

A REGULAR MEETING OF  
THE VILLAGE OF ST. LOUIS  
HELD IN THE VILLAGE OFFICE  
JUNE 11, 2018

---

CALL TO ORDER:

The meeting was called to order at 4:00 P.M. by the Mayor.

ATTEND:

Councillors present: Mayor Marc Caron, Deputy Mayor Joan Boyer,  
Lloyd McDougall, Pauline Doucet and Administrator Robin Boyer

124-18 Boyer: That Councillor Jenny be excused from this Meeting.

CARRIED

AGENDA:

125-18 McDougall: That the agenda be approved as presented.

CARRIED

MINUTES:

126-18 Doucet: That the minutes of the regular meeting of May 14<sup>th</sup>, 2018 be approved.

CARRIED

FINANCIAL REPORTS:

127-18 Boyer: That the financial reports for the month ending May 2018 be  
acknowledged.

CARRIED

ACCOUNTS PAYABLE:

128-18 McDougall: That the following accounts be approved for payment:

<u>CHECK #</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Direct	UNPS – Debit Machine	Service charges	\$ 1.13
M/C	Sask Research Council	Water Samples	\$ 27.56
Direct Deposit	Robin Boyer	Administrator Salary	\$ 1,500.00
Direct Deposit	Ryan McCloy	Maintenance Salary	\$ 800.00
5940	All Sask Paving	Street Repairs	\$42,430.86
5941	C & D Septic	Contracted Septic Service	\$ 1,096.20
5942	Cold Line Refrigeration	Water Plant Gas Line	\$ 134.26
5943	Meridan Inspections Ltd.	Permit plan review	\$ 78.75
5944	NAPA Auto Parts	Truck repair parts	\$ 223.87
5945	Lake Country Co-Op	Maintenance supplies	\$ 173.06
5946	Prairie Parts Plus Ltd.	Mower blades	\$ 369.03
5947	RM of St. Louis	Fire Department Equip	\$ 1,054.08
5948	Roto Rooter	Sewer blockage	\$ 1,248.75
5949	SUMA	Office supplies	\$ 231.64
5950	Wapiti Regional Library	Levy Installment	\$ 3,297.17
5951	Joan Boyer	Council Remuneration	\$ 600.00
5952	Canada Post	Postage – Lagoon	\$ 44.11
5953	Marc Caron	Council Remuneration	\$ 840.00
5954	Pauline Doucet	Council Remuneration	\$ 600.00
5955	EPS Management Service	Bylaw Enforcement	\$ 180.35
5956	Greenland Waste	Waste Collection	\$ 2,824.93
5957	Derek Jenny	Council Remuneration	\$ 500.00
5958	Meridan Inspections Ltd.	Permit Plan Review	\$ 78.75
5959	Roger Topping	Equipment Repairs	\$ 1,859.80
On-line	Sask-Tel	Village telephone	\$ 253.80
M/C	Wolseley	Hall repair parts	\$ 15.85
5960	Robin Boyer	EMO Committee – Travel	\$ 131.50
5961	James Brake	EMO Committee	\$ 100.00
5962	Ryan McCloy	EMO Committee	\$ 100.00
5963	Jason Petit	Hall sink repair Labour	\$ 80.00
On-line	Sask Water	Water Contract	\$11,924.67
M/C	Sask Research Council	Water Samples	\$ 27.56
M/C	Norton Anti-Virus	Virus protection	\$ 118.76
Direct	UNPS – Debit Machine	Service charges	\$ 5.55
On-line	Sask Energy	Village energy	\$ 488.37
M/C	Sask Research Council	Water Samples	\$ 415.80
M/C	Sask Research Council	Water Samples	\$ 27.56
On-line	Sask Power	Village Power	\$ 2,336.80
5964	Lloyd McDougall	Council Remuneration	\$ 700.00
5965	Village of St. Louis	Office Maintenance	\$ 27.10
5966	MEPP	Pension Remittance	\$ 1,342.54
5967	Receiver General of Canada	Tax Remittance	\$ 2,384.93

5968	SUMA	Benefits Remittance	\$ 375.84
Direct	Robin Boyer	Admin Payroll	\$ 1,839.89
Direct	Ryan McCloy	Maintenance Payroll	\$ 1,517.75
5969	Glen Lewis	Contracted W & S Oper.	\$ 210.00
5970	St. Louis Skating Rink	Building Repair donation	\$ 1,500.00
Direct	UNPS – Debit Machine	Service charges	\$ 8.00
M/C	Sask Research Council	Water Samples	\$ 27.56
M/C	Sask Research Council	Water Samples	\$ 27.56
Direct	Sask Minister of Finance – EPT	School Taxes Collected	\$44,996.09
Direct	UNPS – Debit Machine	Service charges	\$ 1.40
		<b>TOTAL</b>	<b>\$131,179.18</b>
		<b><u>CARRIED</u></b>	

**CORRESPONDENCE:**

129-18 Doucet: That the following correspondence, being read, be filed:  
**CARRIED**

Government of Saskatchewan – Copy of Special Permit to trap beavers, valid until March 31, 2019.

Federation of Canadian Municipalities – Request of Council to make a voluntary contribution to a Special Advocacy Fund that would help cover legal expenses for the Federation’s work in advocating for municipalities.

Royal Canadian Legion – Request for Village to advertise in a Military service Recognition Book. \$200 - \$1,570 options.

Sagehill Community Futures – Invitation to attend annual event and AGM in Bruno on Wednesday June 20, 2018.

Sask -Tel – Notification of installation work at west end of Riverside Drive that will put Sask Tel infrastructure into street right of way.

SAMA – Notice that our assessment values are compliant with regulations in relation to sale price ratio and provided copy of 2018 Certificate of Confirmation respecting assessment completion.

Ministry of Government Relations – Notice that Revenue Sharing Grant of \$84,302 will be made to the Village on June 15, 2018.

EPS Management – Bi-weekly reports on bylaw enforcement services.

Traffic Radar Signs – Monthly stats.

**REVIEW OF WATER TREATMENT PLANT READINGS:**

130-18 Boyer: That Council acknowledge the May 2018 Water Treatment Plant readings as being complete and accurate after their review of said documents.  
**CARRIED**

**COMPLAINTS RESPONSE REGISTER:**

131-18 McDougall: That the formal complaint submitted be acknowledged as being dealt with as per the municipal complaint policy.  
**CARRIED**

**OCCUPATIONAL HEALTH & SAFETY:**

No relevant safety issues or concerns.

**OLD BUSINESS**

**OLD SHOP BUILDING – DISPOSAL VIA TENDERED SALE:**

132-18 Doucet: That this item be tabled until an amended “Offer to Purchase” be drafted outlining requirements to tender purchase offer and that the Administrator call a Special Meeting of Council for mid-June to review.  
**CARRIED**

**EMERGENCY RESPONSE PLAN / PLANNING COMMITTEE:**

133-18 McDougall: That all members of the Emergency Planning Committee (EPC) be provided remuneration for all EPC meetings at a rate as follows:  
Mayor \$140 per meeting  
All other members \$100 per meeting  
**CARRIED**

**VISITORS - 132 RIVERSIDE DRIVE PROPERTY:**

Visitors were given an update from Council and Administration on possible residential uses that may be allowed at this property and the process and requirements to follow for Council to give approval.

**OLD TRAFFIC BRIDGE:**

Council was further updated on plans, through the St. Louis Historical Society, to have possible walking access to the “old bridge” area be granted from the Ministry of Highways and Infrastructure.

**FIRE HYDRANT REPLACEMENT:**

134-18 McDougall: That Evans Contracting be hired to complete the installation of a new fire hydrant at the intersection of South Hill Drive and McDougall Drive, as per their previously presented quote.

**CARRIED**

**NEW BUSINESS**

**REVIEW SUMMER STUDENT APPLICATIONS:**

135-18 McDougall: That Reese Jenny be hired to work as the Municipal Summer Student as per the set out guidelines to work beginning on Tuesday July 3, 2018 at 8:30 AM at a rate of \$11.50 per hour.

**CARRIED**

**ADMINISTRATOR VACATION DAYS:**

136-18 Doucet: That the Administrator be approved for vacation days for July and August as per the presented list and that notice be given in upcoming Newsletter editions of the office closure dates.

**CARRIED**

**MAINTENANCE VACATION DAYS:**

137-18 Boyer: That Maintenance be approved for vacation days for July and August as per the presented list and that Michael Richard be hired to cover his vacation time at a rate of \$20 per hour.

**CARRIED**

**TRANSFER 2017 UTILITY SURPLUS FROM GENERAL TO INFRASTRUCTURE:**

138-18 Doucet: That \$18,761 be transferred from General Account to Infrastructure Savings Account for 2017 Utility surplus.

**CARRIED**

**TRANSFER 2018 BUDGET FROM GENERAL TO RECREATION REPAIR ACCOUNT:**

139-18 Boyer: That \$3,000 be transferred from Recreation Repair Savings to General Account for 2018 budgeted recreation items.

**CARRIED**

**SKATING RINK SIDING REQUEST:**

140-18 Doucet: That the Village will provide funding in the amount of \$1,500 to the Skating Rink siding project from the Recreation Repair Fund.

**CARRIED**

**RESERVOIR CLEANING & INSPECTION:**

141-18 Boyer: That ATAP Infrastructure be contracted with to provide cleaning and inspection services for the municipal water reservoirs in 2018.

**CARRIED**

**BOLLARDS / FENCING AT LIONS PARK ENTRANCE ROAD:**

Discussion took place on possible short-term and long-term plans for access to the north entrance road at Lions Park.

**MINISTRY OF HIGHWAYS WORK ON HIGHWAY # 2 OLD PORTION:**

142-18 McDougall: That the Ministry of Highways and CIMA Engineering be invited to the July Meeting of Council to further discuss the plans for repair work to the culvert at McKay Creek and the portion of “old highway #2”.

**CARRIED**

**MISCELLANEOUS ITEMS:**

Minor discussion took place on the following items that Administrator will gather more information on:

Request from C & D Septic – Re: Sewage Disposal.  
Installation of new outside plug at shop building near fuel storage.  
Wood chipper.  
Maintenance work boots.  
Quote for urinal repairs at Community Hall.  
Chip seal on municipal streets.  
Temporary fencing at Buffalo Park.  
Dates for September to December Meetings.  
Hall cleaning.

143-18 McDougall: That Maintenance be required to have 6" ankle support on all future safety boot purchases and the wear them while on duty.  
CARRIED

144-18 McDougall: That the proposal for urinal repairs be tabled until other Hall repairs are considered.  
CARRIED

ADJOURN:

145-18 Mayor Caron: That this meeting adjourn.  
CARRIED

\_\_\_\_\_

Mayor

\_\_\_\_\_

Administrator