

A REGULAR MEETING OF
THE VILLAGE OF ST. LOUIS
HELD IN THE VILLAGE OFFICE
JULY 8, 2013

CALL TO ORDER:

The meeting was called to order at 5:00 P.M. by the Mayor.

ATTEND:

Councillors present: Mayor Les Rancourt, Marc Caron, Derek Jenny, Aimee McDougall and Administrator Robin Boyer

145-13 A. McDougall: That Councillor L. McDougall be excused from this meeting.

CARRIED

AGENDA:

146-13 Jenny: That the amended agenda be approved as presented.

CARRIED

MINUTES:

147-13 Caron: That the minutes of the regular meeting of June 10, 2013 be approved.

CARRIED

FINANCIAL REPORTS:

148-13 Caron: That the financial reports for the month ending June 2013 be acknowledged.

CARRIED

ACCOUNTS PAYABLE:

149-13 Caron: That the following accounts be approved for payment:

<u>CHECK #</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
On-Line	Sask Tel Mobility	Maintenance Phone	\$ 62.78
4330	Robin Boyer	Admin Salary	\$ 1,000.00
4331	Brendon Boyer	Student Wage Advance	\$ 400.00
4332	Cleartech Industries	W & S Chemicals	\$ 89.84
4333	Government Relations	Fire Telecommun.	\$ 660.00
4334	Happy Go Lucky Café & Gas Bar	Maintenance Fuel	\$ 335.24
4335	Kleen Bee Janitorial	Hall Supplies	\$ 449.88
4336	Lone Star Parts	Maint. Repair parts	\$ 40.64
4337	Edward Lussier	Maintenance Salary	\$ 800.00
4338	McIntyre Construction	Water leak repair	\$ 1,301.47
4339	Munisoft	Equipment Maint Agrmnt	\$ 110.00
4340	National Refrigeration	Ice Plant shut down	\$ 534.61
4341	Prince Albert Co-Op	Maint sup/Hall repair	\$ 203.27
4342	Sandy's Grocery	Supplies/dog food	\$ 21.75
4343	Sandy's Grocery	Maint supplies / Hall rep	\$ 30.00
4344	Village of St. Louis	Water Meter Repair	\$ 19.79
On-Line	Sask Water	Water Contract	\$ 8,411.13
4345	Acklands Grainger	Fire Equipment Repair	\$ 348.89
4346	Office Max Grand & Toy	Office supplies/Maint.	\$ 302.44
4347	Greenland Waste	Waste Disposal	\$ 2,362.46
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
M/C	Sask Finance – Minister of Health	Water Samples	\$ 73.50
M/C	Norton – Symantec Renewals	Antivirus software	\$ 76.99
Debit	UNPS – Debit machine	Bank charges	\$ 5.50
4348	Robin Boyer	Admin Salary	\$ 1,929.96
4349	Canada Post	Office / W & S Postage	\$ 198.45
On-Line	Sask Energy	Village Energy	\$ 384.65
On-Line	Sask Tel	Village Telephone	\$ 359.76
On-Line	Sask Power	Village Power	\$ 2,361.20
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
4350	Brendon Boyer	Summer Student Wages	\$ 1,378.46
4351	Edward Lussier	Maintenance Salary	\$ 1,576.94
4352	MEPP	Pension Remittance	\$ 1,320.82
4353	Receiver General of Canada	Tax Remittance	\$ 2,810.49
4354	SUMA	Benefits Remittance	\$ 492.41
Debit	UNPS – Debit machine	Bank charges	\$ 5.00
4355	Glen Lewis	Contracted W & S Oper	\$ 180.00
4356	Prairie Parts Plus Ltd.	Maintenance Mower	\$ 7,315.00
4357	Sask Rivers School Div.	School Taxes Collected	\$ 5,437.03
		<u>TOTAL</u>	\$ 43,474.35
		<u>CARRIED</u>	

CORRESPONDENCE:

150-13 A. McDougall: That the following correspondence, being read, be filed:
CARRIED

Cumberland College – Information on programs and services available.
Anderson Pump House – Sales flyer and information on equipment calibration
Allied Steel Buildings – Sales flyer.
Premier of Saskatchewan – Response letter regarding Highway # 2 closure.
Operator Certification Board– Notice that Edward Lussier has been re-certified in Water and Wastewater operation until May 15, 2015.
Minister of Government Relations– Notice that the Provincial Government is reviewing all tax tools that municipalities may apply in the issuance of tax levies.
SAMA – Copy of 2012 Annual Report received
Sask Tel– Notice that improvements have been made to the local tower allowing for better 4G network capacity in and around St. Louis
Sawyer’s Landscape Management – Sales flyer
Parkland College – Notice of Fire training available
Government of Saskatchewan– Notice of update and information on amendments to the Municipalities Act

REVIEW OF WATER TREATMENT PLANT READINGS:

151-13 Jenny: That Council acknowledges the June 2013 Water Treatment Plant Readings as being complete and accurate after their review of said documents.
CARRIED

OLD BUSINESS

COMPLAINTS RESPONSE REGISTER:

Review of Complaint Register was completed by Council.

152-13 Jenny: That Mr. Ethier be sent a final letter confirming that Council has reviewed his letter and understands his concerns and that the protocol for future instances will be looked at to see if this type of issue can be avoided again in the future.
CARRIED

CREEK EROSION ISSUE:

153-13 A. McDougall: That Golder Associates be contracted with to provide project management for PDAP approved repairs to erosion issue at Lion’s Park, once formal written approval from PDAP is obtained.
CARRIED

BYLAW THREE OF 2013 – SNOW REMOVAL POLICY

154-13 Jenny: That this item be tabled to a future meeting of Council.
CARRIED

SNOWMOBILE / ATV BYLAW:

155-13 Caron: That a link to ATV regulations be placed on our website and that a notice to this effect be placed in the next edition of the Newsletter.
CARRIED

DANGEROUS DOG BYLAW:

156-13 A. McDougall: That this item be tabled to a future meeting of Council.
CARRIED

CRIVEA DEVELOPMENT / SERVICE AGREEMENT:

157-13 Jenny: That the service agreement for the Crivea development be approved as presented and that the Administrator take the necessary action to bring effect to the agreement as required.
CARRIED

NEW BUSINESS

VISITORS – ST. JOSPEH SENIOR CLUB – WALKING TRAIL GRANT :

Lea Adams and Ellen Hodel attended to present to Council their proposal for a walking trail funded by the Seniors through a variety of grants and donations. They presented information to Council outlining where they would like this trail to go and what is needed from Council. They will provide further information as it becomes available.

VISITOR – DOUG HANSEN/TED STOBBS – MINISTRY OF HIGHWAYS:

Mr. Hansen and Mr. Stobbs attended to discuss issues with the Highway # 2 closure and other items.

COUNCIL MEMBERS FUNCTIONAL AREAS OF JURISDICTION:

158-13 Jenny: That this item be tabled to a future meeting of Council.
CARRIED

FUEL STORAGE TANKS / CARDLOCK:

159-13 A. McDougall: That the Village purchase two 300 gallon fuel storage tanks from Prince Albert Co-Op and proper fencing as needed and that these storage tanks be placed at the St. Louis Fire Hall.
CARRIED

TRANSFER OF FUNDS FROM LAGOON ACCOUNT TO GENERAL SURPLUS ACCOUNT:

160-13 Jenny: That \$38,334.28 be transferred from the Lagoon account to the general surplus account to account for lagoon project expenses that were not covered by grant funds and were paid out of general reserves.
CARRIED

LOCAL HOUSING CONCERNS:

161-13 Jenny: That this item be tabled until the August Meeting of Council.
CARRIED

SEWER BACK-UP:

162-13 Caron: That invoices for the clean-up at McDougall Wings be presented to Council for review and consideration once received.
CARRIED

MISCELLANEOUS ITEMS:

Minor discussion took place on the following items:

Location of plaque at Community Hall for Emile Lussier.
Fire Department contact list.

163-13 Caron: That the generator, as previously approved, be purchased from Acklands in Saskatoon if the price is better than the Co-Op quote.
CARRIED

164-13 A. McDougall: That Council considers an annual clean-up and provides a roll off bin through Greenland Waste for residents to fill and that the Administrator budget for and set a date for 2014 and set all details with the service provider.
CARRIED

165-13 Jenny: That a new Fireworks Bylaw be prepared for presentation at a future meeting of Council.
CARRIED

166-13 Caron: That signs be erected at the Community Hall for Handicapped parking and loading zone area.
CARRIED

167-13 A. McDougall: That August 17, 2013 and September 28, 2013 be designated as free tree disposal days with the RM Landfill for 2013 and that a notice to that effect be placed in the next newsletter edition.
CARRIED

168-13 Jenny: That a notice be placed in the Newsletter outlining the protocol for filing complaints with respect to barking dogs and that a recurring note on the procedures for filing any type of complaint with the Village be incorporated into all future Newsletters.
CARRIED

169-13 Caron: That the Maintenance Operator be vaccinated, as required, against possible sewage borne viruses and diseases.
CARRIED

170-13 Jenny: That the paving repairs to streets be completed once two quotes have been received and the Administrator chooses the lowest quote.
CARRIED

171-13 A. McDougall: That the Administrator obtain prices for speed bumps and bring information to future Council meeting.
CARRIED

ADJOURN:

172-13 Mayor Rancourt: That this meeting adjourn.
CARRIED

Mayor

Administrator