

A REGULAR MEETING OF
THE VILLAGE OF ST. LOUIS
HELD IN THE VILLAGE OFFICE
DECEMBER 20, 2010

CALL TO ORDER:

The meeting was called to order at 5:00 P.M. by the Mayor.

ATTEND:

Councillors present Mayor Les Rancourt, Denis Patrick, Bonnie Kuppenbender, Cindy Petit, Pauline Doucet and Administrator Robin Boyer.

AGENDA:

299-10 Patrick: That the agenda as presented be approved.
CARRIED

MINUTES:

300-10 Kuppenbender: That the minutes of the regular meeting of November 8, 2010 be approved.
CARRIED

FINANCIAL REPORTS:

301-10 Doucet: That the financial reports for the month ending November 2010 be acknowledged.
CARRIED

ACCOUNTS PAYABLE:

302-10 Patrick: That the accounts payable list for December be approved in the amount of \$135,517.42
CARRIED

CORRESPONDENCE:

303-10 Petit: That the following correspondence being read be filed.

Brad Trost, MP – Notice of a fund for enabling accessibility to society for all Canadians regardless of physical ability. Projects can be considered for funding under this program.

Wapiti Regional Library – Notice of meeting held November 20, 2010.

Home Building Centre – Quote for materials to build new shop building at current site. This does not include metal, electrical, heating, doors, etc.

North Central Enterprise Region – Notice that the North Central Labour Market Committee meeting will be held on November 30, 2010.

Spot-Less Painting – A proof of the sign that he wishes to install in the sign area at the end of the traffic bridge, that was passed last meeting, is presented for approval.

SUMA – Notice of the benefits premiums rate changes for 2011. It should not affect the deductions we will be required to make very much.

Sask Power – Notice that they have registered a right-of-way easement at the site of the Sask Tel cellular tower.

SUMA – Notice of upcoming Municipal Development Workshops in Saskatoon on January 29 and March 7.

Saskatchewan Research Council – Has provided the Village with a report on areas where energy savings can be made within the municipal buildings. There may be a portion of any upgrades covered by grant programs.

Sask Power – They are requesting that the Village accept payments for the monthly municipal surcharges via electronic payment rather than cheque.

Federal Government – Notice that deadline for completion of projects under certain grant programs has been extended to October 31, 2011. This does not affect our Lagoon project.

Sask Tel – Final notice regarding the retirement of the Fleetnet 800 service formerly used by the Fire Department.

Workers' Compensation Board – Notice that our 2011 premium rate will be set at \$2.05 per \$100 of assessable payroll. The industry premium is \$1.64 but we have a surcharge of \$0.41 due to 6 claims in the past 3 years.

Sask Environment – Notice that Hach equipment will be in Prince Albert to calibrate turbidimeters, if required. We use a turbidimeter each day and Michael is able to calibrate it himself and he will be showing Edward how to do it. The cost for this calibration would be \$270, but it is not something that we require at this time.

C Bre Electric – He has provided us with a quote to replace to the cooling fans on our water plant 3 phase pump electrical box. It will be approximately \$700. The existing electrical box has 3 fans and one is not working, it will be a matter

of time before an overheating problem could occur causing permanent damage to our electrical box that programs the operation of our water distribution pumps.

Sask Power – They are requesting an Expression of Interest from municipal skating rinks that wish to be considered for a wind turbine energy pilot program.

Sask Water – Notice that the 2011 rate for water from our Sask Water contract will be increasing 4.02% to \$2.3179 per Cubic Metre.

ATAP Infrastructure Management Ltd. – Notice of upcoming Water & Sewer training in Saskatoon. Require approval of Council to set up attendance for Edward to get his required training and for Michael to renew his current certification.

304-10 Kuppenbender: That Edward or Michael be registered to attend any upcoming training with ATAP in Saskatoon that is required.

CARRIED

Sask Association of Licence Inspectors and Bylaw Officials – Notice of Bylaw Training School being offered in Humboldt in April.

Scotia Bank Mortgage – Provided info on accepting electronic payments of tax accounts.

Municipal Affairs – Notice that since our lagoon project will not be using all 2.7 million in budget expenses, they are not sending Federal funding portions until the balance of the original Provincial payments are used up.

Saskatchewan Municipal Board – We received formal approval of our water and sewer rates bylaw. They recommend only approving 3 years at a time going forward and that rates for pump house sale must also be approved as part of the bylaw.

CARRIED

REVIEW OF WATER TREATMENT PLANT READINGS:

305-10 Patrick: That Council acknowledges the November 2010 Water Treatment Plant Readings as being complete and accurate after their review of said documents.

CARRIED

OLD BUSINESS

LAGOON PROJECT UPDATE:

Administrator gave report on the status of the Lagoon Project including the issue with the west SPS encroachment.

306-10 Doucet: That the Village work with the engineers to rectify the encroachment issue by having the parcel re-surveyed and that 10 additional feet to the east boundary be purchased from the abutting property owner and added to the existing parcel.

CARRIED

CREEK EROSION ISSUE:

Administrator gave a brief report to Council.

Sask Highways will be reporting to Council in January of their plan to realign the creek and replace the culvert and to provide some bank stabilization. The Village contribution may be minimal but we do have PDAP funding for some type of work to be completed before August of 2011. An engineer's report prepared for PDAP is available for review.

COMPLAINTS RESPONSE POLICY / REGISTER:

307-10 Kuppenbender: That the Complaints Response Policy / Register be approved and implemented at the earliest possible time and that a monthly report be reviewed by Council.

CARRIED

DEBIT – POINT OF SALE TERMINAL:

308-10 Patrick: That a debit POS machine be purchased and installed for early January 2011 and only debit card payments be accepted at this time.

CARRIED

TEEN CHALLENGE PROPERTY:

309-10 Patrick: **WHEREAS** the property at 545 Riverside Drive (Parcel J J 64PA12916) in the Village of St. Louis is currently listed for sale by Teen Challenge Saskatchewan;

AND WHEREAS the proposed purchaser of the property at 545 Riverside Drive in the Village of St. Louis has expressed an interest in developing and using the property for an Islamic Boarding School;

AND WHEREAS the proposed purchaser of the property at 545 Riverside Drive in the Village of St. Louis has requested St. Louis Village Council to provide their consent to this type of development on said property;

AND WHEREAS the property at 545 Riverside Drive in the Village of St. Louis is currently zoned for this type of use and would allow for the development of a school or educational institution;

THEREFORE BE IT RESOLVED THAT the Council of the Village of St. Louis, in the Province of Saskatchewan, will consent to approval of a Boarding School facility usage for the property located at 545 Riverside Drive (Parcel J J 64PA12916) in the Village of St. Louis, provided the following terms can be agreed upon:

- The proposed owner will apply for a Municipal Development Permit and abide by all local requirements outlined in said permit or any provincial and federal legislated requirements respecting any construction or renovations at the property.
- The proposed owner agrees to pay all municipal utility rates for water and sewer services as currently set in municipal bylaw rate schedules and as amended from time to time, for the provision of water and sewer services.
- The proposed owner agrees to pay all municipal infrastructure capital levy fees associated with the construction of a sewage lagoon and pumping stations, prorated to a facility of this size based on estimated volumes of consumption and set by the municipality.
- That negotiations can be made between the proposed owner and the municipality for determining costs for the Village to provide any other services that may be required by this Boarding School Facility, including but not limited to waste collection and removal, municipal facilities and service usage, custom grass cutting, snow removal, etc.
- The proposed owner agrees to pay property tax as per the Saskatchewan Assessment Management Agency annual assessment of the property and the municipal mill rate and factors as set by Council, unless any exemption is warranted by Saskatchewan Education criteria.

CARRIED

NEW BUSINESS

2011 MEETING TIMES & DATES:

310-10 Doucet: That all regular meetings of Council be held on the second Monday of the month at 5 PM for 2011.

CARRIED

2011 COUNCIL REMUNERATION:

311-10 Petit: That the 2011 remuneration for the Mayor remain at \$100.00 per meeting and at \$60.00 per meeting for all Councillors.

CARRIED

2011 MILEAGE RATE:

312-10 Patrick: That the 2011 mileage rate payable be set at \$0.45 per kilometer.

CARRIED

2011 MEAL ALLOWANCE:

313-10 Kuppenbender: That the 2011 Council meal allowance remain at \$10.00 for breakfast, \$12.00 for lunch and \$15.00 for supper for any associated travel and meetings.

CARRIED

2011 MAINTENANCE FOREMAN SALARY:

Tabled until the January Meeting of Council when a performance review will be conducted.

2011 ADMINISTRATOR SALARY:

314-10 Patrick: That the salary of the Village Administrator, be increased by 7.0% for 2011.

CARRIED

2011 CASUAL PART-TIME MAINTENANCE WORKER HOURLY RATE:

Tabled until the January Meeting of Council when a performance review will be conducted.

2011 CASUAL LABOUR RATE:

315-10 Doucet: That the 2011 rate for casual contract labour hired by the Village be set at \$13.00 per hour.

CARRIED

2011 FEES FOR SERVICES:

316-10 Patrick: That the following rates for services be applied in 2011:

Custom Work	\$80.00/hour
NSF cheques	\$10.00
Village Pins	\$ 2.00
Village Maps	\$10.00
Photocopies	\$ 0.25
Tax Certificates	\$10.00
Statement of Taxes	\$10.00
Development Permits	\$15.00
Frozen water lines	First time free / \$80.00/hour after
Withdraw Tax liens	\$20.00 plus costs
Hall Rental Rates	Remain at same rate as 2010.
Notary Public Fees	No charge for 2011
<u>CARRIED</u>	

ORGANIZATIONAL APPOINTMENTS FOR 2011:

317-10 Petit: That the following members be appointed to the following Board positions for 2011:

Board	Member
Recreation Board	Open pending more information
Skating Rink Board	Bonnie Kuppenbender
Curling Rink Board	Denis Patrick
Fire Department Board	Pauline Doucet
Fire Chief	Ed Cullum
Deputy Fire Chief	pending
Library Board	Pauline Doucet
Deputy Mayor	Denis Patrick
Development Permit Advisor	All Council
Development Appeals Board	Oscar Regnier, Joan Boyer, Valerie Petit
Village Auditors	Meyers, Norris & Penny
Village Surveyors	Meridian Surveys
General Solicitor	Trevor Klassen
Fire Insurance Agent	Riverside Agencies
Village Contractor	McIntyre Construction
Village Engineer	Catterall & Wright
Sask Water Rate Review Board	Les Rancourt
<u>CARRIED</u>	

WATER ACCOUNT DEPOSITS:

318-10 Kuppenbender: That all water deposits on rental accounts be set at \$200 beginning in 2011 and all property ownership new accounts be set at \$100.

CARRIED

HOLIDAY OFFICE HOURS:

319-10 Petit: That the Village Office be closed for the Holidays on December 24, 25, 26, 27, 28, 29, 30 and close at Noon on December 31, 2010.

CARRIED

2011 SUMA CONVENTION:

320-10 Patrick: That the Village sends the Mayor and 2 Councillors to attend the February SUMA convention. That the Administrator sends in the registration and books hotel rooms for the delegates that will be attending.

CARRIED

SASK WATER RATE REVIEW COMMITTEE REPORT:

Mayor provided information regarding the status of the Sask Water Pipeline and debt concerns that the Village could be looking at. Further information will be provided to Council as it becomes available.

AUTHORIZE ACCEPTANCE OF GRANT FUNDING FOR SKATING RINK:

321-10 Patrick: That the Village accept grant funding through the Community Vitality Program, that will be turned over to the Skating Rink to complete a lobby area floor replacement.

CARRIED

OTHER:

322-10 Doucet: That Mayor Rancourt present retirement gifts to Brian Swain at his earliest convenience.

CARRIED

323-10 Kuppenbender: That a notice be sent in the Newsletter outlining the Village's plans for enforcement of the Dog Bylaw.

CARRIED

Minor discussions took place respecting a possible cat bylaw, the microphone at the Hall and its availability and snow removal requirements at the cable satellite and the church.

ADJOURN:

324-10 Mayor Rancourt: That this meeting adjourn.

CARRIED

Mayor

Administrator