

A REGULAR MEETING OF  
 THE VILLAGE OF ST. LOUIS  
 HELD IN THE COMMUNITY HALL  
 JULY 13, 2020

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CALL TO ORDER:

The meeting was called to order at 4:00 P.M. by the Mayor.

ATTEND:

Councilors present: Mayor Marc Caron, Deputy Mayor Joan Boyer,  
 Lloyd McDougall, Derek Jenny, Shane Jenny and Administrator Robin  
 Boyer

AGENDA:

157-20 McDougall: That the agenda be approved as presented.

CARRIED

MINUTES:

158-20 D. Jenny: That the minutes of the Regular Meeting of June 8, 2020 be approved.

CARRIED

FINANCIAL REPORTS:

159-20 Boyer: That the financial reports for the month ending June 2020 be  
 acknowledged.

CARRIED

ACCOUNTS PAYABLE:

160-20 S. Jenny: That the following accounts be approved for payment:

| <u>CHECK #</u> | <u>PAYEE</u>                | <u>DESCRIPTION</u>          | <u>AMOUNT</u>      |
|----------------|-----------------------------|-----------------------------|--------------------|
| 6554           | Anderson Pumphouse          | W & S supplies              | \$ 85.04           |
| 6555           | Ben's Auto & House Glass    | Office barrier              | \$ 276.06          |
| 6556           | Canada Post                 | Office / W & S Postage      | \$ 488.79          |
| 6557           | D & M Fire Safety Systems   | Hall fire suppression Insp. | \$ 144.38          |
| 6558           | Kleen Bee                   | Sewer chemicals / Maint     | \$ 624.85          |
| 6559           | Minister of Finance – PPSTN | F D Telecommunications      | \$ 932.40          |
| 6560           | Munisoft                    | Office equipment maint.     | \$ 105.45          |
| 6561           | NAPA Auto Parts             | Maintenance supplies        | \$ 84.34           |
| 6562           | Lake Country Co-Op          | Maintenance supplies        | \$ 73.31           |
| 6563           | Prairie Parts Plus          | Mower repair parts          | \$ 108.63          |
| 6564           | RBA Consulting              | Water leak service          | \$ 538.68          |
| 6565           | Nicole Sawchuk              | Legal Fees                  | \$ 170.03          |
| 6566           | Sask Research Council       | Water sampling              | \$ 553.60          |
| 6567           | Staples Business Advantage  | Office Supplies             | \$ 462.47          |
| 6568           | Dreton Vandale-Prosper      | Wage advance                | \$ 500.00          |
| Direct Dep.    | Robin Boyer                 | Admin Salary/ Mileage       | \$ 1,533.60        |
| Direct Dep.    | Ryan McCloy                 | Maintenance Salary          | \$ 1,000.00        |
| On-line        | Sask Water                  | Water Contract              | \$18,991.92        |
| On-line        | Sask Tel                    | Telephone services          | \$ 271.32          |
| Direct         | UNPS/Debit Machine          | Service charges             | \$ 5.55            |
| On-line        | Sask Energy                 | Village energy              | \$ 528.95          |
| On-line        | Sask Power                  | Village power               | \$ 2,299.81        |
| 6569           | Greenland Waste             | Waste Collection Service    | \$ 3,165.49        |
| 6570           | Michael Richard             | Contract Labour             | \$ 900.00          |
| On-line        | Collabria Mastercard        | Norton antivirus renewal    | \$ 22.19           |
| 6571           | Glen Lewis                  | Contracted W & S Oper.      | \$ 189.00          |
| Direct Deposit | Robin Boyer                 | Admin Salary                | \$ 1,997.34        |
| Direct Deposit | Ryan McCloy                 | Maintenance Salary          | \$ 1,423.75        |
| On-line        | MEPP                        | Pension Remittance          | \$ 1,563.30        |
| 6572           | Receiver General of Canada  | Tax Remittance              | \$ 2,963.17        |
| On-line        | SUMA                        | Benefits Remittance         | \$ 351.78          |
| 6573           | Dreton Vandale-Prosper      | Summer Maintenance          | \$ 1,278.30        |
| Direct         | UNPS/Debit Machine          | Service charges             | \$ 8.00            |
| Direct         | Affinity CU                 | Bank fee for tax wire trans | \$ 20.00           |
| Direct         | Sask Finance EPT            | School Taxes Collected      | \$14,462.69        |
| Direct         | UNPS / Debit Machine        | Bank Charges                | \$ 1.40            |
|                |                             | <b>TOTAL</b>                | <b>\$58,125.59</b> |
|                |                             | <u>CARRIED</u>              |                    |

CORRESPONDENCE:

161-20 McDougall: That the following correspondence, being read, be filed:

CARRIED

Sask Water – Leak detection quote.

Sask Power – Provided notice that they are completing a repair to a line on west end of the community and at 2<sup>nd</sup> Street and Milligan.

SAMA – Provided information on the protocol for inspections and copy of Annual Report.

Crime Stoppers – Thank you note for the recent donation that the Village made.

B & B Enforcement – Patrol Report.

Abram Consulting – Information on services that they can provide.

Sawchuk Law – June monthly report.

MMSW – Provided information on the amount of recycling we have collected and that is subject to rebate.

Traffic Radar Sign – Monthly stats.

REVIEW OF WATER TREATMENT PLANT READINGS:

162-20 Boyer: That Council acknowledge the June 2020 Water Treatment Plant readings as being complete and accurate after their review of said documents.

CARRIED

COMPLAINTS RESPONSE REGISTER:

163-20 S. Jenny: That the monthly complaints log be acknowledged and corrective action be taken as required.

CARRIED

OCCUPATIONAL HEALTH & SAFETY:

No relevant issues or concerns were brought forward at this meeting. Minor discussion on protective equipment for summer maintenance worker.

**OLD BUSINESS**

DOG / CAT BYLAW REVIEW:

164-20 McDougall: That this item be tabled to the next regular meeting of Council to allow for further information to be collected from the municipal lawyer respecting some of the clauses contained within the draft bylaw.

CARRIED

UTILITY / TAX ARREAR ACCOUNTS:

Council reviewed the unpaid utility and tax arrears list as presented by Administrator.

COVID 19 EMERGENCY RESPONSE:

165-20 McDougall: That the “cook shack” at Lions Park be made available to the public and that the existing barricades be moved to a location north of the shack and that the public washroom remain closed for the season.

CARRIED

**NEW BUSINESS**

MAINTENANCE REVIEW:

Council reviewed information collected by the Mayor and Administrator from a meeting with Maintenance personnel regarding performance concerns.

ASSET MANAGEMENT POLICY / PLAN REVIEW:

Council was provided an update from the Administrator as to the status of work on an asset management plan to incorporate into annual budgeting. A draft spreadsheet should be available by September 2020.

ADMINISTRATOR VACATION DAYS:

166-20 D. Jenny: That the Administrator be allowed the following vacation days, as requested:

July 23, 24

August 13,14, 20, 21, 26, 27, 28

CARRIED

MUNICIPAL ELECTION:

Council informed of possible requirements for conducting the 2020 Municipal Election in respect to health concerns with the COVID 19 pandemic. Additional support workers may be required to facilitate extra sanitizing and to ensure physical distancing.

INTERNAL TRANSFERS FOR 2020 BUDGET:

167-20 Boyer: That the Administrator transfer the amounts from the General account as follows, as per the 2020 Budget:

To Lagoon Account - \$15,000

To Recreation Repair - \$3,000

To Capital Asset - \$10,000

CARRIED

MISCELLANEOUS ITEMS:

Minor discussion took place in respect of the following items:

Newsletter finances.

Carey / Daniel Boulevard issue.

Trailers parked on boulevards, interfering with sight lines.

168-20 McDougall: That the Village donate \$161.68 to the Newsletter to cover the cost of paper supplies.

CARRIED

169-20 McDougall: That the property line try and be determined by Danny Carey and Thomas Daniel to see where municipal property actually is.

CARRIED

ADJOURN:

170-20 Mayor Caron: That this meeting adjourn.

CARRIED

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Mayor

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Administrator