

A REGULAR MEETING OF
 THE VILLAGE OF ST. LOUIS
 HELD IN THE VILLAGE OFFICE
 JUNE 8, 2015

CALL TO ORDER:

The meeting was called to order at 5:00 P.M. by the Mayor.

ATTEND:

Councillors present: Mayor Les Rancourt, Derek Jenny, Marc Caron,
 Lloyd McDougall and Administrator Robin Boyer

133-15 Jenny: That Deputy Mayor Aimee McDougall be excused from this meeting.
CARRIED

AGENDA:

134-15 Caron: That the agenda be approved as presented.
CARRIED

MINUTES:

135-15 L. McDougall: That the minutes of the regular meeting of May 6, 2015 be approved.
CARRIED

FINANCIAL REPORTS:

136-15 Jenny: That the financial reports for the month ending May 2015 be
 acknowledged.
CARRIED

ACCOUNTS PAYABLE:

137-15 L. McDougall: That the following accounts be approved for payment:

<u>CHECK #</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
4925	Acklands Grainger	Maintenance supplies	\$ 255.37
4926	Robin Boyer	Admin Salary	\$ 1,500.00
4927	Marc Caron	Council Remuneration	\$ 480.00
4928	C & D Septic	Contract Services	\$ 1,071.00
4929	EPS Management Service Inc.	Bylaw Enforcement	\$ 588.44
4930	Grand & Toy	Office Supplies	\$ 429.74
4931	Greenland Waste	Waste Disposal	\$ 2,750.76
4932	Derek Jenny	Council Remuneration	\$ 360.00
4933	Kleen Bee Janitorial	Hall Supplies	\$ 320.28
4934	Ryan McCloy	Maintenance Salary	\$ 800.00
4935	Aimee McDougall	Council Remuneration	\$ 180.00
4936	Lloyd McDougall	Council Remuneration	\$ 480.00
4937	Prince Albert Co-Op Assoc.	Maintenance Supplies	\$ 102.84
4938	Les Rancourt	Council Remuneration	\$ 700.00
4939	Michael Richard	Contract labour	\$ 580.00
4940	R M of St. Louis No. 431	Landfill Day Fees	\$ 1,191.00
4941	Wapiti Regional Library	2015 Levy	\$ 3,304.64
On-line	Sask Water	Contract	\$ 9,460.31
4942	All Sask Paving	Street Repairs	\$48,037.50
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
M/C	Sask Finance – Minister of Health	Water Samples	\$ 89.25
M/C	Sask Finance – Minister of Health	Water Samples	\$ 89.25
M/C	Sask Finance – Minister of Health	Water Samples	\$ 89.25
On-line	Sask Energy	Village Energy	\$ 541.13
Direct	UNPS– Debit Machine	Bank Charges	\$ 5.50
On-line	Sask Tel	Village Telephone	\$ 446.83
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
On-line	Sask Power	Village Power	\$ 1,894.73
4943	Canada Post	Office & w/s Postage	\$ 304.98
4944	St. Joseph Seniors Club	SPRA FIM Grant	\$ 500.00
4945	Village of St. Louis	Uncollectible Utilities	\$ 713.23
4946	Robin Boyer	Admin Salary	\$ 1,620.17
4947	Ryan McCloy	Maintenance Salary	\$ 1,283.51
4948	MEPP	Pension Remittance	\$ 1,247.50
4949	Receiver General of Canada	Tax Remittance	\$ 2,214.29
4950	SUMA	Benefits Remittance	\$ 343.15
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
4951	Airmaster Sales Ltd.	Speed Radar Sign	\$ 3,788.62
4952	Grand & Toy	Office Supplies	\$ 5.00
4953	P & M Tire Repair	Tractor Repair	\$ 105.55
4954	Michael Richard	Water Repairs / Labour	\$ 400.00

4955	Xylem Canada	SPS Servicing	\$ 2,301.08
Direct	UNPS– Debit Machine	Bank Charges	\$ 5.00
4956	Glen Lewis	Contracted W & S Oper	\$ 448.88
4957	Sask Rivers School Division	School Taxes Collected	\$43,060.19
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
		TOTAL	\$134,193.97
		<u>CARRIED</u>	

CORRESPONDENCE:

138-15 Jenny:

That the following correspondence, being read, be filed:

CARRIED

EPS Management – Weekly Bylaw enforcement service reports
SUMA – Notice of golf tournament in Prince Albert July 9 & 10, 2015.
The Monarchist League of Canada – A request to the Mayor to organize a simple civic ceremony on September 9th to mark The Queen's reign.

Munisoft –Quote for new desktop operating system. Budgeted for \$5,000 to upgrade this year. Can upgrade to a new computer, some office software and printer with file transfer and installation for approximately \$3,000.

Prince Albert Minor Hockey Association – They have provided a proposal on using our Skating Rink facility on an ongoing annual basis beginning with the 2015-16 operating season.

CCS – Notice received of their upcoming General Assembly June 13.

Affinity Credit Union – Request approval for Village to accept payment from them via Electronic Funds Transfers rather than cheques.

SUMA – Notice that our registration in the Recycling Program Grant Funding (MRTF) has met the first stage of requirements.

Saskatchewan Hockey Association – Requesting a donation to the Saskatchewan Hockey Hall of Fame in recognition of local players, teams, coaches, volunteers etc. \$1,000 buys a Founders brick.

SAMA – Received 2015 Assessment Certificate of Confirmation for our assessment roll.

Crime Stoppers – Information update notifying that they can do presentations to schools and councils if wanted.

Acklands Grainger – Requesting the Village to consider accepting our invoices via e-mail to save paper.

Communities in Bloom – May Newsletter Magazine.

Canadian Postmasters and Assistants Association – Request support in objecting to Canada Posts' attack on public postal service and the elimination of jobs in rural and urban Canada.

Xylem – Service report on Sewage Pumping Stations.

SAMA – They have provided a copy of their 2014 Annual Report.

139-15 L. McDougall:

That a note be placed in the September Newsletter to mark the Queen's Reign.

CARRIED

140-15 Caron:

That a new desktop computer system be ordered for the office as presented in the quote from Munisoft.

CARRIED

141-15 Caron:

That the Village accept electronic payments from Affinity Credit Union and that the Administrator fill out the appropriate paperwork.

CARRIED

142-15 L. McDougall:

That the Village not make a donation to the Saskatchewan Hockey Hall of Fame at this time.

CARRIED

143-15 L. McDougall:

That the St. Louis School be contacted to see if they have any interest in a presentation from Crime Stoppers.

CARRIED

144-15 Jenny:

That the Village register with Acklands Grainger to receive invoices via e-mail.

CARRIED

145-15 L. McDougall:

That the Village provide support as needed to the Canadian Postmasters and Assistants Association objecting to Canada Post's changes to public postal service.

CARRIED

REVIEW OF WATER TREATMENT PLANT READINGS:

146-15 Caron: That Council acknowledge the April & May 2015 Water Treatment Plant readings as being complete and accurate after their review of said documents.

CARRIED

COMPLAINTS RESPONSE REGISTER:

147-15 L. McDougall: That property owner at 231 Riverside be contacted outlining Council concerns.

CARRIED

OCCUPATIONAL HEALTH & SAFETY:

Discussion held on any relevant safety issues or concerns.

OLD BUSINESS

EMERGENCY RESPONSE COMMITTEE:

148-15 Jenny: That this item be tabled until a meeting can be set up with Larry Zdvorny of Provincial Emergency Planning and the Rural Municipality of St. Louis.

CARRIED

HIGH WATER ALARM SYSTEM AT WATER PLANT RESERVOIR:

149-15 Jenny: That a new low and high water alarm system be installed at the water plant on the reservoir and the quote from Anderson Pumphouse be accepted.

CARRIED

BUILDING BYLAW / BUILDING OFFICIAL:

150-15 L. McDougall: That this item be tabled while more information is gathered regarding an Official Community Plan and new Zoning Bylaw.

CARRIED

COMMUNITY ANNOUNCEMENT SIGN:

Further discussion took place regarding this item.

FIRE DEPARTMENT MEMBER INSURANCE:

Volunteer fire fighters are covered for life and injury insurance as part of the coverage purchased through SUMA. They do not require a list of members covered. That information is only provided to them when a claim is submitted. Volunteers are required to complete a designation of beneficiary form that is kept on file in the municipal office.

151-15 Jenny: That the Agenda mover to item 17 and move past visitors at this time.

CARRIED

NEW BUSINESS

CANADA 150 INFRASTRUCTURE GRANT:

152-15 L. McDougall: That the Village not apply for a grant under this program during this intake as there is not a project ready to proceed with meeting the criteria of the grant program and that the information be passed on to local service clubs who may have a project.

CARRIED

COIN ACCEPTOR @ WATER PUMPHOUSE STATION:

153-15 L. McDougall: That the quote from C Bre Electric to replace the coin acceptor at the plant be accepted and installed at the earliest convenience.

CARRIED

ADMINISTRATOR VACATION DAYS:

154-15 Jenny: That the Administrator be approved for vacation days August 10-14 and 11-17, 2015 and that a note be sent out in the Newsletter notifying the public.

CARRIED

SUMMER STUDENT APPLICATIONS:

155-15 Jenny: That Dalton St. Germain be hired as the summer student for July and August at a rate of \$11.00 per hour.

CARRIED

UNCOLLECTIBLE UTILITY ACCOUNTS:

156-15 L. McDougall: That the uncollectible utility accounts, as presented, be written off the financial records and forwarded to collections for payment processing.

CARRIED

VISITORS – MINISTRY OF HIGHWAYS:

Sheila Schindelka and Alison Lara along with resident Stacy Tienkamp attended to discuss future plans for Highways # 2 and # 25 within municipal limits.

VISITOR – A J LANOUE – 224 RIVERSIDE DRIVE:

157-15 Caron: That Council consider their request for zoning changes within the process of creating a new Community Plan and Zoning Bylaw.
CARRIED

MISCELLANEOUS ITEMS:

Minor discussion took place on the following items that Administrator will gather more information on:

Security camera at Lions Park
Angle parking and sight lines at intersections
Dangerous dogs - licensing
Maintenance Foreman attendance at Council Meetings
Water plant training

158-15 Caron: That prices on security camera system for Lions Park be obtained.
CARRIED

159-15 Caron: That the Administrator keep a key for the Water Plant on his master set that is kept on his person.
CARRIED

ADJOURN:

160-15 Mayor Rancourt: That this meeting adjourn.
CARRIED

Mayor

Administrator