECK #</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
5326	Arnie's Gun & Archery	Metal Detector	\$ 215.55
5327	Robin Boyer	Admin Salary	\$ 1,500.00
5328	Charles Repair & Service	Mower parts / repair	\$ 709.16
5329	D & M Fire Safety Systems	Hall suppression Inspect	\$ 136.50
5330	Ty McBeth	Student Wages	\$ 500.00
5331	Ryan McCloy	Maintenance Wages	\$ 800.00
5332	Minister of Finance	PPSTN Fire telecomm	\$ 660.00
5333	Prince Albert Co-Op	Maint/office sup/paint	\$ 655.01
5334	Prairie Parts Plus	Mower parts	\$ 257.79
5335	Michael Richard	Contracted maintenance	\$ 320.00
5336	Sandy's Grocery	Office cleaning supplies	\$ 37.00
5337	Village of St. Louis	Postage – water samples	\$ 87.16
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
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5338	Cleartech Industries	W & S Chemicals	\$ 136.39
5339	EPS Management Service Inc.	Bylaw Enforcement	\$ 699.02
5340	Greenland Waste	Waste Collection	\$ 2,701.74
5341	Dan Kotyk	Camera installation	\$ 100.00
5342	Sonny Vandale	Sidewalk Replacement	\$ 5,185.00
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
On-line	Sask Water	Contracted water	\$ 9,826.90
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
On-line	Sask Tel	Village Telephone	\$ 316.95
Direct	UNPS Debit Machine	Bank Charges	\$ 5.50
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
On-line	Sask Energy	Village Energy	\$ 439.57
5343	Toshiba Business Solutions	Newsletter copier	\$ 250.77
5344	Robin Boyer	Admin Salary	\$ 1,734.82
5345	Ty McBeth	Student Wages	\$ 982.64
5346	Ryan McCloy	Maintenance Salary	\$ 1,415.93
5347	MEPP	Pension Remittance	\$ 1,298.28
5348	Receiver General of Canada	Tax Remittance	\$ 2,527.16
5349	SUMA	Benefits Remittance	\$ 352.16
On-line	Sask Power	Village Power	\$ 1,802.98
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
On-line	Sask Water	Contracted Operator	\$ 247.80
5350	Michael Richard	Contracted labour	\$ 320.00

Direct	UNPS	Debit Machine Fees	\$ 8.00
5351	Glen Lewis	Contracted W & S Op.	\$ 189.00
5352	Sask Rivers School Division	School Taxes Collected	\$ 4,583.18

TOTAL \$ 41,211.96  
CARRIED

CORRESPONDENCE:

207-16 Jenny: That the following correspondence, being read, be filed:  
CARRIED

Sask Water – Received copies of the new 20 year agreement, letter of understanding and customer engagement guidelines.

Muscular Dystrophy Canada – Requesting Council to proclaim September as Muscular Dystrophy Awareness Month.

Sask Tel – Notice that the 2015/16 annual Report is available on line.

Workers' Compensation Board – Notice we qualified to receive a surplus distribution of \$814.84.

SPRA – Information regarding registration and program for the Annual conference to be held in Regina on October 27 – 29, 2016.

Marie Cochet letter – Voiced concerns over the maintenance in the Lions Park, which have been addressed with Village Maintenance Foreman.

Ministry of Highways & Infrastructure – Notice that a south access notification sign near the Hoey access will not be installed as per their policies.

FCC Agri Spirit Fund – Notice that we are not going to be receiving funding for a shop / firehall project.

EPS Management – Bylaw enforcement reports.

Traffic Radar Signs – Monthly stats.

208-16 Jenny: That a note be placed in the Newsletter announcing that September is Muscular Dystrophy Awareness Month.  
CARRIED

209-16 L. McDougall: That a response letter be submitted to the Ministry of Highways outlining the dissatisfaction with their decision on signage for the community at the Hoey access.  
CARRIED

REVIEW OF WATER TREATMENT PLANT READINGS:

210-16 L. McDougall: That Council acknowledge the July 2016 Water Treatment Plant readings as being complete and accurate after their review of said documents.  
CARRIED

COMPLAINTS RESPONSE REGISTER:

No formal written complaints lodged at this time.

OCCUPATIONAL HEALTH & SAFETY:

Discussion held on any relevant safety issues or concerns.

**OLD BUSINESS**

COMMUNITY SIGN:

211-16 Caron: That property owners around Highway # 2 & Highway # 25 be contacted about the possibility of a Community sign on their property.  
CARRIED

REQUEST TO MHI TO INSTALL AMBER LIGHTS ON THE 50km/h SIGNS ON HWY # 25:

212-16 Jenny: That the Ministry be contacted again to discuss this issue.  
CARRIED

REQUEST TO MHI TO INSTALL ADDITIONAL STREET LIGHTS ON HWY # 25:

213-16 Jenny: That the Ministry be contacted again to discuss this issue.  
CARRIED

FIREHALL ADDITION PROPOSAL:

214-16 L. McDougall: That this item be tabled until quotes for work are received.  
CARRIED

"4 WAY" STOP ON RIVERSIDE DRIVE:

Council was given update to the status of this project and advised that signage will be ordered this week and that installation can be expected within a month or so.

MAINTENANCE SHOP BUILDING:

215-16 L. McDougall: That the Administrator look for existing water/sewer service for old elevator property and contact local contractor to discuss possible start of a Shop project.  
CARRIED

**NEW BUSINESS**

ANNUAL WATERWORKS INFORMATION:

216-16 Jenny: That the Annual Waterworks Information be accepted as presented and advertised to customers as required.  
CARRIED

MUNISOFT eNOTICES FOR UTILITY & TAX BILLINGS:

Council updated that new accounting software will be tested for Utility and Tax billing.

SNOW REMOVAL ADJACENT TO OFFICE:

Discussion occurred on possible changes to snow removal areas with the installation of the Lions lookout deck adjacent to the Village Office.

MISCELLANEOUS ITEMS:

Minor discussion took place on the following items:

Weeds on sidewalks  
Former Rehab Centre property development proposal  
Recent break and enters.  
Charges for fire on August 6, 2016  
Grass cutting issues  
Administration vacation time  
Individuals using ATVs in the community

217-16 Caron: That the Administrator use 2 days of vacation during the next couple of weeks as compensation for working during August 3 & 4 approved vacation time.  
CARRIED

218-16 Jenny: That Mitchell McDougall be issued a cost recovery invoice for the charges incurred for a fire that he admitted to starting on Saturday August 6, 2016.  
CARRIED

ADJOURN:

219-16 Mayor Rancourt: That this meeting adjourn.  
CARRIED

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Mayor

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Administrator