

A REGULAR MEETING OF  
 THE VILLAGE OF ST. LOUIS  
 HELD IN THE COMMUNITY HALL  
 MARCH 10, 2021

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CALL TO ORDER:

The meeting was called to order at 4:30 P.M. by the Mayor.

ATTEND:

Councilors present: Mayor Marc Caron, Deputy Mayor Janelle Paul, Tristen Boettcher, Jennifer Jenny, Shane Jenny and Administrator Robin Boyer

38-21 J. Jenny: That Council member Boettcher be excused until later in this meeting.  
CARRIED

AGENDA:

39-21 S. Jenny: That the agenda be approved as presented.  
CARRIED

MINUTES:

40-21 Paul: That the minutes of the regular meeting of February 17<sup>th</sup>, 2021 be approved.  
CARRIED

FINANCIAL REPORTS:

41-21 J. Jenny: That the financial reports for the month ending February 2021 be acknowledged.  
CARRIED

ACCOUNTS PAYABLE:

42-21 S. Jenny: That the following accounts be approved for payment:

<u>CHECK #</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
6772	Ministry of Social Serv.	Utility Account Deposit Refund	\$ 136.20
6773	AED Advantage	Defibrillator supplies	\$ 179.79
6774	Anderson Pumphouse	Water Plant truck fill repair	\$ 90.01
6775	Applied LP	Grader repair parts	\$ 55.23
6776	Canada Post	Office / W&S postage	\$ 483.21
6777	Munisoft	Office forms supply	\$ 281.42
6778	NAPA Auto Parts	Maintenance repair parts	\$ 13.26
6779	Ainsworth National	Ice Plant service and repair	\$ 982.67
6780	Lake Country Co-Op	Maintenance supplies	\$ 94.33
6781	Ruszkowski Enterprises	Sand/salt mixture	\$ 1,003.58
6782	Nicole Sawchuk	Legal fees	\$ 75.56
6783	Sask Housing Corp.	2019 Housing settlement	\$ 2,290.94
6784	Saskatchewan Research Council	Water sampling	\$ 110.24
6785	Trumier Electric	Shop fan repair	\$ 199.80
Direct Dep.	Robin Boyer	Admin Salary/Mileage	\$ 1,536.40
Direct Dep.	Ryan McCloy	Maintenance Salary	\$ 1,000.00
6786	Greenland Waste	Waste Collection Services	\$ 2,561.08
6787	Trumier Electirc	Shop light repairs	\$ 141.53
6788	OuBavo	Website Hosting 2020 Accrual for Chk #6502 Stale Dated & re-issued	\$ 199.67
On-line	Sask Water	Water Contract	\$10,239.33
On-line	Sask Tel	Village telephone	\$ 271.59
On-line	Sask Energy	Village Energy	\$ 3,055.25
Direct	UNPS – Debit	Service fees/bank charges	\$ 5.55
Direct Deposit	Robin Boyer	Admin Salary	\$ 2,071.61
Direct Deposit	Ryan McCloy	Maintenance Salary	\$ 1,470.71
On-line	MEPP	Pension Remittance	\$ 1,594.80
6789	Receiver General of Canada	Tax Remittance	\$ 2,593.70
On-line	SUMA	Benefits Remittance	\$ 337.96
6790	Michael Richard	Contract labour	\$ 60.00
On-line	Sask Power	Village Power	\$ 3,070.48
6791	Glen Lewis	Contracted W & S Oper.	\$ 168.00
Direct	UNPS / First Data	Debit Machine Fees	\$ 8.00
Direct	Minister of Finance – EPT	School taxes collected	\$ 795.34
Direct	UNPS / First Data	Debit Machine Fees	\$ 1.60
		<b>TOTAL</b>	<b>\$36,979.17</b>
		<u>CARRIED</u>	

43-21 J. Jenny: That Council member Boettcher be acknowledged as present at this meeting.  
CARRIED

CORRESPONDENCE:

44-21 Boettcher: That the following correspondence, being read, be filed:  
CARRIED

Water Security Agency – Copies of draft Permits to Operate for both Waterworks and Sewage works. Council to review and authorize. These permits would be effective until March of 2026.  
Sask Tel – Upgraded internet offer.  
North Central Transportation Planning Committee – Invitation to have an annual membership at a cost of \$270.  
Milligan Bio – Advertising brochure for dust suppressant materials.  
SGI – Notice that we qualify for a 15% discount on vehicle insurance for 2021.  
Xylem – Quote for annual service on sewage lift station pumps. This is an item that is annually budgeted for.  
Saskatchewan Housing Corporation – Notice that the Village’s 5% operating stake with the St. Louis Housing Authority for 2019 was a loss of \$2,290.94, which is now payable. The past few years have shown a profit. The last loss year was in 2017 at \$324.00.  
Anderson Pump House – Notice that they have been acquired by Aquifer Distribution Group.  
STARS – Receipt for doantion.  
Meridan Inspections – Notice of retirement and termination of building code inspection services.  
Asset Management Sask – Notice of on-line training opportunities.  
Traffic Radar Sign – Monthly stats.

45-21 Paul: That the draft permits to operate waterworks and sewage works be approved as presented from Water Security Agency to be effective until March 31, 2026.  
CARRIED

46-21 S. Jenny: That Xylem be contracted with to perform sewage lift station pump maintenance as per the presented quote.  
CARRIED

REVIEW OF WATER TREATMENT PLANT READINGS:

47-21 Paul: That Council acknowledge the February 2021 Water Treatment Plant readings as being complete and accurate after their review of said documents.  
CARRIED

COMPLAINTS RESPONSE REGISTER:

No formal written complaints received this past month.

OCCUPATIONAL HEALTH & SAFETY:

No relevant issues or concerns were brought forward at this meeting.

**OLD BUSINESS**

VISITOR – RYAN McCLOY - MAINTENANCE:

Ryan attended to meet council and provide update on Maintenance department and related issues.

PROPOSED SUB-DIVISION PLAN:

Administrator provided an update to Council on the proposal, noting that the plan has been submitted by the applicant to Community Planning for their review and that they will be in contact with the Village to review concerns prior to issuing approval.

FIRE AGREEMENT WITH RM OF ST. LOUIS:

48-21 Paul: That the proposed final amendment to the Fire Agreement with the RM of St. Louis be approved as presented and that an account be established within the municipal financials to provide for Fire Department annual PPE as outlined and the 2021 allocation of \$11,250 be transferred from the General account.  
CARRIED

MUNICIPAL WEBSITE:

Council discussed further options to update the municipal website. The Administrator will provide further information at next Council meeting.

ADMINISTRATIVE LAPTOP COMPUTER:

Council discussed further options for an administrative laptop for remote work. The Administrator will provide further information at next Council meeting.

**NEW BUSINESS**

BYLAW ENFORCEMENT / BUILDING INSPECTION SERVICES:

49-21 S. Jenny: That B & B Enforcement be contracted with to provide bylaw enforcement services for the Village from May through September of 2021 with a focus on the following bylaws: Animal Control, Nuisance Abatements and others as determined by Administrator.

CARRIED

50-21 J. Jenny: That B & B Enforcement be contracted with to provide building inspection services, including plan reviews, site inspections, reports and follow-ups beginning May 1, 2021.

CARRIED

DRAFT FINANCIAL STATEMENTS:

Final draft Financial Statements for 2020 were not available from Auditor as anticipated and will have to be reviewed at the April Meeting of Council.

UNPAID TAXES:

51-21 S. Jenny: That Council accepts the Unpaid Taxes Listing as presented.

CARRIED

ADVERTISE UNPAID TAXES:

52-21 Boettcher: That the Unpaid Taxes Listing be advertised in the next edition of the Wakaw Recorder and posted in the municipal office.

CARRIED

BANK ACCOUNTS – GAS TAX FUND, LAGOON, FIREHALL:

Discussion around streamlining bank accounts and sub-accounts took place and Council will review further at April Meeting once draft financial statements are available.

ENGINE TENDER:

One tender received for old water plant engine.

53-21 J. Jenny: That the tender from Glen Lewis, in the amount of \$350 be accepted for the old engine from the Water Plant.

CARRIED

BUDGET MEETING DATE:

54-21 Paul: That a 2021 Budget Meeting be set for Wednesday March 31, 2021 at 4:30 PM at the Community Hall.

CARRIED

MISCELLANEOUS ITEMS:

Minor discussion took place on the following items:

Snow removal – Buffalo Park Road  
Sask Water 2021 rate  
Firehall building.

55-21 S. Jenny: That the area of Buffalo Park Road south of the driving portion be maintained for snow removal and gravel grading, as necessary, and within municipal service levels.

CARRIED

ADJOURN:

56-21 Mayor Caron: That this meeting adjourn.

CARRIED

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Mayor

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Administrator