

A REGULAR MEETING OF
 THE VILLAGE OF ST. LOUIS
 HELD IN THE VILLAGE OFFICE
 JUNE 13, 2016

CALL TO ORDER:

The meeting was called to order at 5:00 P.M. by the Mayor.

ATTEND:

Councilors present: Mayor Les Rancourt, Deputy Mayor Aimee McDougall, Lloyd McDougall, Derek Jenny, Marc Caron and Administrator Robin Boyer

139-16 A. McDougall: That Councilor Jenny be excused for a few minutes.
CARRIED

AGENDA:

140-16 Caron: That the agenda be approved as presented.
CARRIED

MINUTES:

141-16 L. McDougall: That the minutes of the regular meeting of May 9th, 2016 and Special Meeting of May 12th, 2016 be approved.
CARRIED

FINANCIAL REPORTS:

142-16 Caron: That the financial reports for the month ending May 2016 be acknowledged.
CARRIED

143-16 Caron: That Councilor Jenny be acknowledged as in attendance.
CARRIED

ACCOUNTS PAYABLE:

144-16 A. McDougall: That the following accounts be approved for payment:

<u>CHECK #</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Direct	UNPS	Debit Machine Fees	\$ 0.60
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
On-Line	Sask Water	Sask Water Contract	\$11,093.85
5256	Access Tire	Mower tire repair	\$ 11.00
5257	B H Safety Services	Fire Dep't Equipment	\$ 2,084.78
5258	Robin Boyer	Admin Salary	\$ 1,500.00
5259	Canada Post	Office / W & S Postage	\$ 425.25
5260	Marc Caron	Council Remuneration	\$ 700.00
5261	C Bre Electric	Water Plant Repairs	\$ 316.18
5262	C & D Septic Ltd.	SPS Cleaning	\$ 1,096.20
5263	Dmyterko Enterprises Ltd.	Hydrant / Manhole Rep.	\$ 3,662.46
5264	EPS Management Service	Bylaw Enforcement	\$ 770.68
5265	Greenland Waste	Waste Collection	\$ 2,939.09
5266	Hach Sales & Service Canada	Calibrate test equipment	\$ 473.00
5267	Derek Jenny	Council Remuneration	\$ 600.00
5268	Kleen-Bee Janitorial	Sewer line chemical	\$ 227.70
5269	Glen Lewis	Contracted Water repairs	\$ 386.40
5270	Ryan McCloy	Maintenance Salary	\$ 800.00
5271	Aimee McDougall	Council Remuneration	\$ 400.00
5272	Lloyd McDougall	Council Remuneration	\$ 800.00
5273	Obsession Greenhouses	Office flowers	\$ 57.74
5274	Prince Albert Co-Op	Maint fuel / Rec Repairs	\$ 2,321.69
5275	Queen's Printer	Legislation update binder	\$ 257.25
5276	Les Rancourt	Council Remuneration	\$ 980.00
5277	RM of St. Louis #431	50% Fire Truck Capital	\$ 7,637.86
5278	Sandy's Grocery	Hall supplies	\$ 18.00
5279	Trumier Electric	Hall furnace repair	\$ 306.60
5280	Wapiti Regional Library	2016 Grant levy	\$ 3,576.29
5281	Anderson Pump House	Maintenance Tools	\$ 57.44
5282	Cervus Equipment	Maintenance Repair parts	\$ 128.36
5283	Home Building Centre	Maintenance Supplies	\$ 63.22
5284	Prince Albert Co-Op	Maintenance Supplies	\$ 13.19
5285	Michael Richard	Water plant/curb valve	\$ 340.00
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
M/C	Sask Finance – Minister of Health	Water Samples	\$ 89.25

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On-line	Sask Energy	Village energy	\$ 600.58
Direct	UNPS	Debit Machine Fees	\$ 5.50
On-line	Sask Power	Village Power	\$ 1,746.72
On-line	Sask Tel	Village Phone	\$ 316.69
5286	Robin Boyer	Admin Salary	\$ 1,764.07
5287	Ryan McCloy	Maintenance Salary	\$ 1,415.93
5288	MEPP	Pension Remittance	\$ 1,298.28
5289	Receiver General of Canada	Tax Remittance	\$ 2,342.62
5290	SUMA	Benefits Remittance	\$ 352.16
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
5291	Village of St. Louis	Postage / Freight W & S	\$ 63.92
5292	Xylem Canada	SPS Contract maintenance	\$ 2,771.20
M/C	Norton – Symantec	Anti-virus protection	\$ 109.99
Direct	UNPS	Debit Machine Fees	\$ 5.50
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
5293	Robin Boyer	RM – Fire Dep’t Meeting	\$ 100.00
5294	Glen Lewis	Contracted W & S Op.	\$ 189.00
5295	Sask Rivers School Division	School Taxes Collected	\$48,708.19
		TOTAL	\$106,765.12
		<u>CARRIED</u>	

CORRESPONDENCE:

145-16 Caron: That the following correspondence, being read, be filed:
CARRIED

Sask Water – Notice of rate increase effective April.
Canada Summer Jobs – Confirmation that we are approved for a Summer Student.
Kalitec – Speed reduction signage brochure.
Meyers Norris Penny – Copies of 2015 Audited Financial Statements
Sask Rivers Public School Division – Request to use Hall as polling place for School Board election on October 26.
Government of Sask – Notice of first installment of Revenue Sharing will be June 15 in amount of \$26,262.
SUMA – Urban Voice magazine for all council members.
Communities in Bloom – May 2016 Magazine
Peavey Mart – Flyer with pull behind chemical sprayer.
Lajcon – Sidewalk quote repair information. \$6.00 per square foot.
Xylem – Sewage Pumping Station service reports. They recommend that we have the grease build up cleaned in each station.
EPS Management – Bylaw enforcement reports.
Traffic Radar Signs – Monthly stats.

146-16 L. McDougall: That the Community Hall be available as a polling place for the Saskatchewan Rivers School Division Election on October 26, 2016.
CARRIED

147-16 Jenny: That the Village have the grease build up cleaned from the Sewage Pumping Stations as recommended and a long-term plan be developed to help curb the problem.
CARRIED

REVIEW OF WATER TREATMENT PLANT READINGS:

148-16 L. McDougall: That Council acknowledge the May 2016 Water Treatment Plant readings as being complete and accurate after their review of said documents.
CARRIED

COMPLAINTS RESPONSE REGISTER:

No formal written complaints lodged at this time.

OCCUPATIONAL HEALTH & SAFETY:

Discussion held on any relevant safety issues or concerns, including the spray painting of exposed water valves.

OLD BUSINESS

BYLAW FIVE OF 2016 – SECOND READING:

149-16 Jenny: That Bylaw Number Five of 2016, respecting water rate amendments be read a second time.
CARRIED

BYLAW FIVE OF 2016 – THIRD READING:

150-16 Caron: That Bylaw Number Five of 2016 be read a third and final time.
CARRIED

SEVO – EMERGENCY VEHICLE OPERATOR PROGRAM:

151-16 A. McDougall: That the bylaw wording be amended as noted and that this item remain tabled until the next meeting of Council.
CARRIED

RADIO ADVERTISING CAMPAIGN:

This item is on hold until later this fall.

SECURITY SYSTEM FOR WATER PLANT / FIREHALL / HALL / SKATING RINK:

152-16 A. McDougall: That a hard quote be obtained for service at the Water Plant only from both Reed Security and PA Alarm Systems.
CARRIED

DOG BARKING COMPLAINT LOG POLICY:

153-16 L. McDougall: That a formal Dog Barking Complaint Policy not be implemented at this time
CARRIED

COMMUNITY SIGN:

154-16 L. McDougall: That this item be tabled to the next meeting of Council.
CARRIED

LIONS CLUB CANOPY PROPOSAL FOR HALL:

155-16 Jenny: That a design be prepared and forwarded to Council for their approval.
CARRIED

NEW BUSINESS

PARK DEVELOPMENT:

Administrator presented a proposal respecting the development or lease of the Lions Park area that no further action is necessary on.

ADMINISTRATOR VACATION DAYS:

156-16 L. McDougall: That the Administrator vacation days be approved as presented and advertised in the next Community Newsletter.
CARRIED

MAINTENANCE VACATION DAYS:

Update provided to Council on maintenance plans for vacations over the summer months.

SUMMER STUDENT APPLICATIONS:

157-16 A. McDougall: That Ty McBeth be hired as the summer student to begin on July 4, 2016 at a rate of \$11.00 per hour.
CARRIED

158-16 Caron: That the meeting move outside for 5 minutes to review proposed development site at side of Village Office.
CARRIED

VISITOR – STACY TIENKAMP – LIONS CLUB DEVELOPMENT PROPOSAL:

159-16 L. McDougall: That the Village allow the unused portion of property adjacent to the west side of the Village Office to be developed by the Lions Club as a look-out spot for the South Saskatchewan River and Village will add to assets and maintain once completed.
CARRIED

SPEED BUMPS:

160-16 Jenny: That a Traffic Bylaw amendment be developed, creating a 4 way “STOP” at the intersections of 1st Street, Riverside Drive and Milligan Avenue and that it be presented for reading at the next meeting of Council.
CARRIED

Recorded Vote: 3 in favour (Mayor Rancourt, Councilor Caron, Councilor Jenny), 1 opposed (councilor L. McDougall), 1 abstained (Councilor A. McDougall)

TRANSFER FUNDS FROM FIRE DEPARTMENT SURPLUS TO GENERAL ACCOUNT:

161-16 Jenny: That \$12,352.86 be transferred to the General Account from the Fire Department Surplus to cover the 50% capital costs of expenses for the truck and air compressor.
CARRIED

162-16 A. McDougall: That approval be given to the Fire Department to obtain a Global payment card be set up by them on their internal account for purchasing and only to be used pending approval of purchase from Council.
CARRIED

ELECTION WORKERS – APPOINTMENT / REMUNERATION:

163-16 A. McDougall: That the Administrator be appointed as the Returning Officer for the upcoming Municipal election and that the following rates be paid as remuneration for the election officials:
Returning Officer - \$18 / hour
Deputy Returning Officer - \$16 / hour
Poll Clerk - \$15 / hour
CARRIED

SEWER LINE BACK-UP ON HIGHWAY # 25:

164-16 L. McDougall: That this be tabled until further information is obtained from the property owner in question and that Roto-Rooter be contacted to examine and/or clear the sewer main along Highway #25.
CARRIED

ZONING BYLAW FENCE REQUIREMENT INTERPRETATION:

Discussion occurred respecting the wording and interpretation of the current fencing regulations contained within the Village Zoning Bylaw.

TRANSFER OF FUNDS:

165-16 Jenny: That \$75,000 be transferred back to the Lagoon surplus from the Operating account to cover earlier transfer of funds to cover operating expenses until taxes were levied.
CARRIED

166-16 Caron: That \$995.24 be transferred back to the Operating account from the Utility Infrastructure account to cover final expense with the capital expense of new pump installation.
CARRIED

MISCELLANEOUS ITEMS:

Minor discussion took place on the following items:

Water meter repair parts.
Acceptance of credit cards through Debit terminal.
French Association geo-cache treasure hunt.
Community facilities direction sign.
Maintenance wages.
New Building Canada Fund.

167-16 Jenny: That the water meter repair parts supply list be purchased as presented.
CARRIED

168-16 L. McDougall: That the Village begin to accept Visa and Mastercard payments via First Data terminal.
CARRIED

169-16 L. McDougall: That the French Association be allowed to place geo-cache treasures at park locations in the community as part of their tourism treasure hunt.
CARRIED

170-16 Caron: That a new aluminum sign be purchased from North Star Signs as per the presented quote, for the sign detailing directions to Village recreation facilities.
CARRIED

ADJOURN:

171-16 Mayor Rancourt: That this meeting adjourn.
CARRIED

Mayor

Administrator