

A REGULAR MEETING OF
 THE VILLAGE OF ST. LOUIS
 HELD IN THE VILLAGE OFFICE
 FEBRUARY 11, 2014

CALL TO ORDER:

The meeting was called to order at 5:00 P.M. by the Mayor.

ATTEND:

Councillors present: Mayor Les Rancourt, Deputy Mayor Derek Jenny, Marc Caron, Lloyd McDougall, Aimee McDougall and Administrator Robin Boyer

AGENDA:

21-14 Caron: That the agenda be approved as presented.

CARRIED

MINUTES:

22-14 A. McDougall: That the minutes of the regular meeting of January 13, 2014 be approved.

CARRIED

FINANCIAL REPORTS:

23-14 Jenny: That the financial reports for the month ending January 2014 be acknowledged.

CARRIED

ACCOUNTS PAYABLE:

24-14 Caron: That the following accounts be approved for payment:

<u>CHECK #</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Direct	UNPS – Debit Machine	Bank Charges	\$ 1.53
M/C	Delta Regina	Admin Travel	\$ 447.16
M/C	Delta Regina	Council Travel	\$ 447.16
M/C	Delta Regina	Council Travel	\$ 428.26
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
On-Line	Sask Tel Mobility	Maintenance Phone	\$ 62.15
4514	Robin Boyer	Admin Salary	\$ 1,000.00
4515	D & M Fire Safety Systems	Hall Fire Suppression	\$ 126.00
4516	Golder Associates	Creek Erosion Project	\$ 1,098.36
4517	Home Building Centre	Rec Repairs – Bridge	\$ 49.30
4518	HyPower Systems	Grader Repair Parts	\$ 4.09
4519	Sutherland Automotive	SPS filters	\$ 25.49
4520	Edward Lussier	Maintenance Salary	\$ 800.00
4521	Meyers Norris Penny	Audit installment	\$ 6,523.15
4522	SAMA	2014 Requisition	\$ 4,290.00
4523	The Wakaw Recorder	Tax Enforcement Ad	\$ 138.60
4524	Sask Worker's Compensation	2014 Prem. Installment	\$ 598.95
On-Line	Sask Water	Contracted Water	\$ 9,300.75
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
Direct	UNPS – Debit Machine	Bank Charges	\$ 5.50
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
On-line	Sask Energy	Village Energy	\$ 6,445.92
On-line	Sask Tel	Village Telephone	\$ 400.78
On-line	Sask Power	Village Power	\$ 5,031.12
4525	Robin Boyer	Admin Salary	\$ 2,038.14
4526	Edward Lussier	Maintenance Salary	\$ 1,669.43
4527	MEPP	Pension Remittance	\$ 1,373.82
4528	Receiver General of Canada	Tax Remittance	\$ 2,613.03
4529	SUMA	Benefits Remittance	\$ 485.99
4530	Greenland Waste	Waste Collection Serv.	\$ 2,454.02
4531	McDougall Wings Care Home	Sewer Back-up loss	\$ 250.00
4532	Village of St. Louis	Uncollectible Utility/Main	\$ 767.00
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
Direct	UNPS – Debit Machine	Bank Charges	\$ 5.00
4533	Glen Lewis	Contracted W & S Oper.	\$ 180.00
4534	Sask Rivers School Div.	School Taxes Collected	\$ 2,039.26
		TOTAL	\$ 51,183.96
		<u>CARRIED</u>	

CORRESPONDENCE:

25-14 A. McDougall: That the following correspondence, being read, be filed:

CARRIED

Saskatchewan Emergency Planners Association – Conference and training registration information. March 17 – 20 in Saskatoon.

Parkland College – Information on training courses offered for emergency services.

McDougall Wings Care Home – Further correspondence regarding a request for compensation for contents damaged in sewer back-up caused by faulty sewage pumping station.

SAMA – We received a copy of their 2014 – 2017 Budget and Funding Plan.

SPRA – Information on Communities in Bloom program and upcoming informational workshops.

Munisoft – Information on on-line web based seminars and training that is available to refresh on Munisoft accounting software modules.

Federation of Canadian Municipalities – Request for the Village to become a member of the Federation for an annual fee of \$180. They do similar work to SUMA but on a national level.

ATAP Infrastructure Management Ltd. – Information on upcoming training for Water and Sewer Operators.

Meyers Norris Penny – 2013 Audit Service Plan / 2013 Draft Financial Statements

Partners for the South Sask River – Request for Council to provide a support letter in their efforts to designate the South Saskatchewan and Saskatchewan Rivers as a Canadian Heritage River.

Municipal Infrastructure – Notice that the Annual Municipal Infrastructure Conference will be held in Kindersley April 15 – 16.

Acme Environmental – Product brochure

WCB – Information on coverage for amateur sports instructors and coaches if the Village employs such persons.

26-14 A. McDougall: That Council provides a letter to McDougall Wings in response to their request for compensation due to loss incurred with sewer back-up incident in August of 2013.

CARRIED

27-14 L. McDougall: That Council accepts the 2013 Draft Financial Statements as presented by Meyers Norris and Penny LLP, through their correspondence to Council.

CARRIED

28-14 Jenny: That Council Provides a support letter to Partners for the South Sask River in their efforts to designate as a heritage river.

CARRIED

REVIEW OF WATER TREATMENT PLANT READINGS:

29-14 Caron: That Council acknowledges the January 2014 Water Treatment Plant Readings as being complete and accurate after their review of said documents.

CARRIED

OLD BUSINESS

COMPLAINTS RESPONSE REGISTER:

No formal complaints received during this time period.

EMERGENCY RESPONSE COMMITTEE:

Update provided by Mayor Rancourt. No new information was presented at this time.

FUNCTIONAL AREAS FOR COUNCIL MEMBERS:

30-14 L. McDougall: That this item be tabled for further discussion and consideration at a later date.

CARRIED

LIONS CLUB WADING / SPLASH PARK:

31-14 L. McDougall: That the information collected be given to Councillor Jenny of the Lions Club for review and presentation at an upcoming Lions Meeting.

CARRIED

NEW BUSINESS

SEWAGE PUMPING STATION FURNACES:

32-14 Jenny: That additional quotes and options be gathered for presentation at a future meeting on Council.

CARRIED

FIRE DEPARTMENT AGREEMENT WITH RURAL MUNICIPALITY:

Administrator provided updated information from recent meeting with RM Administrator to discuss direction and content of new Fire Agreement.

33-14 Jenny: That Councillor Caron be excused from the remainder of this meeting.

CARRIED

COURT CASE UPDATE – DOG BITE:

Update provided to Council on the outcomes of this issue.

LOCAL FUEL PURCHASES:

34-14 A. McDougall: That the Village purchase fuel for the Maintenance truck on occasion from local service station to help support locally and that a meter system be installed on the gasoline fuel storage tank and a Log book be created to account for fuel purchases and dispensing.
CARRIED

MUNICODE SERVICES:

35-14 L. McDougall: That the Administrator gather information for services from Municode in respect to building inspections and present cost options to Council at a future meeting.
CARRIED

SMOKE ALARMS FOR MUNICIPAL BUILDINGS:

36-14 A. McDougall: That the Administrator get cost options for regular smoke alarms for the Community Hall, Fire Hall, Skating Rink and Curling Rink
CARRIED

ST. LOUIS EARLY CHILDCARE DEVELOPMENT:

37-14 A. McDougall: That the Village allow the Childcare Development to have access to the Hall as part of their emergency planning site requirements and provide them with a dedicated key for this use.
CARRIED

UNPAID & UNCOLLECTIBLE UTILITY ACCOUNTS:

38-14 A. McDougall: That the uncollectible utility accounts, as presented, be written off and forwarded to collections.

30 Providence Place	\$234.29
40 Providence Place	\$330.66
161 – 1 st Street	\$120.62
101 Riverside Drive	\$ 71.23

CARRIED

39-14 Jenny: That item # 20 on Agenda be omitted at this time.
CARRIED

MISCELLANEOUS ITEMS:

Minor discussion took place on the following items:

- SUMA Convention update
- Pitzel water issue.
- Fire Department cleaning.

40-14 L. McDougall: That a letter be sent to property owner respecting personal vehicles permanently parked on municipal property.
CARRIED

41-14 Jenny: That the Administrator be approved to take February 20 off as a vacation or sick time day.
CARRIED

ADJOURN:

42-14 Mayor Rancourt: That this meeting adjourn.
CARRIED

Mayor

Administrator