

A REGULAR MEETING OF
 THE VILLAGE OF ST. LOUIS
 HELD IN THE COMMUNITY HALL
 JANUARY 13, 2021

CALL TO ORDER:

The meeting was called to order at 4:30 P.M. by the Deputy Mayor.

ATTEND:

Councilors present: Deputy Mayor Janelle Paul, Tristen Boettcher, Jennifer Jenny, Shane Jenny and Administrator Robin Boyer

01-21 Boettcher: That Mayor Caron be excused from this meeting and that Deputy Mayor Paul chair the meeting.

CARRIED

AGENDA:

02-21 J. Jenny: That the agenda be approved as presented.

CARRIED

VISITOR – RYAN McCLOY - MAINTENANCE:

03-21 S. Jenny: That Ryan be re-scheduled for the February Regular Meeting, as he was unable to attend this meeting.

CARRIED

MINUTES:

04-21 Boettcher: That the minutes of the regular meeting of December 14th, 2020 be approved.

CARRIED

FINANCIAL REPORTS:

05-21 J. Jenny: That the financial reports for the month ending December 2020 be acknowledged.

CARRIED

ACCOUNTS PAYABLE:

06-21 J. Jenny: That the following accounts be approved for payment:

<u>CHECK #</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
6727	Michael Richard	Truck Rental for Maint.	\$ 80.00
Direct Dep.	Robin Boyer	Admin Salary/allowance	\$ 1,600.00
Direct Dep.	Ryan McCloy	Maintenance Salary	\$ 1,000.00
EFT	Constant Gaudet	Maint Truck Repair	\$ 567.27
Debit	Service charge for E Transfer	Bank charges	\$ 1.00
6728	Canada Post	Office/ Water sam Postage	\$ 334.40
6729	Federation of Canadian Mun.	Annual Membership	\$ 222.43
6730	Greenland Waste	Waste Collection	\$ 2,533.01
6731	Minister of Finance	Fire Dispatch Services	\$ 544.69
6732	RM of St. Louis	Fire Call-out fees	\$ 1,420.00
6733	Roto – Rooter	Water plant engine install	\$ 2,586.30
6734	SGI Canada	Maint. Truck Insurance	\$ 219.42
6735	Saskatchewan Research Council	Water sampling	\$ 82.68
6736	SUMA	Annual Mem/FF Insur.	\$ 1,697.24
6737	UMAAS	Annual Membership	\$ 220.00
On-line	Sask Water	Water Contract	\$10,615.01
6738	Saskatchewan Public Safety Agency	Fire Department Telec.	\$ 1,250.97
6739	Workers' Compensation Board	Premium installment	\$ 593.38
On-line	Sask Tel	Village Telephone	\$ 340.81
Direct	UNPS / First Data	Debit Machine Fees	\$ 5.55
On-line	Sask Energy	Village Energy	\$ 3,062.79
On-line	Sask Power	Village Power	\$ 6,261.25
Direct Deposit	Robin Boyer	Admin Salary	\$ 2,108.01
Direct Deposit	Ryan McCloy	Maintenance Salary	\$ 1,470.71
On-line	MEPP	Pension Remittance	\$ 1,594.80
6740	Receiver General of Canada	Tax Remittance	\$ 2,593.70
On-line	SUMA	Benefits Remittance	\$ 337.96
On-line	Sask Power	Street Lights – old bridge	\$ 57.25
6741	Glen Lewis	Contracted W & S Oper.	\$ 231.00
Direct	UNPS / First Data	Debit Machine Fees	\$ 8.00
Direct	Minister of Finance – EPT	School taxes collected	\$ 2,370.33
Direct	UNPS / First Data	Debit Machine Fees	\$ 1.29
		TOTAL	\$46,011.25
		<u>CARRIED</u>	

07-21 Boettcher: That Constant Gaudet be set up in on-line banking for E-transfer payments of any expense invoices incurred by the Village for payment due to him for services.

CARRIED

CORRESPONDENCE:

08-21 J. Jenny: That the following correspondence, being read, be filed:

CARRIED

RM of St. Louis – Update on financial transactions through the Fire Account operated for the joint Fire Department.

B & B Enforcement Services – Notice of their 2021 fee schedule. Bylaw enforcement services will be \$37.85 per hour and \$0.40 per kilometer travelled.

Ministry of Government Relations – Notice of expense payment from the PDAP Program.

Affinity Credit Union – Information on learning courses that are available for Council with respect to personal and business services and products offered.

Ministry of Justice – Information on published legislation services available to municipalities. The Village already utilizes a legislation update service from them.

Canadian Fitness and Lifestyle Research Institute – Requesting the Village to complete a survey respecting Covid-19 and recreation in the community. Administrator has responded to the survey.

Hudson Bay Route Association – Request for Village to purchase a 2021 membership. Require support for the Churchill shipping port as a major Arctic shipping port for western Canada.

Meridan Inspections Ltd. – 2021 Fee Schedule for building inspection services for the municipality. These fees are billed to residents through building permits.

Census 2021 – Information on upcoming 2021 Census of Population for May of 2021.

Munisoft – Quote for webcam and headset.

Traffic Radar Sign – Monthly stats.

09-21 S. Jenny: That the Council for the Village of St. Louis supports the 2021 Census and encourages all residents to complete their census questionnaire online at www.census.gc.ca Accurate and complete census data support programs and services that benefit our community.

CARRIED

REVIEW OF WATER TREATMENT PLANT READINGS:

10-21 Boettcher: That Council acknowledge the December 2020 Water Treatment Plant readings as being complete and accurate after their review of said documents.

CARRIED

COMPLAINTS RESPONSE REGISTER:

No formal written complaints received this past month.

Council discussed update on concerns with barking dogs.

OCCUPATIONAL HEALTH & SAFETY:

No relevant issues or concerns were brought forward at this meeting.

OLD BUSINESS

YEAREND TRANSFERS:

11-21 Boettcher: That \$6,200 be transferred from the General Operating account to the Fire Department Training & Equipment account for surplus amount of 2020 budgeted amount for Fire call-outs. That \$9,278 be transferred from the General Operating account to the Fire Department Training & Equipment account for 2020 budgeted amount for Fire hall building savings.

That \$150,000 be transferred from the General Operating account to the Lagoon surplus account to replace PDAP project expenses with grant funds received for those expenses.

That \$57,539.97 be transferred from the Lagoon surplus account to the General Operating account to cover 2021 expenses for final lagoon financing payments.

CARRIED

NEW BUSINESS

PRESENTATION OF BOND:

12-21 Boettcher: That the Bond of the Administrator be acknowledged as presented.
CARRIED

NDGTF – INFRASTRUCTURE INVESTMENT PLAN:

Council was updated on the process of applying to use funds under the Gas Tax Fund Program and the need to submit an Infrastructure Investment Plan to allocate received funding to a certain project.

DRAFT BUDGET 2021:

Council updated on the status of 2021 Budget preparation and considerations for projects that need to be carried out in 2021.

CANADA SUMMER JOBS PROGRAM:

13-21 J. Jenny: That the Village submit an application for a summer worker under the Canada Summer Jobs Program, for a summer worker who can possibly work 16 weeks May – August 2021 at a rate of \$13/hour.
CARRIED

WATER QUALITY ANNUAL NOTICE TO CONSUMERS:

14-21 S. Jenny: That the 2020 Water Quality and Compliance Annual Notice to Consumers be approved as presented and distributed as required.
CARRIED

MINISTRY OF HIGHWAYS CULVERT PROJECT:

Council reviewed information from MHI tender for the culvert project and shared their recommendations on where a potential detour would be the most beneficial.

MISCELLANEOUS ITEMS:

Minor discussion took place on the following items:

Traffic Radar sign grant.
Maintenance truck rental January 7- 16, 2021.
Fire hall construction.

15-21 S. Jenny: That the Village apply to the SGI Traffic Safety Fund for the purchase of an additional speed radar sign.
CARRIED

16-21 S. Jenny: That a half tonne truck be rented, at a flat cost of \$80, for January 7 – 16, 2021 while Maintenance truck is repaired.
CARRIED

ADJOURN:

17-21 Deputy Mayor Paul: That this meeting adjourn.
CARRIED

Deputy Mayor

Administrator