

A REGULAR MEETING OF  
 THE VILLAGE OF ST. LOUIS  
 HELD IN THE VILLAGE OFFICE  
 JANUARY 11, 2016

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CALL TO ORDER:

The meeting was called to order at 5:00 P.M. by the Mayor.

ATTEND:

Councilors present: Mayor Les Rancourt, Lloyd McDougall, Derek Jenny, Marc Caron and Administrator Robin Boyer

01-16 Jenny: That Councilor A. McDougall be excused from this meeting.

CARRIED

AGENDA:

02-16L. McDougall: That the agenda be approved as presented.

CARRIED

MINUTES:

03-16 Caron: That the minutes of the regular meeting of December 14<sup>th</sup>, 2015 be approved.

CARRIED

FINANCIAL REPORTS:

04-16 Jenny: That the financial reports for the month ending December 2015 be acknowledged.

CARRIED

ACCOUNTS PAYABLE:

05-16 Jenny: That the following accounts be approved for payment:

<u>CHECK #</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Direct	UNPS – Debit machine	Bank Charges	\$ 1.16
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
5132	Robin Boyer	Admin Salary	\$ 1,500.00
5133	City of Prince Albert	2016 Dispatching	\$ 561.25
5134	Federation of Can Municipalities	2016 membership	\$ 186.43
5135	Sutherland Automotive	Maint. Repairs	\$ 46.34
5136	Ryan McCloy	Maint. Salary / Boot Allo.	\$ 900.00
5137	Prince Albert Co-Op	Maint repairs and supplies	\$ 59.98
5138	Sgi Canada	Truck Insurance	\$ 211.00
5139	SPRA	2016 membership	\$ 50.00
5140	SUMA	2016 membership/ FD Ins	\$ 1,697.60
5141	UMAAS	2016 membership	\$ 185.00
On-line	Sask Water	Water Contract	\$ 9,523.00
5142	Greenland Waste	Waste contract	\$ 2,695.17
5143	Michael Richard	Snow Removal	\$ 150.00
5144	Operator Certification Board	Certification application	\$ 150.00
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
Direct	Affinity Credit Union	Bank confirmation	\$ 25.00
Direct	UNPS – Debit machine	Bank Charges	\$ 5.50
On-Line	Sask Tel	Telephone services	\$ 376.96
On-Line	Sask Energy	Village energy	\$ 4,072.10
5145	Derek Jenny	SUMA Expenses	\$ 546.00
5146	Lloyd McDougall	SUMA Expenses	\$ 546.00
5147	Ministry of Finance	PPSTN FD Telecomm	\$ 885.50
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
5148	Robin Boyer	Admin Salary	\$ 1,734.82
5149	Ryan McCloy	Maintenance Salary	\$ 1,415.93
5150	MEPP	Pension Remittance	\$ 1,298.28
5151	Receiver General of Canada	Tax Remittance	\$ 2,342.62
5152	SUMA	Benefits Remittance	\$ 352.16
5153	Village of St. Louis	Maintenance supplies	\$ 32.42
M/C	Sask Finance – Minister of Health	Water Samples	\$ 73.50
5154	Michael Richard	Snow removal – grader	\$ 860.00
On-line	Sask Power	Village Power	\$ 5,642.86
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
Direct	UNPS – Debit machine	Bank Charges	\$ 8.00
5155	Glen Lewis	Contracted W & S	\$ 231.00
5156	Sask Rivers School Div.	School Taxes	\$ 3,427.05
Direct	UNPS – Debit machine	Bank Charges	\$ 0.88
		<u>TOTAL</u>	\$41,877.51
		<u>CARRIED</u>	

CORRESPONDENCE:

06-16 Caron:

That the following correspondence, being read, be filed:

CARRIED

ATAP Infrastructure– Information on upcoming training opportunities in water and wastewater.

Saskatchewan Polytechnic – Information on upcoming training opportunities in water and wastewater.

Sask Water Rate Review Committee– Notice that they are proposing a rate with Sask Water for 2016 of no increase through March and then a 7% increase to the end of year, while a new 20 year contract is developed.

North Star Trophies – Services / products brochure

CPWA – Notice of annual convention.

Greenland Waste – Confirmation of delegation with the MMSW recycling program and a three year extension of our agreement until 2020.

Sask Tel – Notice that our high speed internet service will be increasing by \$5 per month effective February 1, 2016.

Access Communications– 2014-15 community report.

SUMA – Convention resolutions and Annual Meeting Agenda.

North Central Transportation Committee – Notice of 2016 workshop respecting liability of Councils in respect of OHS Act. It will be February 23 in Birch Hills.

Steven Korecki – Requesting to become part of our waste management utility paying rates to Greenland Waste similar to our residents.

First Data – Monthly debit transaction report.

Traffic Radar Signs – Monthly stats.

07-16 L. McDougall:

That no new accounts be added to waste utility from residents outside of municipal limits.

CARRIED

REVIEW OF WATER TREATMENT PLANT READINGS:

08-16 L. McDougall:

That Council acknowledge the December 2015 Water Treatment Plant readings as being complete and accurate after their review of said documents.

CARRIED

COMPLAINTS RESPONSE REGISTER:

09-16 Caron:

That the complaint register has been reviewed and acknowledged and that a reminder note on ATV use be placed in the next edition of the Newsletter.

CARRIED

OCCUPATIONAL HEALTH & SAFETY:

Discussion held on any relevant safety issues or concerns.

**OLD BUSINESS**

BUILDING / ZONING BYLAW UPDATES:

10-16 Jenny:

That this item be tabled until a future meeting of Council.

CARRIED

BYLAW ONE OF 2016 – INTRODUCTION & FIRST READING:

11-16 Jenny:

That Bylaw Number One of 2016 respecting the establishment of a signing corridor be introduced and given first reading.

CARRIED

BYLAW ONE OF 2016 – SECOND READING:

12-16 L. McDougall:

That Bylaw Number One of 2016 be read a second time.

CARRIED

BYLAW ONE OF 2016 – GIVE ALL THREE READINGS AT THIS MEETING:

13-16 Caron:

That Bylaw Number One of 2016 receive all three readings at this meeting.

CARRIED UNANIMOUSLY

BYLAW ONE OF 2016 – THIRD READING:

14-16 Jenny:

That Bylaw Number One of 2016 be read a third and final time.

CARRIED

EMERGENCY RESPONSE PLAN / PLANNING COMMITTEE:

Council given update from Administrator.

DANGEROUS DOG BYLAW:

Further discussion regarding possible amendments to prohibited dog list in the Dangerous Dog Bylaw took place. Mayor will obtain further information prior to next meeting.

**NEW BUSINESS**

UNPAID TAXES LISTING:

15-16 L. McDougall: That Council accepts the Unpaid Taxes Listing as presented.  
CARRIED

ADVERTISE LIST OF UNPAID TAXES:

16-16 Jenny: That the Unpaid Taxes Listing be published in the next edition of the Wakaw Recorder and that the charges for advertising not be added to the property owners.  
CARRIED

PRESENTATION OF BOND:

17-16 Caron: That the Bond of the Administrator be acknowledged as presented.  
CARRIED

NDGTF – INFRASTRUCTURE INVESTMENT PLAN:

18-16 Jenny: That the Infrastructure investment Plan for 2016 street repairs be approved as presented and be submitted to the Ministry for approval.  
CARRIED

19-16 Caron: That the Meeting move past item #18 at this time, as visitor from the RCMP did not attend.  
CARRIED

BYLAW TWO OF 2016 – INTRODUCTION & FIRST READING:

20-16 Caron: That Bylaw Number Two of 2016 respecting the establishment of updated Council and Committee meeting procedures.  
CARRIED

BYLAW TWO OF 2016 – SECOND READING:

21-16 Jenny: That Bylaw Number Two of 2016 be read a second time.  
CARRIED

BYLAW TWO OF 2016 – GIVE ALL THREE READINGS AT THIS MEETING:

22-16 L. McDougall: That Bylaw Number Two of 2016 receive all three readings at this meeting.  
CARRIED UNANIMOUSLY

BYLAW TWO OF 2016 – THIRD READING:

23-16 Caron: That Bylaw Number Two of 2016 be read a third and final time.  
CARRIED

EMPLOYEE CODE OF CONDUCT:

24-16 L. McDougall: That the updated Municipal Employee Code of Conduct be approved as presented and be signed off on by each employee at the earliest convenience.  
CARRIED

MUNICIPAL PUBLIC DISCLOSURE STATEMENTS:

25-16 Jenny: That Public Disclosure Statements be completed by all members of Council as soon as possible.  
CARRIED

TRANSFER OUTSTANDING UTILITIES TO TAX ACCOUNTS:

26-16 Caron: That the outstanding utility accounts as presented be added to taxes if not paid by April 1, 2016.  
CARRIED

MISCELLANEOUS ITEMS:

Minor discussion took place on the following items that Administrator will gather more information on:

Fire Department inventory  
Addresses on old Highway # 2  
Canada's 150<sup>th</sup> Birthday in 2017

27-16 Caron: That the Village purchase a light to attach near fuel storage tanks in shop yard and a set of new tire chains for the Grader.  
CARRIED

28-16 Caron: That Freida Krakowetz be informed that waste/recycle collection fees will continue to be added to her utility accounts while she has an active water/sewer account.  
CARRIED

ADJOURN:

29-16 Mayor Rancourt: That this meeting adjourn.  
CARRIED

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Mayor

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Administrator