

A REGULAR MEETING OF
 THE VILLAGE OF ST. LOUIS
 HELD IN THE VILLAGE OFFICE
 FEBRUARY 13, 2017

CALL TO ORDER:

The meeting was called to order at 4:00 P.M. by the Mayor.

ATTEND:

Councilors present: Mayor Marc Caron, Deputy Mayor Joan Boyer, Lloyd McDougall, Derek Jenny, Pauline Doucet and Administrator Robin Boyer

AGENDA:

21-17 Jenny: That the agenda be approved as presented.

CARRIED

MINUTES:

22-17 McDougall: That the minutes of the regular meeting of January 9th, 2017 be approved.

CARRIED

FINANCIAL REPORTS:

23-17 Boyer: That the financial reports for the month ending January 2017 be acknowledged.

CARRIED

ACCOUNTS PAYABLE:

24-17 Jenny: That the following accounts be approved for payment:

<u>CHECK #</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Direct	UNPS – Debit machine	Bank charges	\$ 0.95
5512	Joan Boyer	SUMA Conv. Exp	\$ 609.50
5513	Pauline Doucet	SUMA Conv. Exp.	\$ 609.50
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
5514	Anderson Pumphouse	W & S repair	\$ 19.08
5515	Robin Boyer	Admin Salary	\$ 1,500.00
5516	Canada Post	Office / W & S Postage	\$ 619.50
5517	C Bre Electric	SPS repairs	\$ 872.55
5518	D & M fire Safety Systems	Hall inspection	\$ 136.50
5519	Greenland Waste	Waste Collection	\$ 2,791.61
5520	Halcro Metals	Maintenance repair	\$ 14.29
5521	Home Building Centre	Maint supplies / Shop	\$ 595.26
5522	Ryan McCloy	Maintenance wages	\$ 800.00
5523	Prince Albert Co-Op	Maintenance supplies	\$ 58.52
5524	SAMA	Assessment services	\$ 4,481.00
5525	SPRA	2017 membership	\$ 50.00
5526	Thor Security System	Shop security system	\$ 1,210.65
5527	The Wakaw Recorder	Tax Listing Ad	\$ 147.00
5528	Wapiti Regional Library	2017 Levy Installment	\$ 3,306.89
5529	Robin Boyer	Travel – Tax Workshop	\$ 70.20
On-line	Sask Water	Water contract	\$ 9,611.20
On-line	Sask Tel	Village Telephone	\$ 380.67
M/C	Christopherson Industrial	Leaf Blower	\$ 295.84
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
On-Line	Sask Energy	Village Energy	\$ 2,087.07
Direct	UNPS – Debit machine	Bank charges	\$ 5.50
5530	Robin Boyer	Admin Salary	\$ 1,817.17
5531	Ryan McCloy	Maintenance Salary	\$ 1,517.50
5532	MEPP	Pension Remittance	\$ 1,342.54
5533	Receiver General of Canada	Tax Remittance	\$ 2,396.20
5534	SUMA	Benefits Remittance	\$ 359.25
On-line	Sask Power	Village Power	\$ 6,179.41
5535	ATAP Infrastructure	Maintenance Training	\$ 252.00
5536	Village of St. Louis	Maintenance Tools	\$ 143.00
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
Direct	UNPS – Debit machine	Bank charges	\$ 8.00
5537	Glen Lewis	Contracted W & S Oper.	\$ 189.00
5538	Sask Rivers School Division	School Taxes Collected	\$ 509.43
		<u>TOTAL</u>	\$45,470.78
		<u>CARRIED</u>	

CORRESPONDENCE:

25-17 Boyer:

That the following correspondence, being read, be filed:

CARRIED

SAMA – Update on the delivery time of 2017 reassessment values to communities and notice of their Annual General Meeting.

Sask Water – Information on remote monitoring services available.

Sask Tel – Notice that they will not provide website hosting services beginning March 1, 2017 and that our website hosting will be moved to a company called Oubavo.

Boughen Nurseries – Product brochure.

Information Services Corporation – Notice that the St. Louis Recreation Board has now been incorporated.

ATAP Infrastructure – Information on upcoming training workshops for maintenance operators. We need to have Ryan attend 2 one day workshops this year to re-certify for next year. Require resolution of Council to send him to Saskatoon April 12 for a workshop on Lagoon Operation and Maintenance.

Ministry of Government Relations – Notice that our Infrastructure Investment Plan for street and sidewalk repair for 2017 has been received.

Water Security Agency – Renewal of our Permit to Operate the Water Distribution Works. Require approval from Council on the new permit.

North Central Transportation Planning Committee – Information on services that they can provide to municipalities.

Municipal Employee Pension Plan – Information on proposed changes to the plan to begin in July of 2018.

French Language Services Centre – Informational posters and cards on the services they provide.

Government of Saskatchewan – Information on community and regional planning workshops to be held in March and April. Information on process changes to Boards of Revision respecting property assessments.

FitPark – Information brochure on products available for outdoor fitness areas.

Metalman Art & Design – Product information and brochure.

SPRA – Awards & training information.

Community Initiatives Fund – Information on upcoming granting programs and application deadlines.

2016 Council Review – A copy of a 2016 review of all Council and Village activity is enclosed for Council to review. It can be provided on our website or distributed to residents if necessary.

Acme Environmental – Services brochure letter.

Ombudsman Saskatchewan – Council conflict of interest information.

Traffic Radar Signs – Monthly stats.

26-17 Jenny:

That Ryan McCloy be registered for Lagoon maintenance workshop in Saskatoon for April 12 and that all expenses be paid.

CARRIED

27-17 Doucet:

That the renewal for the Village's Permit to Operate Water Distribution Works be accepted as presented.

CARRIED

28-17 McDougall:

That the 2016 Council Review document be accepted as presented and published in the next Newsletter or sent as mail out to local residents and on the community website.

CARRIED

REVIEW OF WATER TREATMENT PLANT READINGS:

29-17 Boyer:

That Council acknowledge the January 2017 Water Treatment Plant readings as being complete and accurate after their review of said documents.

CARRIED

COMPLAINTS RESPONSE REGISTER:

No formal written complaints received at the office for this month.

OCCUPATIONAL HEALTH & SAFETY:

Council discussed relevant safety concerns including Fire exit steps at Curling Rink.

OLD BUSINESS

BUILDING BYLAW NUMBER ONE OF 2017 – FIRST READING:

30-17 McDougall: That Bylaw Number One of 2017 respecting building regulations, permits and inspections be introduced and given first reading.
CARRIED

BUILDING BYLAW NUMBER ONE OF 2017 – SECOND READING:

31-17 Doucet: That Bylaw Number One of 2017 respecting building regulations, permits and inspections be given second reading.
CARRIED

BUILDING BYLAW NUMBER ONE OF 2017 – ALL THREE READINGS:

32-17 Boyer: That Bylaw Number One of 2017 respecting building regulations, permits and inspections be given all three readings at this meeting of Council.
CARRIED

BUILDING BYLAW NUMBER ONE OF 2017 – THIRD READING:

33-17 Jenny: That Bylaw Number One of 2017 respecting building regulations, permits and inspections be given third and final reading.
CARRIED

EMERGENCY RESPONSE PLAN / PLANNING COMMITTEE:

34-17 Jenny: That this item be tabled until the next meeting of Council.
CARRIED

DOG BYLAW / DANGEROUS ANIMAL BYLAW:

35-17 McDougall: That this item be reviewed at the next meeting of Council.
CARRIED

NEW BUSINESS

VISITOR – GG RURECONDEV INC. – GERALD GAREAU:

Council had general discussions regarding the progress of development at the property owned by GG Rurecondev Inc.

36-17 Doucet: That agenda item #14 be moved to 6 PM.
CARRIED

TRANSFER OUTSTANDING UTILITIES TO TAXES:

37-17 Doucet: That the utility account balances, as per the presented listing, be transferred to the tax accounts for those properties on March 1st if payment has not been made.
CARRIED

FIRE DEPARTMEN BUDGET:

Review of fire Department proposed 2017 budget was conducted and further discussion will take place once Council has reviewed draft copy of Municipal Operating Budget.

CASH FLOAT FOR DEBIT WITHDRAWALS:

38-17 McDougall: That a cash float for debit account cash withdrawals not be set up at the Village Office at this time.
CARRIED

RECREATION BOARD USE OF COUNCIL CHAMBERS:

39-17 Boyer: That the request for use of Council Chambers for Recreation Board monthly meetings not be approved at this time and that consideration be given to using the lobby of Skating Rink as an option.
CARRIED

CRIME REDUCTION MEASURES:

40-17 Doucet: That this item be tabled until the next meeting of Council.
CARRIED

COMMUNITY EVENT FOR CANADA 150 CELEBRATION:

41-17 Doucet: That Councilor Boyer contact Affinity Credit Union for possible event funding.
CARRIED

MAINTENANCE TOOLS & EQUIPMENT:

42-17 Doucet: That a leaf blower, small welder and a bench vice be purchased for the Maintenance Department.
CARRIED

YEAR –END TRANSFERS:

43-17 McDougall: That the following year-end surplus transfer be made from the General Account to:
Fire Department Training - \$ 1,323
Utility Infrastructure - \$ 14,161

CARRIED

2017 DRAFT BUDGET & 5 YEAR CAPITAL PLAN:

Council provided draft copies of the 2017 Operating Budget and 5 year capital plan for review prior to next Council meeting.

BOARD OF REVISION:

44-17 McDougall: That the R.M. of St. Louis council be appointed as the Village’s Board of Revision regarding assessment appeals for 2017 and that the R.M. Administrator be appointed Secretary to the Board and that remuneration be set once any appeals or hearings are determined.

CARRIED

VISITOR – R.M. OF ST. LOUIS – REEVE EMILE BOUTIN – FIRE DEPARTMENT:

Reeve Boutin attended to discuss the state of the Fire Department and the need for a new agreement to operate under, a new Fire hall building and the 2017 proposed budget. It was agreed to set up a Fire committee meeting in the next few weeks with the Village and RM representatives.

VISITOR – STACY TIENKAMP – WALKING TRAIL / LIONS DECK:

45-17 McDougall: That Village Maintenance Department be responsible to maintain the Lions Club Deck in winter months for snow removal purposes and handle all summer grass cutting, trimming and weed control around the structure.

CARRIED

46-17 Doucet:

That Village Maintenance Department be responsible to maintain the Walking Trail in winter months for snow removal purposes as part of the Snow Clearing Priority List, it will be placed on the list after Fire Hydrants and handle all summer grass cutting, trimming and weed control around the trail structure.

CARRIED

MISCELLANEOUS ITEMS:

Minor discussion took place on the following items that Administrator will gather more information on:

Signage at new Maintenance Shop
Grading of back alleys
Storage of new Fire Engine
Hall kitchen counter closure
Recreation Board events

47-17 McDougall:

That a sign reading “Village of St. Louis Public Works” be purchased and installed at the new shop building.

CARRIED

48-17 Jenny:

That grading of back alleys be performed as needed over the course of the winter and in accordance with the Snow Clearing Priority List with the exception of the alley behind River Edge Villa.

CARRIED

49-17 McDougall:

That the new Fire Engine be stored in the new Maintenance shop building until a permanent solution can be determined.

CARRIED

ADJOURN:

50-17 Mayor Caron:

That this meeting adjourn.

CARRIED

Mayor

Administrator