

A REGULAR MEETING OF
 THE VILLAGE OF ST. LOUIS
 HELD IN THE VILLAGE OFFICE
 JANUARY 8, 2018

CALL TO ORDER:

The meeting was called to order at 4:00 P.M. by the Mayor.

ATTEND:

Councilors present: Mayor Marc Caron, Deputy Mayor Joan Boyer, Lloyd McDougall, Derek Jenny, Pauline Doucet and Administrator Robin Boyer

AGENDA:

01-18 Boyer: That the agenda be approved as presented.

CARRIED

MINUTES:

02-18 McDougall: That the minutes of the regular meeting of December 11th, 2017 be approved.

CARRIED

FINANCIAL REPORTS:

03-18 Doucet: That the financial reports for the month ending December 2017 be acknowledged.

CARRIED

ACCOUNTS PAYABLE:

04-18 Jenny: That the following accounts be approved for payment:

<u>CHECK #</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
M/C	Sask Research Council	Water Samples	\$ 27.56
5833	City of Prince Albert	Dispatch Services	\$ 518.75
5834	Fed. of Canadian Municipalities	2018 Membership	\$ 227.37
5835	Overhead Door	Hall shutters	\$ 4,323.45
5836	Prince Alber Co-Op	SPS batteries/heaters	\$ 521.09
5837	SGI Canada	Maint. Truck Package	\$ 219.42
5838	SUMA	2018 Membership / FF Ins	\$ 1,632.54
5839	UMAAS	2018 membership	\$ 185.00
Direct Dep.	Robin Boyer	Admin. Salary	\$ 1,500.00
Direct Dep.	Ryan McCloy	Maintenance Salary	\$ 800.00
5840	Greenland Waste Disposal	Waste Collection Contract	\$ 1,736.75
5841	Melfort Fire Department	Fire personnel training	\$ 500.00
M/C	Sask Research Council	Water Samples	\$ 27.56
On-line	Sask Water	Contract	\$ 7,911.46
On-line	Sask Tel	Village Telephone	\$ 316.17
Debit	Affinity Credit Union	Bank Charges – Return	\$ 350.50
Debit	UNPS – Debit Machine	Service Agreement	\$ 5.55
On-line	Sask Energy	Village Energy	\$ 3,710.80
M/C	Sask Research Council	Water Samples	\$ 43.31
5842	Minister of Finance - PPSTN	Fire Telecommunications	\$ 1,072.26
5843	Village of St. Louis	Water sample postage`	\$ 35.70
On-line	Sask Power	Village Power	\$ 4,864.90
5844	MEPP	Pension Remittance	\$ 1,342.54
5845	Receiver General of Canada	Tax Remittance	\$ 2,389.59
5846	SUMA	Benefits Remittance	\$ 398.35
Direct	Robin Boyer	Admin Payroll	\$ 1,826.75
Direct	Ryan McCloy	Maintenance Payroll	\$ 1,515.52
5847	Robin Boyer	Fire Committee meeting	\$ 100.00
5848	St. Louis Volunteer Fire Dep't	Radio Batteries	\$ 333.00
M/C	Sask Research Council	Water Samples	\$ 43.31
M/C	Sask Research Council	Water Samples	\$ 309.49
Debit	UNPS – Debit Machine	Service Agreement	\$ 8.00
5849	Glen Lewis	Contracted W & S Oper.	\$ 189.00
Direct	Sask Finance – EPT	School Taxes collected	\$ 34.67
		TOTAL	\$39,020.36
		<u>CARRIED</u>	

CORRESPONDENCE:

05-18 Jenny: That the following correspondence, being read, be filed:

CARRIED

Operator Certification Board – Renewal application form for Ryan will be required prior to his certification expiring on April 15, 2018.

ATAP Infrastructure – Quote for contracted services to provide cleaning and inspection of our water reservoirs in 2018. It is a requirement to get this completed soon.

Workers' Compensation Board – Notice that 2018 premium will be \$0.89 per \$100 of assessable payroll, a discount of \$0.30 off the industry premium rate.

Munisoft – Product information brochure.

Canadian Public Works Association – Notice of upcoming annual conference in Moose Jaw.

SUMA – Information on membership benefits and changes to employee benefits program.

Information Services Corporation – Notice that all future correspondence will be done via e-mail as per our request.

Municipal Employee Pension Plan – December news bulletin.

Federation of Canadian Municipalities – Information outlining the benefits of membership.

City of Melfort – Fire training opportunity March 10/11. Department wishes to send 2 attendees.

Air Miles Program – Notice that the Village's inactive account needs attention.

PDAP – Information on potential changes to homeowner flood insurance coverage and how it will affect the PDAP program.

Communities in Bloom – Newsletter.

Traffic Radar Signs – Monthly stats.

06-18 McDougall: That application for renewal of certification for Ryan McCloy be done with the Operator Certification Board as soon as possible.
CARRIED

07-18 McDougall: That the quote for cleaning and inspecting the reservoirs be acknowledged from ATAP Infrastructure and that it be budgeted for completion in 2018.
CARRIED

08-18 McDougall: That the St. Louis Fire Department send to attendees to the Melfort training seminar in March and that expenses be paid by the Village and RM as per Fire Agreement.
CARRIED

09-18 Jenny: That the Village order some type of merchandise with the air miles balance to keep our account active..
CARRIED

REVIEW OF WATER TREATMENT PLANT READINGS:

10-18 Boyer: That Council acknowledge the December 2017 Water Treatment Plant readings as being complete and accurate after their review of said documents.
CARRIED

COMPLAINTS RESPONSE REGISTER:

11-18 Doucet: That the formal complaint submitted be acknowledged as being dealt with as per the municipal complaint policy and that information pertaining to the Village's Complaint Policy be placed in the next edition of the Community Newsletter.
CARRIED

OCCUPATIONAL HEALTH & SAFETY:

No relevant safety issues or concerns.

OLD BUSINESS

OLD SHOP BUILDING:

Administrator provided Council with an update to the status of asbestos testing on the old shop building.

EMERGENCY RESPONSE PLAN / PLANNING COMMITTEE:

Administrator provided Council with an update to the status of recruiting an Emergency Planning Coordinator and Deputy Emergency Planning Coordinator.

12-18 Jenny: That this item be tabled until the February Regular Meeting of Council.
CARRIED

CHRISTMAS SUPPER FOR COUNCIL:

13-18 Jenny: That a Christmas supper not be held for Council and employees.
CARRIED

VISITOR – RYAN McCLOY - MAINTENANCE:

Ryan was ill and did not attend the meeting.
Council reviewed Maintenance position / salary and did not propose any further changes for 2018.

LONG-TERM & SHORT-TERM DISABILITY BENEFITS:

14-18 McDougall: That this item be tabled until the February Regular Meeting of Council.
CARRIED

NEW BUSINESS

UNPAID TAXES LISTING:

15-18 Jenny: That Council accepts the Unpaid Taxes Listing as presented.
CARRIED

ADVERTISE LIST OF UNPAID TAXES:

16-18 Doucet: That the Unpaid Taxes Listing be published in the next edition of the Wakaw Recorder.
CARRIED

PRESENTATION OF BOND:

17-18 Boyer: That the Bond of the Administrator be acknowledged as presented.
CARRIED

NDGTF – INFRASTRUCTURE INVESTMENT PLAN:

18-18 Doucet That the Infrastructure Investment Plan for 2018 street and sidewalk repairs be approved as presented and be submitted to the Ministry for approval.
CARRIED

BUDGET 2018:

Council updated on the status of 2018 Budget preparation and considerations for projects that need to be carried out in 2018.

BASE TAX AMOUNTS FOR LAND & IMPROVEMENTS:

Discussion took place regarding changes to base taxes. Further consideration will be given once Assessment updates have been recorded and tax levy numbers can be estimated.

CANADA SUMMER JOBS PROGRAM:

19-18 Doucet: That the Village submit an application for a summer student under the Canada Summer Jobs Program.
CARRIED

STOP / YIELD STREETS:

20-18 Jenny: That the speed radar sign be installed along Boucher Avenue towards the Skating Rink for a couple of weeks to determine speeding in that area.
CARRIED

WATER QUALITY ANNUAL NOTICE TO CONSUMERS:

21-18 Doucet: That the Water Quality and Compliance Annual Notice to Consumers be approved as presented and distributed as required.
CARRIED

MISCELLANEOUS ITEMS:

Minor discussion took place on the following items that Administrator will gather more information on:

2017 Year-end audit
Defibrillator pads expiry dates
Barking dogs, dogs at large

22-18 McDougall: That a notice be inserted into the utility notices respecting dogs barking and being at large.
CARRIED

ADJOURN:

23-18 Mayor Caron:

That this meeting adjourn.

CARRIED

Mayor

Administrator