

A REGULAR MEETING OF
 THE VILLAGE OF ST. LOUIS
 HELD IN THE VILLAGE OFFICE
 JANUARY 12, 2015

CALL TO ORDER:

The meeting was called to order at 5:00 P.M. by the Mayor.

ATTEND:

Councillors present: Mayor Les Rancourt, Deputy Mayor Aimee McDougall, Marc Caron, Lloyd McDougall and Administrator Robin Boyer

01-15 A. McDougall: That Councillor Jenny be excused from this meeting.

CARRIED

AGENDA:

02-15 Caron: That the agenda be approved as presented.

CARRIED

MINUTES:

03-15 L. McDougall: That the minutes of the regular meeting of December 8, 2014 be approved.

CARRIED

FINANCIAL REPORTS:

04-15 A. McDougall: That the financial reports for the month ending December 2014 be acknowledged.

CARRIED

ACCOUNTS PAYABLE:

05-15 A. McDougall: That the following accounts be approved for payment:

<u>CHECK #</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Direct	UNPS Debit Machine	Bank Charges	\$ 0.64
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
On-Line	Sask Tel Mobility	Maintenance Phone	\$ 59.48
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
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M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
M/C	Dexon Canada	SPS Repair Parts	\$ 471.79
4798	Robin Boyer	Admin Salary	\$ 1,500.00
4799	City of Prince Albert	2015 Dispatch Services	\$ 561.25
4800	Federation of Canadian Municip.	2015 membership	\$ 185.18
4801	Golder Associates Ltd.	Creek Erosion Project	\$ 11,307.46
4802	Edward Lussier	Maintenance Salary	\$ 800.00
4803	SUMA	Volunteer FF Insurance	\$ 618.80
4804	UMAAS	2015 Membership	\$ 180.00
4805	Wapiti Regional Library	2014 Grant Installment	\$ 2,770.33
On-line	Sask Water	Water Contract	\$ 8,069.69
4806	Canada Post	Water Sample Postage	\$ 26.42
4807	Mocon Construction	Creek Erosion Project	\$145,492.20
4808	Lea Adams	Sewer back-up reimburse	\$ 238.61
4809	Greenland Waste	Waste Collection	\$ 2,649.98
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
On-line	Sask Tel	Village Telephone	\$ 408.59
4810	Robin Boyer	Admin Salary	\$ 1,620.17
4811	Edward Lussier	Maintenance Salary	\$ 1,727.98
4812	MEPP	Pension Remittance	\$ 1,412.06
4813	Receiver General of Canada	Tax Remittance	\$ 2,698.91
4814	SUMA	Benefits Remittance	\$ 500.33
Direct	UNPS Debit Machine	Bank Charges	\$ 5.50
On-Line	Sask Energy	Village Energy	\$ 4,044.43
4815	Derek Jenny	SUMA Conv. Expenses	\$ 295.00
4816	Lloyd McDougall	SUMA Conv. Expenses	\$ 295.00
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
M/C	Sask Finance – Minister of Health	Curling Rink Sample	\$ 52.50
4817	Government Relations PPSTN	Fire Department Telecom	\$ 885.50
4818	Village of St. Louis	Maint supplies/ Rink Exp	\$ 18.04
On-Line	Sask Power	Village Power	\$ 5,285.60
M/C	Sask Finance – Minister of Health	Water Samples	\$ 73.50
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
Direct	UNPS– Debit Machine	Bank Charges	\$ 5.00

4819	Cory Pitt	Meter Dep Refund	\$ 101.35
4820	Glen Lewis	Contracted W & S Oper	\$ 220.00
4821	Sask Rivers School Division	School Taxes Collected	\$ 718.75
Direct	UNPS – Debit Machine	Bank Charges	\$ 0.92
TOTAL			\$195,510.96
<u>CARRIED</u>			

06-15 Caron: That funds be transferred from lagoon surplus to cover PDAP expenses until disbursement is received from Provincial Government.
CARRIED

CORRESPONDENCE:

07-15 L. McDougall: That the following correspondence, being read, be filed:
CARRIED

Lea Adams– Requesting reimbursement from Village for sewer blockage caused by tree roots from Village property. (\$238.61)

Ministry of Government Relations – Notice that Fire Reports have not been submitted.

Workers; Compensation Board– Notice of 2015 Premium Rate. We receive a discount due to claims free periods.

Ministry of Highways– They are unable to provide consent to apply for heritage designation for the old bridge at this time pending their internal review.

CPWA– Notice of annual convention.

SUMA– Request of Council to submit letter to Premier Wall respecting Revenue Sharing Program.

Multi-Material Stewardship Western – Notice that the multi material recycling funding agreement has to be terminated due to further government changes.

EMFS, Government Relations – Notice of upcoming Basic Emergency Management Training courses.

SAMA– Notice of projected invoice fees for 2015 and info from their annual meeting held in April of 2014.

Catterall & Wright – Proposal to provide services for the required Waterworks System Assessment for 2015. (\$8,000) This is a requirement that will have to be budgeted for in 2015.

Sask Inmotion– Challenge will be open for all communities to participate during March 2 – 16, 2015.

RBC – Direct Deposit information.

Federation of Canadian Municipalities – Membership information.

Heritage Saskatchewan – Membership information.

MEPP – Employer Bulletin.

Sask Water – Notice of 2015 rate increase to \$2.7138 per cubic meter from \$2.6347.

08-15 L. McDougall: That Lea Adams be reimbursed for the Roto Rooter invoice regarding the sewer back up caused by tree roots.
CARRIED

09-15 A. McDougall: That the Village submit a letter to Premier Wall regarding the Revenue Sharing Program as outlined in the template supplied by SUMA.
CARRIED

10-15 Caron: That the Village contract with Catterall & Wright to provide for the 2015 Waterworks System Assessment and that it be included in the 2015 operating budget.
CARRIED

REVIEW OF WATER TREATMENT PLANT READINGS:

11-15 Caron: That Council acknowledges the December 2014 Water Treatment Plant Readings as being complete and accurate after their review of said documents.
CARRIED

COMPLAINTS RESPONSE REGISTER:

No formal written complaints received and logged at the office this past month.

OCCUPATIONAL HEALTH & SAFETY:

Discussion held on any relevant safety issues or concerns including daily snow removal from steps at Hall.

OLD BUSINESS

EMERGENCY RESPONSE COMMITTEE:

12-15 A. McDougall: That this item be tabled to the next Regular Meeting of Council.
CARRIED

BYLAW ONE OF 2014 – TRAFFIC BYLAW:

13-15 Caron: That this item be tabled to the next Regular Meeting of Council.
CARRIED

SPEED RADAR SIGNS:

14-15 L. McDougall: That the Administrator make copies of radar sign options for Council and that it be placed tabled to the next Regular Meeting of Council.
CARRIED

WASTE COLLECTION RATES TO CUSTOMERS:

15-15 A. McDougall: That this item be tabled to the next Regular Meeting of Council while Administrator gets further information from Greenland Waste about possibility of different service levels for winter months.
CARRIED

COUNCIL CHRISTMAS DINNER:

16-15 A. McDougall: That this item be removed from any future debate at Council Meetings.
CARRIED

INTER-MUNICIPAL BUSINESS LICENSING PROJECT:

17-15 L. McDougall: That the Village not participate in this pilot project at this time.
CARRIED

NEW BUSINESS

VISITOR – DAN KOTYK – RV PARK RATES:

18-15 Caron: That further information be gathered by Administrator on other similar facilities before consideration can be given to further adjusting the RV Park rates and it be reviewed again at a future meeting of Council.
CARRIED

19-15 L. McDougall: That the Meeting move past item #17 at this time, until the visitor arrives.
CARRIED

UNPAID TAXES LISTING:

20-15 L. McDougall: That Council accepts the Unpaid Taxes Listing as presented.
CARRIED

ADVERTISE LIST OF UNPAID TAXES:

21-15 A. McDougall: That the Unpaid Taxes Listing be published in the next edition of the Wakaw Recorder and that the charges for advertising not be added to the property owners.
CARRIED

PRESENTATION OF BOND:

22-15 A. McDougall: That the Bond of the Administrator be acknowledged as presented.
CARRIED

23-15 L. McDougall: That the Meeting move back to item #17 at this time.
CARRIED

VISITOR – Sgt. MARQUIS – WAKAW RCMP:

Annual meeting with Council to discuss concerns, issues and future policing strategies for our community.

NDGTF – INFRASTRUCTURE INVESTMENT PLAN:

Council was informed that an Investment Plan is required for utilization of New Deal Gas Tax Funding that the Village receives. A Plan to support the next 5 years of funding is required in the new future and Administrator will present a plan at an upcoming meeting of Council.

STREAMLINE BANK ACCOUNTS:

24-15 A. McDougall: That the Infrastructure savings account and Plan 24 Utility surplus savings be combined into one Infrastructure/Utility surplus savings account for future utility infrastructure needs.
CARRIED

MUNICIPAL GENERAL INSURANCE:

Administrator informed Council of alternative options available for general municipal insurance and will provide some comparisons prior to the renewal of our current policy in September of 2015.

WATERWORKS EMERGENCY RESPONSE PLANNING

25-15 L. McDougall: That the Village implement a door to door notification policy with any water notice items while Council reviews and updates the Waterworks Emergency Response Planning document.
CARRIED

MISCELLANEOUS ITEMS:

Minor discussion took place on the following items:

Hall cleaning efforts.
Debris in Park near old walking bridge.
St. Louis Minor Hockey plan to amalgamate with PAMHA.
Generator for Hall.
Administrator surgery requirements.

26-15 L. McDougall: That the Administrator be allowed to use banked sick time to cover lost time due to surgery from February 3 – 18, 2015 and that a note indicating these office date closures be placed in the next edition of the Community Newsletter.
CARRIED

ADJOURN:

27-15 Mayor Rancourt: That this meeting adjourn.
CARRIED

Mayor

Administrator