

A REGULAR MEETING OF  
 THE VILLAGE OF ST. LOUIS  
 HELD IN THE VILLAGE OFFICE  
 JUNE 5, 2017

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CALL TO ORDER:

The meeting was called to order at 4:00 P.M. by the Mayor.

ATTEND:

Councilors present: Mayor Marc Caron, Deputy Mayor Joan Boyer,  
 Lloyd McDougall, Derek Jenny, Pauline Doucet and Administrator  
 Robin Boyer

AGENDA:

155-17 Jenny: That the agenda be approved as presented.

CARRIED

MINUTES:

156-17 McDougall: That the minutes of the Regular Meeting of May 8<sup>th</sup>, 2017 be approved.

CARRIED

FINANCIAL REPORTS:

157-17 Doucet: That the financial reports for the month ending May 2017 be  
 acknowledged.

CARRIED

ACCOUNTS PAYABLE:

158-17 Boyer: That the following accounts be approved for payment:

<u>CHECK #</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Direct	UNPS – Debit machine	Service charges	\$ 0.76
M/C	Sask Finance – Minister of Health	Water Samples	\$ 27.56
5632	Acklands Grainger	Maintenance supplies	\$ 89.99
5633	Anderson Pumphouse	Water plant repairs	\$ 40.65
5634	Robin Boyer	Admin Salary/Mileage	\$ 1,743.00
5635	Joan Boyer	Council Remuneration	\$ 700.00
5636	Canada Post	Office / W & S postage	\$ 399.00
5637	Marc Caron	Council Remuneration	\$ 1,120.00
5638	C & D Septic	Contract services	\$ 1,096.20
5639	Pauline Doucet	Council Remuneration	\$ 700.00
5640	EPS Management Service	Bylaw Enforcement	\$ 218.18
5641	Derek Jenny	Council Remuneration	\$ 700.00
5642	Ryan McCloy	Maintenance Salary	\$ 800.00
5643	Meridan Inspections	Plan review	\$ 157.50
5644	Prince Albert Co-Op	Fuel tank meter/supplies	\$ 418.16
5645	Sandy's Grocery	Office maintenance sup	\$ 23.65
5646	Wapiti Regional Library	2017 Grant final	\$ 3,287.46
On-line	Sask Water	Water Contract	\$10,338.72
5647	Greenland Waste	Contract Waste disposal	\$ 2,264.18
5648	Home Building Centre	Maintenance supplies	\$ 46.61
5649	Meridan Inspections	Permit plan review	\$ 315.00
5650	Jeff Vandale	Contract Maintenance	\$ 200.00
5651	Cherlock & Safe	Shop Locks/Keys	\$ 233.10
On-line	Sask Tel	Village Telephone	\$ 248.86
M/C	Sask Finance – Minister of Health	Water Samples	\$ 27.56
M/C	Sask Finance – Minister of Health	Water Samples	\$ 27.56
Direct	UNPS – Debit machine	Service charges	\$ 5.55
5652	Robin Boyer	Admin Salary	\$ 1,817.17
5653	Ryan McCloy	Maintenance Salary	\$ 1,517.50
5654	MEPP	Pension Remittance	\$ 1,342.54
5655	Receiver General of Canada	Tax Remittance	\$ 2,396.20
5656	SUMA	Benefits Remittance	\$ 359.25
On-Line	Sask Power	Village power	\$ 1,883.81
M/C	Sask Finance – Minister of Health	Water Samples	\$ 415.80
M/C	Sask Finance – Minister of Health	Water Samples	\$ 27.56
5657	Lloyd McDougall	Council Remuneration	\$ 800.00
5658	Obsession Greenhouses	Office plants	\$ 92.13
5659	Village of St. Louis	Repairs, postage, meals	\$ 75.65
On-line	Sask Energy	Village Energy	\$ 414.16
M/C	Norton Antivirus	Computer Virus Protect	\$ 110.99
5660	Greg Nelson	Maintenance tractor – cap.	\$50,172.00
5592	Glen Lewis	Cheque reversed	\$ (231.00)
5661	Glen Lewis	Cheque for April re-issue	\$ 231.00
5662	Leo St. Germaine	Shingle Office Roof	\$ 3,846.88

Direct	UNPS – Debit Machine	Service charges	\$ 8.00
5663	Glen Lewis	Contracted W & S Oper.	\$ 168.00
5664	Sask Rivers School Div.	School Taxes Collected	\$37,683.32
		<b>TOTAL</b>	<b>\$128,360.21</b>
		<b><u>CARRIED</u></b>	

**CORRESPONDENCE:**

159-17 Jenny: That the following correspondence, being read, be filed:  
**CARRIED**

**Viking Benefit Solutions** – Information on benefits programs available to retiring employees and Council members.

**R M of St. Louis** – Copy of Village assessment Notice for lagoon parcel.

**EPS Management** – Bylaw Enforcement Report.

**Affinity Credit Union** – Information of CAFT automated payment options. This would allow the Village to draw funds directly from customer bank accounts on a scheduled date for utility and tax accounts. There is \$0.25 per transaction fee and \$1.00 per file transfer as service charges.

**Wapiti Regional Library Board** – Information received on the information discussed at the Annual General meeting.

**Prince Albert Conservative Association** – Information on nominations for the Canada 150 medal. Requesting each municipality to nominate 2 people who have made outstanding contributions to the community and country. Grandmothers, teachers, volunteers, artists, athletes, historians, veterans, youth leaders, business leaders, etc. Nominations are required by June 9, 2017 through Randy Hoback’s website.

**Xylem** – Report on service inspection done on sewage pumping stations. All systems and pumps working properly, no concerns.

**Sagehill Community Futures** – Notice of upcoming event, Wednesday June 21 5:30 PM in Bruno to learn about regional economic development.

**Canadian Union of Postal Workers** – request time on upcoming Council meeting Agenda to discuss a Moratorium on Postal Outlet Closures.

**RM of St. Louis** – Notice that a drainage project in the Chicot Lake Basin will be draining into McKay Creek beginning this fall.

**CCS** – Gerald Gareau – Proposed business idea for the region.

**NCTPC** – Notice of grader training workshop at RM of Canwood on July 20. \$20 to register.

**Traffic Radar Signs** – Monthly stats.

160-17 Jenny: That the Canadian Union of Postal Workers be put on the agenda for a presentation at the July Regular Meeting of Council.  
**CARRIED**

161-17 McDougall: That a response letter be sent from Council to the engineer and RM respecting the Chicot Lake Basin drainage project outlining local concerns for the Village.  
**CARRIED**

**REVIEW OF WATER TREATMENT PLANT READINGS:**

162-17 McDougall: That Council acknowledge the May 2017 Water Treatment Plant readings as being complete and accurate after their review of said documents.  
**CARRIED**

**COMPLAINTS RESPONSE REGISTER:**

No formal written complaints received at the office for this month.

**OCCUPATIONAL HEALTH & SAFETY:**

No relevant safety concerns were brought forward this month.

**OLD BUSINESS**

**BANKING OPTIONS:**

163-17 Boyer: That the Village register for the Affinity Credit Union’s Customer Automated Fund Transfer (CAFT) Program to allow for direct debit of customer accounts and that information be provided to customers as it becomes available.  
**CARRIED**

164-17 Jenny: That the Administrator look into having another Council member added to the bond for the purpose of delivering deposits to the bank in Prince Albert.  
CARRIED

EMERGENCY RESPONSE PLAN / COMMITTEE:

The Administrator provided an update to the progress of creating and implementing a new Emergency Response Plan.

SIDEWALK REPLACEMENT @ 158 – 1<sup>st</sup> STREET:

165-17 McDougall: That St. Louis Housing Authority be approved to replace 50' of sidewalk adjacent to the property at 158 – 1<sup>st</sup> Street. The Village will pay 30% of the cost as part of the municipal maintenance plan and the 70% balance be billed to the Authority.  
CARRIED

FIRE TRUCK TENDER:

166-17 McDougall: That the old used Fire Truck be re-offered for tenders and an ad be placed on Kijiji to attempt to dispose of the unit, in its' as is condition.  
CARRIED

**NEW BUSINESS**

ADMINISTRATOR VACATION DAYS:

167-17 Jenny: That The Administrator be approved for vacation days as per the presented list and that notice be placed in upcoming Newsletters announcing the days that the office will be closed.  
CARRIED

MAINTENANCE VACATION DAYS:

168-17 Doucet: That the Maintenance Foreman be approved for vacation days as per the presented list and that Michael Richard be hired to cover his duties during those days.  
CARRIED

REVIEW SUMMER STUDENT APPLICATIONS:

169-17 Jenny: That Jerran Vandale be hired as the summer maintenance student, unless further applications are received by Thursday June 8. If further applications are received Council will call a Special Meeting to review. If no further applications are received, Jerran will begin working on Tuesday July 4, 2017.  
CARRIED

TAX LIENS:

170-17 Boyer: That tax liens be registered against 2 owners and 4 parcels of land, as per the presented listing.  
CARRIED

GRADER / TRACTOR REPAIR OR REPLACEMENT:

171-17 McDougall: That priority be given to finding a replacement tractor and that the grader be used as is in the interim.  
CARRIED

MISCELLANEOUS ITEMS:

Minor discussion took place on the following items that Administrator will gather more information on:

Advertising sign in Sign Corridor  
Bracket on mower to carry weed trimmer  
Fire Department – key for Maintenance Shop  
Dogs at large  
Hall rental payment deposits

172-17 McDougall: That the code to the maintenance shop, used by the Fire Department be changed and that a new lock be installed on the building.  
CARRIED

ADJOURN:

173-17 Mayor Caron: That this meeting adjourn.  
CARRIED

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Mayor

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Administrator