

A REGULAR MEETING OF
 THE VILLAGE OF ST. LOUIS
 HELD IN THE VILLAGE OFFICE
 JANUARY 13, 2014

CALL TO ORDER:

The meeting was called to order at 5:00 P.M. by the Mayor.

ATTEND:

Councillors present: Mayor Les Rancourt, Deputy Mayor Marc Caron, Derek Jenny, Lloyd McDougall, Aimee McDougall and Administrator Robin Boyer

01-14 A. McDougall: That Councillor Caron be excused until later in the meeting.

CARRIED

AGENDA:

02-14 Jenny: That the agenda be approved as presented.

CARRIED

03-14 A. McDougall: That Councillor Caron be acknowledged as present.

CARRIED

MINUTES:

04-14 Jenny: That the minutes of the regular meeting of December 10, 2013 be approved.

CARRIED

FINANCIAL REPORTS:

05-14 L. McDougall: That the financial reports for the month ending December 2013 be acknowledged.

CARRIED

ACCOUNTS PAYABLE:

06-14 Jenny: That the following accounts be approved for payment:

<u>CHECK #</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Direct	UNPS – Debit Machine	Bank Charges	\$ 1.08
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
Direct	Sask Tel Mobility	Maintenance Phone	\$ 59.48
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
Direct	Sask Water	Contract	\$ 6,826.58
4489	AED Advantage	Defibrillator supplies	\$ 419.47
4490	Robin Boyer	Admin. Salary	\$ 1,000.00
4491	Canada Post	Office Postage	\$ 264.60
4492	City of Prince Albert	2014 Dispatching Serv.	\$ 561.25
4493	Cleartech Industries	Water sampling supplies	\$ 89.84
4494	EPS Management Services	Bylaw Enforcement	\$ 157.03
4495	Golder Associates	Creek Erosion Project	\$ 8,144.72
4496	Greenland Waste	Waste Collection Contract	\$ 2,454.02
4497	Edward Lussier	Maintenance Salary	\$ 800.00
4498	SUMA	Volunteer FF Insurance	\$ 618.80
4499	UMAAS	2014 Membership	\$ 165.00
4500	Wapiti Regional Library	2014 Grant Installment	\$ 2,568.28
M/C	Sask Finance – Minister of Health	Water Samples	\$ 73.50
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
4501	Government Relations – PPSTN	Fire Dep't Telecomm.	\$ 885.50
4502	SGI Canada	Maint. Truck Insurance	\$ 202.00
On-line	Sask Tel	Village Telephone	\$ 396.39
Direct	UNPS – Debit Machine	Bank Charges	\$ 5.50
On-line	Sask Energy	Village Energy	\$ 4,300.73
4503	Robin Boyer	Admin Salary	\$ 2,038.14
4504	Edward Lussier	Maintenance Salary	\$ 1,669.43
4505	MEPP	Pension Remittance	\$ 1,373.82
4506	Receiver General of Canada	Tax Remittance	\$ 2,613.03
4507	SUMA	Benefits Remittance	\$ 485.99
4508	Robin Boyer	SUMA Conv. Expenses	\$ 392.50
4509	Lloyd McDougall	SUMA Conv. Expenses	\$ 512.50
4510	Les Rancourt	SUMA Conv. Expenses	\$ 592.50
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
On-line	Sask Power	Village Power	\$ 5,357.59
Direct	Affinity CU	MNP Bank Confirmation	\$ 20.00
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
Direct	UNPS – Debit Machine	Bank Charges	\$ 5.00
4511	Glen Lewis	Contracted W & S Oper.	\$ 340.00
4512	Sask Rivers School Div.	School Taxes Collected	\$ 2,818.78

4513	Trumier Electric	Rec Repairs Light	\$ 134.90
		TOTAL	\$ 48,452.95
		<u>CARRIED</u>	

CORRESPONDENCE:

07-14 Caron:

That the following correspondence, being read, be filed:

CARRIED

Eltek – Advertising brochure for Scissor Lifts
Cumberland College – Information on learning courses offered.
Sask Water – Notice that rate for water will be increasing by 4.229% for 2014.
Canada Chair Company – Advertising brochure. We may need new chairs for the Hall at some point in the near future.
Saskatchewan Association of Fire Chiefs – Information on membership application for their organization.
RCMP - Wakaw – Would like a meeting with Council to discuss 2014-15 Annual Performance Plans and what areas are of concern. Also provided quarterly progress report.
SUMA – Notice that our recycling program is recognized by the Multi material recycling program fund and that we qualified for \$290, for the first half of 2013.
SUMA – They provided us with copy of the Resolutions and Proposed Amendments that will be considered at the upcoming SUMA Convention in Regina in February.
Koenders – Product brochure.
WCB – Notice that the Village has been claim free for the past 3 years and qualifies for a 25% reduction on premiums for 2014.
Sask Tel – Notice that internet service will be increasing by \$5 per month effective February 2014.
SAMA – Notice of Annual Meeting April 16, 2014 in Saskatoon.
Government of Sask – Notice of Development Appeals Workshop.
Prince Albert Parkland Health Region – Requesting Council to reconsider its position on funding the Pineview Terrace lodge.
Ministry of Government Relations – Approval of subdivision application for Dennis Crivea.
CPWA – Notice of Annual Conference in Regina February 25-27.
Golder Associates – Notice of change in payment remittance information.
EPS Management – December 2013 monthly report.
Harry O'Neill – E-mail received commenting on the cleanliness and appealing nature of our community.
SUMA – Information provided on additional off duty insurance for volunteer fire department members.
SPRA – Voting ballot and information on candidates for Director of Towns position. The Village gets one vote.
Government of Saskatchewan – Information on newly created service club and organization volunteer award.
McDougall Wings Care Home – Requesting compensation for items damaged in sewer back up that occurred in August that Village looked after clean-up costs on. There were 2 box springs and 3 mattresses.

08-14 Jenny:

That a vote for SPRA Director be abstained from at this time as Council is unfamiliar with the candidates or process.

CARRIED

09-14 L. McDougall:

That McDougall Wings Care Home provide pictures and documentation before a decision can be made.

CARRIED

REVIEW OF WATER TREATMENT PLANT READINGS:

10-14 L. McDougall:

That Council acknowledges the December 2013 Water Treatment Plant Readings as being complete and accurate after their review of said documents.

CARRIED

OLD BUSINESS

COMPLAINTS RESPONSE REGISTER:

No formal complaints received during this time period.

EMERGENCY RESPONSE COMMITTEE:

Update provided by Mayor Rancourt. No new information was presented at this time.

FUNTIONAL AREAS FOR COUNCIL MEMBERS:

11-14 A. McDougall:

That the Administrator develop an information sheet on each of the following areas and what functions they would be required to perform:

Development & Zoning / Parks & Recreation
Bylaw Enforcement / Development
Maintenance / Transportation
Finance / Administration
CARRIED

NEW BUSINESS

UNPAID TAXES LISTING:

12-14 Jenny: That Council accept the Unpaid Taxes Listing as presented.
CARRIED

ADVERTISE LIST OF UNPAID TAXES:

13-14 L. McDougall: That the Unpaid Taxes Listing be published in the next edition of the Wakaw Recorder and that the charges for advertising not be added to the property owners.
CARRIED

PRESENTATION OF BOND:

14-14 Jenny: That the Bond of the Administrator be acknowledged as presented.
CARRIED

MASTER SET OF BUILDING KEYS FOR FIRE DEPARTMENT:

15-14 L. McDougall: That a set of master keys for the Community Hall, Skating Rink, Curling Rink, Water Plant, Maintenance Shop and Fire Hall be created for the Fire Chief, Mayor and Deputy Mayor.
CARRIED

SHINNY HOCKEY:

16-14 L. McDougall: That a Shiny Hockey program be added to the Skating Rink Schedule for the remainder of the season to be compensated for by the Lions Club, payable to the Skating Rink. A proposal will be developed by Skating Rink Committee and sent to Lions Club for approval.
CARRIED

LIONS CLUD WADING / WATER Park:

17-14 L. McDougall: That the Administrator do research on a water park and bring information back to next meeting of Council.
CARRIED

MISCELLANEOUS ITEMS:

Minor discussion took place on the following items:

SUMA Convention attendees.
Employee vacation requests.
Maintenance shop building.

18-14 L. McDougall: That the Mayor and Administrator have a meeting with Maintenance to discuss all outstanding issues.
CARRIED

19-14 Caron: That the February Council Meeting be held on Tuesday February 11 and that the March Council Meeting be held on Tuesday March 11.
CARRIED

ADJOURN:

20-14 Mayor Rancourt: That this meeting adjourn.
CARRIED

Mayor

Administrator