

A REGULAR MEETING OF  
THE VILLAGE OF ST. LOUIS  
HELD IN THE VILLAGE OFFICE  
JULY 10, 2017

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CALL TO ORDER:

The meeting was called to order at 4:00 P.M. by the Mayor.

ATTEND:

Councilors present: Mayor Marc Caron, Deputy Mayor Joan Boyer,  
Lloyd McDougall, Derek Jenny and Administrator Robin Boyer

179-17 Jenny: That Councilor Doucet be excused from this meeting.

CARRIED

AGENDA:

180-17 Boyer: That the agenda be approved as presented.

CARRIED

MINUTES:

181-17 McDougall: That the minutes of the Regular Meeting of June 5<sup>th</sup>, 2017 and Special Meeting of June 14, 2017 be approved.

CARRIED

FINANCIAL REPORTS:

182-17 Jenny: That the financial reports for the month ending June 2017 be acknowledged.

CARRIED

ACCOUNTS PAYABLE:

183-17 McDougall: That the following accounts be approved for payment:

<u>CHECK #</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Direct	UNPS – Debit machine	Service charges	\$ 2.21
M/C	Sask Finance – Minister of Health	Water Samples	\$ 27.56
5665	Robin Boyer	Admin Salary	\$ 1,500.00
5666	Direct Collect Inc.	Debt Collection Comm	\$ 170.63
5667	EPS Management Services Inc.	Bylaw Enforcement	\$ 752.42
5668	Golden's Fire Extinguisher	Hall repairs	\$ 83.25
5669	Greenland Waste	Waste collection	\$ 2,791.61
5670	Kleen Bee	Hall supplies	\$ 182.39
5671	Ryan McCloy	Maintenance advance	\$ 800.00
5672	Meridan Inspections	Permit inspections	\$ 420.00
5673	Oubavo Inc.	Website hosting	\$ 49.92
5674	Prairie Parts Plus Ltd.	Mower parts	\$ 711.63
5675	Lynn Regnier	Sign Corridor Fees	\$ 1,020.00
5676	St. Louis Curling Club	Light replacement	\$ 2,000.00
5677	SUMA	Office supplies	\$ 328.97
5678	Jerran Vandale	Student Wages	\$ 400.00
5679	Xylem Canada	SPS servicing	\$ 2,622.90
5680	Access Tire	Mower repair	\$ 131.85
5681	Charles Repair	Mover battery	\$ 77.86
5682	John Deere Financial – Cervus	Maintenance supplies	\$ 40.97
5683	Lake Country Co-Op PA	Rec repairs / Maint sup	\$ 568.33
Direct	Affinity Credit Union CAFT	Bank charges	\$ 1.25
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5684	Flocor	Water meter supplies	\$ 1,240.95
On-line	Sask Water	Water Contract	\$12,097.19
On-line	Sask Tel	Village telephone	\$ 249.49
5685	Robin Boyer	Extra meeting – Fire Com	\$ 100.00
5686	Village of St. Louis	Office Maint – flowers	\$ 14.95
Direct	UNPS – Debit machine	Service charges	\$ 5.55
M/C	Sask Finance – Minister of Health	Water Samples	\$ 337.05
M/C	Sask Finance – Minister of Health	Water Samples	\$ 27.56
M/C	Sask Finance – Minister of Health	Water Samples	\$ 27.56
5687	Robin Boyer	Admin Salary	\$ 1,821.16
5688	Ryan McCloy	Maintenance Salary	\$ 1,517.15
5689	MEPP	Pension Remittance	\$ 1,342.54
5690	Receiver General of Canada	Tax Remittance	\$ 2,523.54
5691	SUMA	Benefits Remittance	\$ 380.77
5692	Jerran Vandale	Student Wages	\$ 1,017.72
On-line	Sask Power	Village Power	\$ 2,299.57
5693	Michael Richard	Contract labour	\$ 1,440.00
On-line	Sask Energy	Village energy	\$ 457.86

Direct	UNPS – Debit Machine	Service charges	\$ 8.00
5694	Glen Lewis	Contracted W & S Oper.	\$ 189.00
5695	Sask Rivers School Div.	School Taxes Collected	\$13,677.65
		<b>TOTAL</b>	<b>\$55,460.26</b>
		<b><u>CARRIED</u></b>	

**CORRESPONDENCE:**

184-17 Jenny: That the following correspondence, being read, be filed:  
**CARRIED**

**Gas Tax Fund Program** – Information on Legacy contribution of \$538.80 that will be paid to the Village as part of the Program.  
**Chicot Lake Drainage Update** – Engineers have verbally informed our office that creek levels will not be any different than normal spring run-off. They have looked at erosion mitigation requirements. Water Security Agency has yet to give formal approval of this project.  
**EPS Management** – Bylaw Enforcement Report.  
**Government of Saskatchewan** – Notice that our annual Revenue Sharing payment was made on June 15, 2017 in one lump sum payment of \$90,310.  
**Affinity Credit Union** – Require authorization and signing of Night Depository Agreement.  
**SecurTek** – Notice that alarm monitoring at the office will be increasing by \$2 per month beginning with the next invoice period.  
**SAMA** – Notice that our assessment values are compliant with regulations in relation to sales ratio statistics. Confirmation Certificate for our 2017 Assessment Roll was also received.  
**Gardiner Dam** – Information received on a celebration that Council is invited to commemorating the Dam’s 50<sup>th</sup> anniversary, to be held at Danielson Provincial Park on Friday July 14, 2017.  
**Ministry of Justice** – Notice that the implementation date for changes to the Fine Option Program have been moved back to September 1, 2017 from the scheduled July 1, 2017 date. These changes will eliminate the option of working off fines received under *The Traffic Safety Act* and speeding and parking fines issued under municipal bylaws.  
**Sawyer’s Tree Service** – Advertising brochure.  
**Traffic Radar Signs** – Monthly stats.

185-17 Boyer: That the Mayor and Administrator sign the Affinity Credit Union Night Depository Agreement for custody of a night deposit key.  
**CARRIED**

186-17 McDougall: That the Agenda move past item # 7 until later in the meeting.  
**CARRIED**

**COMPLAINTS RESPONSE REGISTER:**

No formal written complaints received at the office for this month.

**OCCUPATIONAL HEALTH & SAFETY:**

No relevant safety concerns were brought forward this month. Minor discussion on student safety requirements.

**OLD BUSINESS**

**EMERGENCY RESPONSE PLAN / COMMITTEE:**

187-17 McDougall: That the Emergency Response Plan and Bylaw be tabled until the September Meeting of Council.  
**CARRIED**

188-17 Jenny: That the Agenda move back to item # 7.  
**CARRIED**

**REVIEW OF WATER TREATMENT PLANT READINGS:**

189-17 Boyer: That Council acknowledge the June 2017 Water Treatment Plant readings as being complete and accurate after their review of said documents.  
**CARRIED**

**CANADIAN UNION OF POSTAL WORKERS SUPPORT LETTER:**

190-17 Jenny: That a support letter be supplied for the Canadian Union of Postal Workers in their efforts against the Federal Government’s proposed changes to Canada Post.  
**CARRIED**

GRADER / TRACTOR:

191-17 Jenny: That final authorization be made for the purchase of the 2008 John Deere Tractor from Greg Nelson for \$45,200 plus taxes and that funding be provided from the Lagoon surplus fund.

CARRIED

FIRE DEPARTMENT AGREEMENT WITH RURAL MUNICIPALITY:

192-17 McDougall: That a meeting be set up with the Fire Committee of the Village and Rural Municipality at the earliest possible date to further discuss the impasse in negotiating a new deal.

CARRIED

**NEW BUSINESS**

CIMA ENGINEERING WORK ON OLD HIGHWAY # 2:

193-17 McDougall: That concerns that the Village has on a proposed closure of Buffalo Park Road to facilitate repair work be expressed to CIMA Engineering.

CARRIED

MAYOR'S SUMMER SCHOOL:

194-17 Boyer: That Mayor Caron be registered to attend the Mayor's Summer School in Regina with registration and hotel accommodation.

CARRIED

WATER SET-UP FOR 545 RIVERSIDE DRIVE:

195-17 Jenny: That any new utility account set up for the building at 545 Riverside Drive will be done as a Commercial account.

CARRIED

PROPERTY @ 275 – 1<sup>ST</sup> STREET – CULVERT & SIDING DAMAGE:

196-17 McDougall: That a culvert be provided to the property owner at 275 – 1<sup>st</sup> Street for installation at his driveway access.

CARRIED

197-17 Boyer: That a letter be sent to the property owner at 275 – 1<sup>st</sup> Street requesting a written statement regarding alleged damage to siding on building.

CARRIED

TRANSFER FUNDS BACK TO LAGOON ACCOUNT:

198-17 McDougall: That \$85,000 be transferred back to the Lagoon Surplus Fund from the General Account as Shop Capital Project is now completed and these remaining funds are not required and that \$45,000 be transferred to the General account from the Lagoon Surplus Fund to cover the purchase of the Maintenance tractor.

CARRIED

APPOINT COUNCIL MEMBERS TO DELIVER BANK DEPOSITS TO AFFINITY CREDIT UNION:

199-17 Jenny: That all members of Council be authorized to deliver bank deposits to Affinity Credit Union in Prince Albert as necessary or required when not practical for the Administrator to make such deposits. All Council members will be covered under the municipal employee fidelity bond through SGI and must sign a declaration for each deposit outlining the "said to contain" amount of each deposit they are responsible for.

CARRIED

OLD SHOP BUILDING:

200-17 McDougall: That water services and natural gas services be disconnected at former Maintenance building on McKenzie Avenue and 1<sup>st</sup> Street and that quotes be obtained for the demolition of the building and cleanup of the site.

CARRIED

MISCELLANEOUS ITEMS:

Minor discussion took place on the following items that Administrator will gather more information on:

Administrator vacation days  
Hall cleaning and floor re-finish  
Use of Roundup on sidewalks and boulevards  
Tax moratorium on new residential construction  
State of current construction on active building permits  
First Nations University using showers at Skating Rink

Sidewalk adjacent to Bowling Alley

201-17 Jenny: That the Administrator change vacation days for August to remove August 9 as a vacation day and to add August 17 as a vacation day.  
CARRIED

202-17 Boyer: That Roy Richard be contacted for a quote to refinish floor at Community Hall and to give entire building an overall cleaning.  
CARRIED

ADJOURN:

203-17 Mayor Caron: That this meeting adjourn.  
CARRIED

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Mayor

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Administrator