

A REGULAR MEETING OF
 THE VILLAGE OF ST. LOUIS
 HELD IN THE VILLAGE OFFICE
 FEBRUARY 10, 2020

CALL TO ORDER:

The meeting was called to order at 4:00 P.M. by the Mayor.

ATTEND:

Councilors present: Mayor Marc Caron, Deputy Mayor Joan Boyer,
 Lloyd McDougall, Derek Jenny, Shane Jenny and Administrator Robin
 Boyer

AGENDA:

28-20 D. Jenny: That the agenda be approved as presented.

CARRIED

MINUTES:

29-20 Boyer: That the minutes of the regular meeting of January 13th, 2020 be
 approved.

CARRIED

FINANCIAL REPORTS:

30-20 McDougall: That the financial reports for the month ending January 2020 be
 acknowledged.

CARRIED

ACCOUNTS PAYABLE:

31-20 McDougall: That the following accounts be approved for payment:

<u>CHECK #</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
6447	Canada Post	Office / W & S Postage	\$ 476.37
6448	D & M Fire Safety Systems	Hall suppression Insp,	\$ 144.38
6449	Golder Associates Ltd.	PDAP engineering	\$ 2,539.87
6450	John Deere Financial	Grader parts	\$ 125.65
6451	Kleen Bee	Hall/Maint. Supplies	\$ 344.02
6452	Minister of Finance - PPSTN	Fire Dep't Telecom	\$ 1,250.97
6453	NAPA Auto Parts	W & S / Maintenance	\$ 232.47
6454	Ainsworth National	Ice plant inspection	\$ 620.49
6455	Jason Petit	Office/Hall/Ice plant Rep	\$ 300.00
6456	RM of St. Louis	Fire Call-out/SVFFA	\$ 470.00
6457	Roto Rooter	Thaw sewer Manhole	\$ 666.00
6458	SAMA	2020 Assessment Req.	\$ 4,709.00
6459	Saskatchewan Crime Stoppers	Donation	\$ 100.00
6460	Saskatchewan Research Council	Water sampling	\$ 419.73
6461	Staples Business Advantage	Office supplies	\$ 278.85
6462	The Wakaw Recorder	Assessment Roll Ad	\$ 103.95
6463	Wapiti Regional Library	2020 Levy Installment	\$ 3,363.58
6464	Saskatchewan Workers' Comp.	2020 Premium Inst.	\$ 545.47
Direct Dep.	Robin Boyer	Admin Salary	\$ 1,500.00
Direct Dep.	Ryan McCloy	Maintenance Salary	\$ 1,000.00
6465	Shane Jenny	Travel – SUMA Hotel	\$ 310.96
On-line	Sask Water	Contracted water	\$10,131.42
On-line	Sask Tel	Village Telephone	\$ 340.31
6466	Greenland Waste	Waste Collection	\$ 3,330.94
6467	RMAA Workshop Fund	Elections workshop	\$ 100.00
6468	SPRA	2020 Membership	\$ 50.00
Direct	UNPS / Debit Machine	Bank Charges	\$ 5.55
On-line	Sask Energy	Village energy	\$ 3,228.15
On-line	Sask Power	Village power	\$ 5,957.67
Direct Deposit	Robin Boyer	Admin Salary	\$ 1,997.33
Direct Deposit	Ryan McCloy	Maintenance Salary	\$ 1,423.74
On-line	MEPP	Pension Remittance	\$ 1,563.30
6469	Receiver General of Canada	Tax Remittance	\$ 2,519.05
6470	SUMA	Benefits Remittance	\$ 351.78
6471	Collabria Mastercard	Atlas Hotel – SUMA Con	\$ 310.96
6472	Glen Lewis	W & S Cont. Operator	\$ 210.00
6473	Jason Petit	W & S Repairs	\$ 160.00
Direct	UNPS / Debit Machine	Bank Charges	\$ 8.00
Direct	Sask Finance EPT	School Taxes Collected	\$ 527.97
Direct	UNPS / Debit Machine	Bank Charges	\$ 0.80
		TOTAL	\$51,718.73
		<u>CARRIED</u>	

CORRESPONDENCE:

32-20 D. Jenny:

That the following correspondence, being read, be filed:

CARRIED

SPWA – Notice of 2020 Annual Conference

UMAAS – Notice of upcoming workshops – Prince Albert March 23 for Elections

Affinity Credit Union – Information on Remote Cheque Deposit equipment. \$450 for the scanner, \$75 set-up fee (will be waived) and \$35 / month service fee.

SGI – Information on Provincial Traffic Safety Fund Grant Program. The Village could possibly source an additional speed radar sign from this program.

Provincial Mediation Board – Provided update letter to Village respecting Tax Enforcement Proceedings.

SAMA – Notice of SAMA annual meeting April 9, 2020 in Saskatoon.

SAMA – Require the Village to consent to a total physical re-inspection of all assessed property in 2020 for implementation in the 2021 tax year. They will send a notice letter to all tax payers outlining the process.

D & M Fire Safety System – Information and quote on upgrade required to range guard kitchen fire suppression system at Skating Rink.

Multi-Material Stewardship Western – Notification that 2019 quarter 4 recycling rebate will be \$1,155.85

Government of Sask – Gas Tax Fund – Confirmation that our Infrastructure Investment Plan for the back-up engine replacement at the water plant has been received.

Saskatchewan Parks and Recreation Assoc. – 2020 membership renewal is required by March 31, 2020. Membership fee is \$50 and allows us access to various resources and grant programs.

Cummins – Quote for service and maintenance inspection on the 3 stand-by generators at the Water Plant and Sewage Pumping Stations will be \$4,250 taxes included.

DSG Services – Provided information and rough price quote for service and maintenance inspection on the 3 stand-by generators at the Water Plant and Sewage Pumping Stations. Around \$3,000.

CECS – Gerald Gareau – Hosting a networking session for businesses in Bellevue on March 18. Inviting Mayor and /or Council to attend to say a few words about the community.

Catterall & Wright Engineers – Quote to perform the required Waterworks Assessment in 2020. Estimate to perform the work is \$8,000 - \$9,000. It has been incorporated into the 2020 draft budget.

River Road Festival – Required a confirmation of support to provide in-kind advertising in the Community Newsletter in order for them to access a Canadian Heritage grant program. The same support was offered last year.

Traffic Radar Sign – Monthly stats.

33-20 S. Jenny:

That the Administrator register for Elections workshop in Prince Albert on March 23, 2020.

CARRIED

34-20 S. Jenny:

That consent be given to SAMA for a total physical re-inspection of all assessed property in 2020 for implementation in the 2021 tax year.

CARRIED

35-20 McDougall:

That ½ the cost of replacing the fire suppression system for the skating rink be paid for from the Village Recreation fund as per the presented quote from D & M Fire Safety Systems.

CARRIED

36-20 S. Jenny:

That the Village renew its' membership with Saskatchewan Parks and Recreation Association for 2020.

CARRIED

37-20 D. Jenny:

That the presented quote for generator service and inspection from Cummins be accepted for the water plant and sewage pumping station generators.

CARRIED

38-20 Boyer:

That a formal proposal be requested from Catterall & Wright to complete the required 2020 Waterworks System Assessment.

CARRIED

39-20 McDougall: That acknowledgement of an in-kind Newsletter advertising donation be given to the River Road Festival to facilitate their Heritage Grant Program application.

CARRIED

REVIEW OF WATER TREATMENT PLANT READINGS:

40-20 Boyer: That Council acknowledge the January 2020 Water Treatment Plant readings as being complete and accurate after their review of said documents.

CARRIED

COMPLAINTS RESPONSE REGISTER:

No formal written complaints received this past month.
Council discussed concerns with barking dogs.

OCCUPATIONAL HEALTH & SAFETY:

No relevant issues or concerns were brought forward at this meeting.
Minor discussion regarding icy steps / sidewalk at Community Hall.

OLD BUSINESS

GAS TAX FUND – INFRASTRUCTURE INVESTMENT PLAN:

41-20 D. Jenny: That this item be tabled until the March Meeting of Council and that another quote for sand/chip sealing be obtained.

CARRIED

WASTE COLLECTION SERVICE CONTRACT:

42-20 McDougall: That Greenland Waste be contacted to provide a formal waste services agreement proposal of their presented quote for Council's consideration.

CARRIED

NEW BUSINESS

VISITOR – LON BORGERSON – NDP PROVINCIAL CANDIDATE:

Mr. Borgerson attended to introduce himself to Council ahead of the upcoming Provincial Election.

FIRE AGREEMENT WITH RURAL MUNICIPALITY:

Council reviewed the current Fire Services Agreement with the RM of St. Louis, taking into consideration rates for local call-outs. Council was informed that the Fire Committee would be meeting soon to discuss the agreement among other topics.

ASSESSMENT CHANGES:

Council updated on the status of 2020 Assessment Roll changes and their effect on the 2020 tax levy.

2020 BUDGET & 5 YEAR CAPITAL PLAN:

43-20 D. Jenny: That a Special Meeting of Council be held on Monday March 2, 202 to review draft copies of the 2020 Budget and 5 year capital plan.

CARRIED

BASE TAX AMOUNTS FOR LAND & IMPROVEMENTS:

Discussion took place regarding changes to base taxes based on 2020 assessment roll values and requirements for the 2020 operating budget.

UTILITY ACCOUNT TRANSFERS TO TAXES:

44-20 McDougall: That past due utility arrears list, as presented, be subject to service suspension once weather permits, unless all arrears are paid in full.

CARRIED

MAINTENANCE BOOT / CLOTHING ALLOWANCE:

Council reviewed request from Maintenance regarding allowances and did not adjust any of the allowance rates at this time.

ICIP INFRASTRUCTURE GRANT PROGRAM:

Council updated on the status of an application to the ICIP Grant Program for a Fire Hall building.

45-20 McDougall: That MLA Delbert Kirsch be invited to the next Fire Committee to discuss the needs for a Fire Hall building.
CARRIED

MISCELLANEOUS ITEMS:

Minor discussion took place on the following items:

Fire Department training and use of municipal water supply.
Maintenance compressor.
Piles of snow on residential street areas and Lions Park.

46-20 D. Jenny: That water shut-off valves on Parish lots on 4th street be marked with stakes if possible.
CARRIED

ADJOURN:

47-20 Mayor Caron: That this meeting adjourn.
CARRIED

Mayor

Administrator