

A REGULAR MEETING OF
THE VILLAGE OF ST. LOUIS
HELD IN THE VILLAGE OFFICE
DECEMBER 10, 2012

CALL TO ORDER:

The meeting was called to order at 5:00 P.M. by the Mayor.

ATTEND:

Councillors present: Mayor Les Rancourt, Marc Caron, Derek Jenny, Aimee McDougall, Lloyd McDougall and Administrator Robin Boyer

AGENDA:

226-12 A. McDougall: That the agenda as presented be approved.

CARRIED

MINUTES:

227-12 Jenny: That the minutes of the regular meeting of November 13, 2012 be approved.

CARRIED

FINANCIAL REPORTS:

228-12 Caron: That the financial reports for the month ending November 2012 be acknowledged.

CARRIED

ACCOUNTS PAYABLE:

229-12 L. McDougall: That the accounts payable list for December be approved in the amount of \$47,895.85.

CARRIED

CORRESPONDENCE:

230-12 Jenny: That the following correspondence being read be filed and that a response letter be sent to Marcel Lussier outlining Council's position regarding lagoon fees.:

Cumberland College – Information on educational opportunities; in the region and a request for Council to consider providing a local scholarship.

UMAAS – Administrators Association quarterly Newsletter

Saskatchewan SPCA – Requesting a per capita contribution from our community of \$1 per person for help in their operating costs.

SUMA – Requesting Council members to provide e-mail contact info so they can forward relevant information directly to you. They have also provided an Elected Officials Handbook for every member.

First Data – Debit terminal provider has sent us an update on their minor accounting changes, which should not affect our daily business.

SPRA – Notice of upcoming workshop “Everybody gets to Play” that members can attend and notice that they are in the process of developing a Recreation Board Development Strategy.

SPRA – Notice of “Communities in Bloom” workshop for Melfort February 24, 2013.

Prince Albert Chamber of Commerce – Announcing that nominations are now open for the Samuel McLeod Business Awards until December 31, 2012.

SUMA – Notice that employee benefits program rates will be increasing effective January 1, 2013. These rates are split 50/50 between employer and employee.

Water Security Agency – Introduction letter to the newly created department of the Provincial Government that will be responsible for our water and wastewater systems.

Sask Power – Notice of a right-of-way plan to install power services in lots 20 – 25, Block 10, Plan 102005064 and parcel A, Plan 101807669. These are the Catholic Parish lots.

Munisoft – Information on hardware and software maintenance and support agreements.

Workers' Compensation Board – Notification of our 2013 premium rate.

MEPP – Members Newsletter respecting employee pension plan.

Meyers Norris Penny – Copy of engagement letter and audit service plan for upcoming 2012 year end audit.

Allied Steel Buildings – Advertising flyer.

Acklands Grainger – Notice that invoices will now be available via e-mail.

UMAAS – Registration for Tax Assessment Revaluation and Property Tax Policy Workshop in Prince Albert January 16, 2013. Cost to attend is \$84.

Federation of Canadian Municipalities – Request for the Village to become a member for 2013-14 at a cost of \$182.66. They lobby federal government for municipal funding programs and have helped create the GST rebate Program and the Gas Tax Fund.

CARRIED

REVIEW OF WATER TREATMENT PLANT READINGS:

231-12 Caron: That Council acknowledges the November 2012 Water Treatment Plant Readings as being complete and accurate after their review of said documents.
CARRIED

OLD BUSINESS

COMPLAINTS RESPONSE REGISTER:

232-12 A. McDougall: That the Complaints Response Register be reviewed and acknowledged as presented.
CARRIED

233-12 A. McDougall: That the Agenda be moved to item number 13 at this time to meet with visitor.
CARRIED

VISITOR – EDWARD LUSSIER - MAINTENANCE:

Discussion was held with Maintenance Foreman on issues and direction moving forward focusing on keys areas including snow removal and dog control.

234-12 A. McDougall: That the Agenda move back to item number 9 at this time.
CARRIED

DEVELOPMENT BYLAW VIOLATION:

235-12 Jenny: That the property owner be offered two (2) solutions to rectify the bylaw infraction: move the development from the property entirely or move it back to within set back requirements and have the parcel properly subdivided and re-zoned and that a letter outlining these options be sent to the owner.
CARRIED

Recorded Vote:

In Favour – Councillors Caron, Jenny, L. McDougall and Mayor Rancourt
Opposed – Councillor A. McDougall

CASUAL MAINTENANCE:

Council was updated on status of casual maintenance help and informed that Glen Lewis could be available for water testing and sampling for additional days as well as to provide some additional support for Maintenance when required.

2013 SUMA CONVENTION:

236-12 A. McDougall: That Mayor Rancourt and Councillors Caron & Jenny be registered for the SUMA Convention and that all four Councillors be registered for the Newly Elected Workshop in Saskatoon in February.
CARRIED

CREEK EROSION ISSUE:

237-12 L. McDougall: That Delbert Kirsch be contacted to see about his attendance at the next Council meeting to discuss this issues further and that options for rock continue to be explored by Administrator and Councillor Caron.
CARRIED

NEW BUSINESS

SNOW CLEARING PRIORITY LIST / POLICY:

238-12 Jenny: That Council acknowledge and accept the Snow Clearing Priority list as presented.
CARRIED

WOOD BURNING BOILER:

239-12 L. McDougall: That a letter be sent to wood burning boiler operator reminding of the Village's burning regulations.
CARRIED

2013 MEETING TIMES & DATES:

240-12 Caron: That all regular meetings of Council be held on the second Monday of the month at 5 PM for 2013.
CARRIED

2013 COUNCIL REMUNERATION:

241-12 A. McDougall: That the 2013 remuneration for the Mayor remain at \$100.00 per meeting and at \$60.00 per meeting for all Councillors.
CARRIED

2013 MILEAGE RATE:

242-12 Caron: That the 2013 mileage rate payable be set at \$0.45 per kilometer.
CARRIED

2013 MEAL ALLOWANCE:

243-12 L. McDougall: That the 2013 Council meal allowance remain at \$10.00 for breakfast, \$12.00 for lunch and \$15.00 for supper for any associated travel and meetings.
CARRIED

2013 MAINTENANCE FOREMAN SALARY:

244-12 Caron: That the Maintenance Foreman’s salary be increased by 5% effective January 1, 2013, to be reviewed again in December 2013.
CARRIED

2013 ADMINISTRATOR SALARY:

245-12 A. McDougall: That the salary of the Village Administrator, be increased by 5% for 2013 and 2014, to be reviewed in December 2014.

246-12 L. McDougall: That motion 245-12 be amended, that the salary of the Village Administrator be increased by 5% for 2013, to be reviewed in December 2013.
CARRIED

2013 CASUAL LABOUR RATE:

247-12 A. McDougall: That the 2013 rate for casual contract labour hired by the Village be set at \$15.00 per hour.
CARRIED

2013 FEES FOR SERVICES:

248-12 Caron: That the following rates for services be applied in 2013:

Custom Work	\$80.00/hour
NSF cheques	\$10.00
Village Pins	\$ 2.00
Village Maps	\$10.00
Photocopies	\$ 0.25
Tax Certificates	\$10.00
Statement of Taxes	\$10.00
Development Permits	\$15.00
Frozen water lines	First time free / \$80.00/hour after
Withdraw Tax liens	\$20.00 plus costs
Hall Rental Rates	To be reviewed in January 2013
Notary Public Fees	No charge for 2013

CARRIED

ORGANIZATIONAL APPOINTMENTS FOR 2013:

249-12 Caron: That the following members be appointed to the following Board positions for 2013:

Board	Member
Recreation Board	Open pending more information
Skating Rink Board	Marc Caron
Curling Rink Board	Derek Jenny
Fire Department Board	Lloyd McDougall
Fire Chief	Ed Cullum
Deputy Fire Chief	Scott Letendre
Library Board	Aimee McDougall

250-12 Jenny: That Councillor Marc Caron be appointed as Deputy Mayor for the Village of St. Louis for the 2013 calendar year, and
That Deputy Mayor Caron have all the responsibilities and perform all the duties of Deputy Mayor for the 2013 calendar year, including the third signing authority for all municipal accounts and documents, and
That Deputy Mayor Caron be added to signing authority with Advantage Credit Union and that Councillor Pauline Doucet be removed as signing authority as the previous Deputy Mayor.
CARRIED

Deputy Mayor	Marc Caron
Development Permit Advisor	All Council
Development Appeals Board	(pending acceptance)
Village Auditors	Meyers, Norris & Penny
Village Surveyors	Meridian Surveys
General Solicitor	Trevor Klassen
Fire Insurance Agent	Riverside Agencies
Village Contractor	McIntyre Construction
Village Engineer	Catterall & Wright
Sask Water Rate Review Board	Les Rancourt

CARRIED

CHRISTMAS SUPPER:

251-12 L. McDougall: That the Village host a Christmas supper for Council members, employees and spouses on Saturday January 12, 2013 and that Councillor Caron make reservation arrangements.

CARRIED

NDGTF – INFRASTRUCTURE INVESTMENT PLAN:

252-12 L. McDougall: That the Infrastructure Investment Plan for the NDGTF Program for street and sealing repair be sent to the Ministry for approval.

CARRIED

OTHER:

Minor discussion took place on the following items:

Future re-cycle bin pick up dates

RV's parked on Advantage Credit Union property on Riverside Drive

Fire Department Committee with Rural Municipality.

253-12 Jenny: That a letter be sent to residents outlining concerns over the piling and placement of snow from their property areas. This can be in a Newsletter mail out to the general population and to specific violators as required.

CARRIED

ADJOURN:

254-12 Mayor Rancourt: That this meeting adjourn.

CARRIED

Mayor

Administrator