

A REGULAR MEETING OF  
 THE VILLAGE OF ST. LOUIS  
 HELD IN THE COMMUNITY HALL  
 JUNE 9, 2021

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CALL TO ORDER:

The meeting was called to order at 4:30 P.M. by the Deputy Mayor.

ATTEND:

Councilors present: Deputy Mayor Janelle Paul, Tristen Boettcher, Jennifer Jenny, Shane Jenny and Administrator Robin Boyer

113-21 J. Jenny: That Mayor Caron be excused from this meeting and that Deputy Mayor Paul chair the meeting.

CARRIED

AGENDA:

114-21 S. Jenny: That the agenda be approved as presented.

CARRIED

MINUTES:

115-21 Boettcher: That the minutes of the regular meeting of May 12<sup>th</sup>, 2021 be approved.

CARRIED

FINANCIAL REPORTS:

116-21 Boettcher: That the financial reports for the month ending May 2021 be acknowledged.

CARRIED

ACCOUNTS PAYABLE:

117-21 J. Jenny: That the following accounts be approved for payment:

<u>CHECK #</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Direct Dep.	Robin Boyer	Admin Salary/Mileage	\$ 1,636.40
Direct Dep.	Ryan McCloy	Maintenance Salary	\$ 1,103.40
6827	Tristen Boettcher	Council Remuneration	\$ 700.00
6828	Canada Post	Office & Water sample postage	\$ 513.02
6829	Marc Caron	Council Remuneration	\$ 840.00
6830	C & D Septic	Lift Station cleaning	\$ 1,281.00
6831	Jennifer Jenny	Council Remuneration	\$ 600.00
6832	Shane Jenny	Council Remuneration	\$ 700.00
6833	Chris Letendre	Bylaw Enforcement Services	\$ 507.76
6834	Lake Country Co-Op	Maintenance Fuel & supplies	\$ 2,057.46
6835	Janelle Paul	Council Remuneration	\$ 700.00
6836	Saskatchewan Research Council	Water samples	\$ 137.80
6837	Wapiti Regional Library	Grant levy installment	\$ 3,743.30
On-line	Collabria Mastercard	Norton anti-virus renewal	\$ 116.54
6838	Prairie Parts Plus	Mower repair parts	\$ 273.00
6839	Sea Hawk	Fire Department PPE equipment	\$ 1,329.01
6840	Greenland Waste	Waste collection service	\$ 2,612.05
On-line	Sask Water	Water contract	\$13,508.55
On-line	Sask Tel	Village telephone services	\$ 274.71
On-line	Sask Energy	Village Energy	\$ 707.87
Direct	UNPS – Debit	Service fees/bank charges	\$ 5.55
6841	Roto-Rooter	Sewer line camera inspection	\$ 350.21
6842	St. Louis Fire Dep't	In-house training Jan – June 2021	\$ 3,922.50
On-line	Sask Power	Village Power	\$ 2,209.57
Direct Deposit	Robin Boyer	Admin Salary	\$ 2,071.61
Direct Deposit	Ryan McCloy	Maintenance Salary	\$ 1,470.71
On-line	MEPP	Pension Remittance	\$ 1,594.80
6843	Liam McKinnon	Maintenance worker	\$ 284.19
6844	Receiver General of Canada	Tax Remittance	\$ 2,604.64
On-line	SUMA	Benefits Remittance	\$ 337.96
6845	Glen Lewis	Contracted W & S Oper.	\$ 168.00
Direct	UNPS / First Data	Debit Machine Fees	\$ 8.00
Direct	Affinity Credit Union	Bank Charges – Wire Transfer fee	\$ 20.00
Direct	Minister of Finance – EPT	School taxes collected	\$51,165.68
Direct	UNPS / First Data	Debit Machine Fees	\$ 1.59
		TOTAL	\$99,556.88
		<u>CARRIED</u>	

CORRESPONDENCE:

118-21 J. Jenny: That the following correspondence, being read, be filed:  
CARRIED

Rose-Marie Carey – E-mail letter on some feedback they received on our community from a Parks Canada worker in Waskesiu.  
RM of St. Louis – Notice that all property in the RM is subject to a re-inspection this year from SAMA for assessment purposes.  
SAMA – Notice that our assessment to sale ratio is within the regulated range and that the Village is compliant for appraisal levels after the 2021 primary audit report.  
SAMA – Provided Certificate of Confirmation for the 2021 Assessment Roll.  
SUMA – Name re-branding vote has been completed and SUMA will not be changing their name to Municipalities of Saskatchewan.  
ATAP – Fall 2021 Training Schedule. Ryan requires 1 more workshop prior to March of 2022 to re-certify for water/sewer operator. Would like to register Ryan for lift station operation and maintenance in Saskatoon in October.  
Ministry of Government Relations – Notice of Revenue Sharing Grant deposit on June 15 of \$95,130.  
Sask Water – Copy of response letter sent to City of Humboldt regarding rate concerns.  
Traffic Radar Sign – Monthly stats.

119-21 S. Jenny: That Ryan McCloy be registered with ATAP training in Saskatoon in October for lift station operation and maintenance as part of his re-certification training.  
CARRIED

120-21 Boettcher: That budgeted transfers from the General Chequing account be made as follows:

To Capital Asset Savings	\$15,000
To Capital Asset Savings – Firehall	\$25,000
To Recreation Repair	\$ 3,000

CARRIED

REVIEW OF WATER TREATMENT PLANT READINGS:

121-21 Boettcher: That Council acknowledge the May 2021 Water Treatment Plant readings as being complete and accurate after their review of said documents.  
CARRIED

COMPLAINTS RESPONSE REGISTER:

122-21 Boettcher: That the complaint register be acknowledged and that the barking dog issue be monitored for future corrective or enforcement action.  
CARRIED

OCCUPATIONAL HEALTH & SAFETY:

No issues to report.

**OLD BUSINESS**

PROPOSED SUB-DIVISION PLAN:

Administrator provided an update to Council on the proposal, noting that Community Planning has been in contact with the Village to review concerns prior to issuing approval. Rural Municipality of St. Louis has denied the application in respect to road access within the RM. Surveyor looking at options to include road access within Village municipal boundaries.

BYLAW NUMBER FOUR OF 2021 – ZONING BYLAW AMENDMENT – FIRST READING:

123-21 Boettcher: That Bylaw Number Four of 2021, a bylaw to amend the Zoning Bylaw No. 17 of 1961 be given first reading.  
CARRIED

124-21 J. Jenny: That a Public Hearing for the proposed Zoning Bylaw amendment be set for Wednesday July 14 at 5PM at the St. Louis Community Hall and that required public notice advertising be given by a newspaper ad with the Wakaw Recorder.  
CARRIED

125-21 S. Jenny: That Public Notice be given for Council consideration of a Discretionary Use Development Permit application from 545 Riverside

Drive to be conducted at the next Regular Meeting of Council on July 14, 2021.

CARRIED

GAS TAX FUND – INFRASTRUCTURE INVESTMENT PLAN (IIP):

126-21 S. Jenny: That the Infrastructure Investment Plan for Gas Tax Funds to be used for street and sidewalk repair be approved as presented in the IIP and be submitted to the Ministry for consideration and approval.

CARRIED

FIREHALL BUILDING:

Council was presented an update from the discussion and recommendations of the Fire Committee meeting.

127-21 S. Jenny: That the Fire Department, as a joint effort between the Rural Municipality of St. Louis No. 431 and the Village of St. Louis, open a new bank account specific to the Fire Hall Construction Fund, to deposit donations and fundraising revenues.

CARRIED

TRAFFIC BYLAW – STOP STREETS:

128-21 Boettcher: That the municipal traffic bylaw NO. 04/87 be amended by resolution to include the intersection of South Hill Drive and Buffalo Park Road as a “Stop” street.

CARRIED

**NEW BUSINESS**

Administrator / Maintenance Vacation Days:

129-21 Boettcher: That the Administrator vacation day request be approved as requested and that notice be placed in the Newsletter of the days the Village Office will be closed.

CARRIED

TAX LIENS:

Council was advised on two tax accounts that could be subject to the registration of a tax lien prior to year-end if not paid by that time.

BERNIER LAND CONCERNS:

Council was advised of concerns by property owner and informed of the measures that are temporarily in place to help curb the issues. Permanent measures can be considered once the road work to the culvert and Buffalo Park Road are completed, as the affected area is to be used for the construction detour.

COUNCIL PROCEDURES BYLAW:

Council reviewed current Procedures Bylaw and will review and provide recommendations for a new or amended bylaw to be read at the July 2021 Regular Meeting.

MISCELLANEOUS ITEMS:

Minor discussion took place on the following items:

Community Newsletter finances and production schedule.

130-21 S. Jenny: That a note be placed on the municipal Facebook page to inform the public that the Community Newsletter is low of funding to continue operation and that any donations in support are welcome.

CARRIED

ADJOURN:

131-21 Deputy Mayor Paul: That this meeting adjourn.

CARRIED

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Mayor

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Administrator