

A REGULAR MEETING OF
 THE VILLAGE OF ST. LOUIS
 HELD IN THE VILLAGE OFFICE
 JUNE 10, 2019

CALL TO ORDER:

The meeting was called to order at 4:00 P.M. by the Mayor.

ATTEND:

Councilors present: Mayor Marc Caron, Deputy Mayor Joan Boyer, Derek Jenny, Lloyd McDougall and Administrator Robin Boyer

126-19 McDougall: That Councilor Jenny be excused until later in the meeting.
CARRIED

AGENDA:

127-19 Boyer: That the agenda be approved as presented.
CARRIED

MINUTES:

128-19 McDougall: That the minutes of the regular meeting of May 14th, 2019 be approved.
CARRIED

FINANCIAL REPORTS:

129-19 Boyer: That the financial reports for the month ending May 2019 be acknowledged.
CARRIED

ACCOUNTS PAYABLE:

130-19 McDougall: That the following accounts be approved for payment:

<u>CHECK #</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
6237	Acklands Grainger	Maintenance supplies	\$ 78.38
6238	Catterall & Wright	Asset management plan	\$12,075.00
6239	C & D Septic	Septic Cleaning service	\$ 1,096.20
6240	Golden's Fire Extinguisher	Service extinguishers	\$ 482.22
6241	Chris Letendre	Bylaw enforcement	\$ 370.73
6242	Lake Country Co-Op	Maint supplies / fuel	\$ 1,532.19
6243	Nicole Sawchuk	Legal services	\$ 2,979.08
6244	Sask Research Council	Water sampling	\$ 82.68
6245	Wapiti Regional Library	Grant levy	\$ 3,429.99
Direct Dep.	Robin Boyer	Admin Salary	\$ 1,500.00
Direct Dep.	Ryan McCloy	Maintenance Salary	\$ 1,000.00
6246	Canada Post	Water/Lagoon sample	\$ 80.85
On-line	Sask Water	Contract water	\$12,441.84
6247	Joan Boyer	Council Remuneration	\$ 800.00
6248	Marc Caron	Council Remuneration	\$ 1,540.00
6249	Greenland Waste	Waste Collection	\$ 3,160.41
6250	Derek Jenny	Council Remuneration	\$ 800.00
6251	SUMA	Office Supplies	\$ 392.46
On-line	Sask Tel	Village Telephone	\$ 279.75
Direct	UNPS / Debit Machine	Bank Charges	\$ 5.55
On-line	Sask Energy	Village Energy	\$ 645.40
On-line	Sask Power	Village Power	\$ 2,245.00
6252	MEPP	Pension Remittance	\$ 1,547.32
6253	Receiver General of Canada	Tax Remittance	\$ 2,518.95
6254	SUMA	Benefits Remittance	\$ 390.73
Direct Dep.	Robin Boyer	Admin. Salary	\$ 2,050.50
Direct Dep.	Ryan McCloy	Maintenance Salary	\$ 1,390.86
6255	Glen Lewis	Contracted W & S Oper.	\$ 210.00
Direct	UNPS / Debit Machine	Bank Charges	\$ 8.00
Direct	Minister of Finance – EPT	School Taxes Collected	\$37,154.39
Direct	UNPS / Debit machine	Bank Charges	\$ 1.67
		TOTAL	\$92,290.15
		<u>CARRIED</u>	

131-19 Boyer: That Councilor Jenny be acknowledged as present.
CARRIED

CORRESPONDENCE:

132-19 Jenny: That the following correspondence, being read, be filed:
CARRIED

ATAP Infrastructure – Information on upcoming training session for Maintenance respecting development of Standard Operating Procedures, Contingency Plans and Emergency Planning. May be a good training opportunity and does count towards re-certification.

Nicole A. Sawchuk Law – May Monthly Report

Provided copy of rental agreement template for rodeo grounds that requires Council approval to implement. (A copy is enclosed with this package.)

Notice of amended Statement from Louis Caissy, who now names the Lions Club as a Defendant in the action as well.

Affinity Credit Union – Notice that the Global Payment Mastercard is no longer active

Wapiti Regional Library – Provided a copy of their 2018 Annual Operating Report

Trumier Electric – Provided a quote to install electrical plug-ins for fuel tanks outside Shop, complete with explosion proof connectors.

ISC – Provided notification that our Servicing Agreement interest has been registered against the 13 parcels of GG Rurecondev Inc.

PDAP – Provided notice that an interim payment for our project will be made in the amount of \$46,620.73

SAMA – Information update on SAMA web services for municipalities.

Ministry of Government Relations – Provided information on the Village's Gas Tax Fund Program allocations for the next 5 years. (\$126,907) and notice that this years' revenue sharing grant of \$86,701 will be paid out on June 15

Golder Associates – Require Council consent to share information on PDAP project with MHI and CIMA+ Engineering.

Saskatchewan Housing Corporation – Notice of new requirement for Board members to complete a Criminal Record Check.

Chris Letendre – B & B Enforcement – Monthly report

Traffic Radar Signs – Monthly stats.

- 133-19 Boyer: That Ryan McCloy be registered with ATAP training for SOP, Contingency and Emergency Planning on October 23 in Saskatoon.
CARRIED
- 134-19 Jenny: That the Sports Grounds rental agreement from Sawchuk be accepted and implemented as presented and that another template be developed to blanket rentals or usage from other municipal facilities.
CARRIED
- 135-19 McDougall: That consent be given to Golder Associates to share any information on the PDAP project with Ministry of Highways and CIMA+, as deemed necessary.
CARRIED

REVIEW OF WATER TREATMENT PLANT READINGS:

- 136-19 McDougall: That Council acknowledge the May 2019 Water Treatment Plant readings as being complete and accurate after their review of said documents.
CARRIED

COMPLAINTS RESPONSE REGISTER:

No formal complaints registered this month.

OCCUPATIONAL HEALTH & SAFETY:

No relevant safety issues or concerns.

OLD BUSINESS

OWNERSHIP OF UTILITY ACCOUNTS:

- 137-19 Boyer: That the account deposit required on Rental accounts be increased to \$300 and a clause be added to Utility Service Application Form for disclosure of renter's account information to landlord.
CARRIED
- 138-19 Boyer: That the letter to customers, as presented, regarding past due accounts and Council's diligence in collections be sent in the next utility invoices.
CARRIED

NEW BUSINESS

GOLF CART USAGE:

Council discussed golf cart use and the regulations outlined within legislation and under the direction of SGI.

RECREATION BOARD:

Council discussed concerns raised regarding the intention and direction of the Recreation Board in respect to its' relationship with the Village.

BOARD BYLAWS – RINKS, RECREATION:

139-19 Jenny: That this issue be tabled until a further meeting of Council.
CARRIED

SUMMER EMPLOYMENT APPLICATIONS:

140-19 Jenny: That Jerran Vandale be hired as summer employment worker to begin on July 2, 2019 until August 23, 2019 at a rate of \$11.50 per hour.
CARRIED

ADMINISTRATOR VACATION DAYS:

141-19 Jenny: That the Administrator be approved for vacation days July 12 & 31, 2019 and August 1, 2, 6, & 7, 2019 and that the office be closed on these days.
CARRIED

MAINTENANCE VACATION DAYS:

142-19 McDougall: That Maintenance be approved for vacation days as follows: July 22 – 26, July 29 – 31, 2019 and August 1-2, August 6 – 9, 2019 and that Michael Richard be hired to replace Maintenance during these days.
CARRIED

FIRE AGREEMENT AMENDMENT:

143-19 Boyer: That the amendment to the Village / RM Fire Agreement be approved as presented.
CARRIED

MISCELLANEOUS ITEMS:

Minor discussion took place on the following items that Administrator will gather more information on:

Norton anti-virus protection for office computer.
Compost piles at Rossum.
Old washing machine on Parish property.
Fuel supply and SCBA invoice for Fire Department.
Beaver dams.
Payment for Council remuneration.
Administrator days off for appointment, funeral.
Fireworks for July 1 Ball event.

144-19 Jenny: That Administrator use personal credit card to renew Norton anti-virus and be reimbursed as expensed.
CARRIED

144-19 Jenny: That Administrator apply to Affinity Credit Union for a business credit card for Village use with a \$1,000 credit limit, to be used exclusively by the Administrator as authorized in Council.
CARRIED

146-19 McDougall: That the Fire Committee's recommendation for the purchase of fuel tanks and fencing for the Fire Department, expensed from the joint call-out account be approved.
CARRIED

147-19 Boyer: That the invoice for Fire Department SCBA equipment be approved in accordance with payment terms in the Fire Agreement with the Rural Municipality.
CARRIED

148-19 Jenny: That approval be given for fireworks event at ball tournament on July 1 weekend. Fire Department equipment will be present as required.
CARRIED

ADJOURN:

149-19 Mayor Caron:

That this meeting adjourn.

CARRIED

Mayor

Administrator