

A REGULAR MEETING OF
 THE VILLAGE OF ST. LOUIS
 HELD IN THE VILLAGE OFFICE
 JANUARY 8, 2019

CALL TO ORDER:

The meeting was called to order at 4:10 P.M. by the Mayor.

ATTEND:

Councilors present: Mayor Marc Caron, Deputy Mayor Joan Boyer, Derek Jenny, Pauline Doucet and Administrator Robin Boyer

01-19 Doucet: That Councilor McDougall be excused from this meeting and Councilor Jenny be excused until later in this meeting.
CARRIED

AGENDA:

02-19 Boyer: That the agenda be approved as presented.
CARRIED

MINUTES:

03-19 Doucet: That the minutes of the regular meeting of December 4th, 2018 be approved.
CARRIED

FINANCIAL REPORTS:

04-19 Boyer: That the financial reports for the month ending December 2018 be acknowledged.
CARRIED

ACCOUNTS PAYABLE:

05-19 Boyer: That the following accounts be approved for payment:

<u>CHECK #</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
6119	Canadian Public Safety Comm	Dispatch Services	\$ 518.75
6120	Charles Repair & Service	Mower tires	\$ 158.53
6121	Federation of Canadian Munic.	2019 Membership	\$ 286.91
6122	Greenland Waste	Waste Collection	\$ 2,350.81
6123	John Deere Financial	Grader light	\$ 44.37
6124	Kleen Bee	Recreation floor cleaner	\$ 4,770.23
6125	SGI Canada	Maintenance truck ins.	\$ 219.42
6126	SUMA	2019 Mem/FF Insurance	\$ 1,639.47
6127	UMAAS	2019 Membership	\$ 210.00
Direct Dep	Robin Boyer	Admin. Salary	\$ 1,500.00
Direct Dep	Ryan McCloy	Maintenance Salary	\$ 1,000.00
M/C	Sask Research Council	Water Samples	\$ 27.56
Direct	Affinity Credit Union	Audit bank confirmation	\$ 25.00
M/C	Sask Research Council	Water Samples/supplies	\$ 37.01
6128	Evans 8 Excavating	Water valve repair	\$ 1,068.93
6129	RM of St. Louis	Fire vehicle call out fee	\$ 300.00
6130	St. Louis Fire Department	Call out manpower fee	\$ 202.25
On-line	Sask Water	Contract	\$ 9,201.83
On-line	Sask Tel	Village telephone	\$ 316.45
Direct	UNPS/Debit Machine	Service fees	\$ 5.55
On-line	Sask Energy	Village energy	\$ 2,484.08
On-line	Sask Power	Village power	\$ 6,571.71
Direct Deposit	Robin Boyer	Administrator Salary	\$ 1,916.90
Direct Deposit	Ryan McCloy	Maintenance Salary	\$ 1,390.86
6131	MEPP	Pension Remittance	\$ 1,547.32
6132	Receiver General of Canada	Tax Remittance	\$ 2,518.95
6133	SUMA	Benefits Remittance	\$ 390.73
M/C	Sask Research Council	Water Samples	\$ 27.56
M/C	Sask Research Council	Water Samples	\$ 337.05
6134	Glen Lewis	Contracted W & S Oper.	\$ 168.00
6135	Village of St. Louis	Postage – Registered letter	\$ 66.50
Direct	UNPS/Debit Machine	Service fees	\$ 8.00
Direct	Minister of Finance – EPT	School Taxes collected	\$ 1,912.22
Direct	UNPS/Debit Machine	Service fees	\$ 2.02
		TOTAL	\$43,224.97
		<u>CARRIED</u>	

CORRESPONDENCE:

06-19 Boyer: That the following correspondence, being read, be filed:
CARRIED

North Central Transportation Planning Committee – Information on membership and services that they can provide municipalities.
RCMP – Notice of a dinner meeting with area municipalities at the One Arrow First Nation on January 16, 2018 at 6 PM to discuss crime prevention goals. Request that the Mayor and/or Council members attend.

They have also provided a copy of their Annual Performance Plan for 2019 and will be attending the March Meeting of Council.

Workers' Compensation Board – Notice that 2019 premium rates will be \$0.91 per \$100 of assessable payroll, a discount of \$0.30 off the industry premium rate.

Saskatchewan Housing Corporation – Notification of payment of Village portion of operating surplus for 2017.

Canadian Public Works Association – Notice of upcoming annual conference in Saskatoon.

Sask Water – Notice of 7% rate increase on contracted water purchases beginning January 1, 2019.

SUMA – Renewal invoice and information respecting Volunteer Fire Fighter Insurance.

RM of St. Louis – Notice that Emile Boutin and Rene Leblanc have been appointed to the St. Louis Fire Department Board for 2019.

Federation of Canadian Municipalities – Information outlining the benefits of membership and 2019 renewal invoice. Also, provided an update on our grant respecting the Asset Management Plan.

Meridan Inspections – Information on changes to National Building Code for 2019 and notice of the National Energy Code for Buildings that is now enforceable in Saskatchewan. These changes will require all drawings with permit applications to be prepared by a draftsman, architectural technician or other professional. Hand drawings will no longer be acceptable. Compliance is required for all new buildings and additions but do not apply to accessory buildings such as detached garages / storage sheds. Any existing building (not new RTM's) an applicant is proposing to relocate will need to comply with the standards of the energy code which will likely make relocating existing buildings cost-prohibitive. It is suggested that Council not accept any existing homes for relocation into the municipality and advising people who enquire about relocating a house that it will need to comply with the energy code requirements

Lawyer Nicole Sawchuk – Holiday greetings and a \$50 Co-Op gift card provided to the Village.

MNP – Audit engagement letter.

All-Net Solutions – Information on web based applications for Council agendas, minutes and meetings.

Traffic Radar Signs – Monthly stats.

07-19 Doucet: That Mayor Caron attend the RCMP supper meeting at One Arrow First nation on Wednesday January 16, 2018.

CARRIED

REVIEW OF WATER TREATMENT PLANT READINGS:

08-19 doucet: That Council acknowledge the December 2018 Water Treatment Plant readings as being complete and accurate after their review of said documents.

CARRIED

COMPLAINTS RESPONSE REGISTER:

No formal complaints received this month.

OCCUPATIONAL HEALTH & SAFETY:

No relevant safety issues or concerns.

OLD BUSINESS

VISITOR – RYAN McCLOY - MAINTENANCE:

Ryan unable to attend due to maintenance repair issues that he was dealing with.

VISITOR – GERALD GAREAU – GGRURECONDEV INC.:

Mr. Gareau will provide an update letter to Council outlining his future intentions on the property development.

HALL FLOOR REPLACEMENT:

09-19 Boyer: That a request for further quotes be done locally prior to a decision being made on Hall floor replacement.
CARRIED

ELECTRIC SEWER SNAKE:

10-19 Doucet: That this item be tabled until further information be gathered by Administration.
CARRIED

SUMA CONVENTION:

11-19 Doucet: That one registration be cancelled as Mayor Caron is unable to attend and that Derek Jenny be substituted for Pauline Doucet.
CARRIED

COUNCIL CHRISTMAS DINNER:

12-19 Boyer: That this item be tabled until a future meeting of Council.
CARRIED

PDAP PROJECT – GOLDER ENGINEERING WORKPLAN:

13-19 Doucet: That the engineering plan from Golder be accepted as presented for the PDAP Project at McKay Creek.
CARRIED

14-19 Boyer: That Councilor Jenny be acknowledged as present at this meeting.
CARRIED

NEW BUSINESS

UNPAID TAXES LISTING:

15-19 Doucet: That Council accepts the Unpaid Taxes Listing as presented.
CARRIED

ADVERTISE LIST OF UNPAID TAXES:

16-19 Boyer: That the Unpaid Taxes Listing be published in the next edition of the Wakaw Recorder.
CARRIED

PRESENTATION OF BOND:

17-19 Jenny: That the Bond of the Administrator be acknowledged as presented.
CARRIED

NDGTF – INFRASTRUCTURE INVESTMENT PLAN:

18-19 Boyer: That the Infrastructure Investment Plan for 2019 street and sidewalk repairs be approved as presented and be submitted to the Ministry for approval for use of the New Deal Gas Tax Funds for 2019.
CARRIED

BUDGET 2019:

Council updated on the status of 2019 Budget preparation and considerations for projects that need to be carried out in 2019.

BASE TAX AMOUNTS FOR LAND & IMPROVEMENTS:

Discussion took place regarding changes to base taxes. Further consideration will be given once Assessment updates have been recorded and tax levy numbers can be estimated.

CANADA SUMMER JOBS PROGRAM:

19-19 Doucet: That the Village submit an application for a summer student under the Canada Summer Jobs Program.
CARRIED

ASSET MANAGEMENT UPGRADE PRIORITIES:

20-19 Jenny: That this item be reset on the February Agenda for full discussion with all Council present.
CARRIED

WATER QUALITY ANNUAL NOTICE TO CONSUMERS:

21-19 Doucet: That the 2018 Water Quality and Compliance Annual Notice to Consumers be approved as presented and distributed as required.
CARRIED

MISCELLANEOUS ITEMS:

Minor discussion took place on the following items that Administrator will gather more information on:

Transfer to newly created Capital Asset Savings Account.
Dryer plug of Maintenance Shop building.
Fire Department Incident Report

22-19 Boyer: That \$10,000 be transferred from the General Account into a newly created Capital Asset Account as per the 2018 Operating Budget.
CARRIED

23-19 Jenny: That the charges respecting the December 12/18 Fire Department incident report for a call-out within St. Louis be paid to the Fire Department and the RM as per the Fire Agreement.
CARRIED

ADJOURN:

24-19 Mayor Caron: That this meeting adjourn.
CARRIED

Mayor

Administrator