

A REGULAR MEETING OF
 THE VILLAGE OF ST. LOUIS
 HELD IN THE VILLAGE OFFICE
 MARCH 12, 2019

CALL TO ORDER:

The meeting was called to order at 4:00 P.M. by the Mayor.

ATTEND:

Councillors present: Mayor Marc Caron, Deputy Mayor Joan Boyer,
 Derek Jenny, Lloyd McDougall, Pauline Doucet and Administrator
 Robin Boyer

AGENDA:

48-19 McDougall: That the agenda be approved as presented.

CARRIED

49-19 Boyer: That Councillor Doucet be excused until later in the meeting.

CARRIED

VISITORS – MNP AUDITORS – DRAFT FINANCIAL STATEMENTS:

50-19 Jenny: That the Draft Financial Statements for 2018 be approved as presented.

CARRIED

51-19 Boyer: That Councillor Doucet be acknowledged as present at the meeting.

CARRIED

VISITOR – SGT KURTENBACH – WAKAW RCMP:

Sgt. Kurtenbach was unable to attend.

MINUTES:

52-19 Boyer: That the minutes of the regular meeting of February 12th, 2019 be approved.

CARRIED

FINANCIAL REPORTS:

53-19 McDougall: That the financial reports for the month ending February 2019 be acknowledged.

CARRIED

ACCOUNTS PAYABLE:

54-19 Jenny: That the following accounts be approved for payment:

<u>CHECK #</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
6163	Trinity Michelle	Meter Deposit Refund	\$ 12.96
M/C	Sask Research Council	Water Samples	\$ 27.56
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6164	Anderson Pumphouse	Water line/plant repairs	\$ 538.50
6165	D & D Installations Ltd.	Hall furnace parts	\$ 795.46
6166	Dmyterko Enterprises Ltd.	Water line thaw repair	\$ 2,045.73
6167	Home Building Centre	Hall repair/maint supplies	\$ 113.11
6168	Hypower Systems	Grader repair	\$ 107.14
6169	Kleen Bee	Sewer line chemicals	\$ 517.50
6170	Sandy Lussier	Hall repairs	\$ 276.00
6171	Munisoft	Office forms	\$ 155.50
6172	Ainsworth Inc.	Ice plant service/repair	\$ 1,548.82
6173	Queen's Printer	Assessment Notice Ad	\$ 30.00
6174	Lynn Regnier	Sign corridor fees 2019	\$ 720.00
6175	Roto-Rooter	Boucher Ave. sewer	\$ 704.85
6176	Nicole A. Sawchuk	Legal fees	\$ 151.13
Direct Dep	Robin Boyer	Admin salary	\$ 1,500.00
Direct Dep	Ryan McCloy	Maintenance salary	\$ 1,000.00
On-line	Sask Water	Contracted sales	\$10,073.74
6177	Arthur Good	Frozen sewer main	\$ 290.82
6178	Greenland Waste	Waste collection service	\$ 3,045.95
On-line	Sask Tel	Village telephone serv	\$ 318.63
6179	Michael Richard	Snow Removal	\$ 160.00
6180	St. Louis Fire Department	Donation from Travelodge	\$ 500.00
Direct	UNPS / Debit Machine	Service fees	\$ 5.55
M/C	Sask Research Council	Water Samples	\$ 27.56
On-line	Sask Power	Village Power	\$ 5,176.96
M/C	Sask Research Council	Water Samples	\$ 27.56
On-line	Sask Energy	Village Energy	\$ 2,801.02
Direct Dep.	Robin Boyer	Admin. Salary	\$ 2,050.50

Direct Dep.	Ryan McCloy	Maintenance Salary	\$ 1,390.86
6181	MEPP	Pension Remittance	\$ 1,547.32
6182	Receiver General of Canada	Tax Remittance	\$ 2,518.95
6183	SUMA	Benefits Remittance	\$ 390.73
On-line	Sask Energy	Firehall energy	\$ 156.06
M/C	Sask Research Council	Water Samples	\$ 27.56
Direct	UNPS / Debit Machine	Service fees	\$ 8.00
6184	Glen Lewis	Contracted W & S Oper.	\$ 210.00
6185	Michael Richard	Cont. W & S Oper/Repair	\$ 120.00
6186	Roy Richard	Hall Flooring Seal/Wax	\$ 300.00
Direct	Sask Minister of Finance	EPT – School taxes	\$ 1,893.09
Direct	UNPS / Debit Machine	Service charges	\$ 1.54
		TOTAL	\$43,314.22
		<u>CARRIED</u>	

CORRESPONDENCE:

55-19 Doucet:

That the following correspondence, being read, be filed:

CARRIED

Travelodge - Saskatoon – They have provided the Village with a Sask Strong Program donation of \$500.

CECS – Further information respecting the 2019 Green Economy Forum March 9, 2019 in St. Denis.

SAMA – Information on SAMAvue website and the information that is available to view on it.

North Central Transportation Planning Committee – Invitation to become a member of their association. Cost is \$270 annually. We have not been a member in the past.

Affinity Credit Union – Notice that they are discontinuing the Global Payment Mastercard program, effective May 29, 2019. This will affect how we pay for our water samples with the Lab and other minor items that we required a credit card for. The Village may need to consider applying for some other type of credit card to use for these items.

CIMA Engineering – Provided a brief update on the Ministry of Highways plans respecting the old portion of Highway #2 and McKay Creek area and provided us with new contact information.

SPRA – Information on training opportunities and SPRA awards nominations.

Multi-Material Stewardship Western – Notification of our quarterly recycling rebate from Q4-2018 for \$527.43 has been processed and will be reflected on an upcoming Greenland Waste invoice.

SGI – Notification that the Village qualifies for a 15% discount on vehicle registrations through the Business Recognition assessment.

SUMA – Membership letter and vendor partner list received.

Nicole A. Sawchuk – Monthly update letter.

Traffic Radar Signs – Monthly stats.

56-19 Doucet:

That the \$500 donated from the Saskatoon Travelodge be provided to the Fire Department.

CARRIED

REVIEW OF WATER TREATMENT PLANT READINGS:

57-19 Boyer:

That Council acknowledge the February 2019 Water Treatment Plant readings as being complete and accurate after their review of said documents.

CARRIED

COMPLAINTS RESPONSE REGISTER:

No formal complaints received this month.

OCCUPATIONAL HEALTH & SAFETY:

No relevant safety issues or concerns.

OLD BUSINESS

SNOW REMOVAL:

58-19 McDougall:

That snow removal policy and procedures be discussed again at the October 2019 meeting of Council.

CARRIED

2019 DRAFT BUDGET / CAPITAL PLAN REVIEW:

Council continued review of draft documents as presented and provided further recommendations for inclusion.

59-19 Jenny: That the meeting move to Agenda item #22 at this time.
CARRIED

SUMMONS RE: CLAIM AGAINST VILLAGE:

60-19 McDougall: That a copy of the correspondence be provided to the municipal solicitor for review and recommendations.
CARRIED

61-19 McDougall: That the meeting move back to Agenda item #14 at this time.
CARRIED

TAX TITLE PROPERTY:

62-19 Boyer: That tax enforcement proceedings be started on property, noted as Lots 1 & 2, Block M, Plan CH6268, Ext. O, as tax liens have been registered for the required amount of time.
CARRIED

OWNERSHIP OF UTILITY ACCOUNTS:

63-19 Jenny: That a draft bylaw be prepared to address the ownership of utility accounts for presentation at the April Meeting of Council.
CARRIED

NEW BUSINESS

ASSET MANAGEMENT POLICY / PLAN REVIEW:

Council was updated on the need to complete a review of the Asset Management Documents on an annual basis that will begin in 2020.

SIGN CORRIDOR SIGNAGE:

Council discussed the contents and location of the Sign Corridor and had discussion on the need for some type of Community Advertising sign.

HALL FURNACES / DOOR / LOCKS:

64-19 Jenny: That a contractor be contacted to inspect and repair the locking mechanism on the Community Hall
CARRIED

TEMPORARY TRANSFER OF OPERATING FUNDS:

65-19 Boyer: That \$60,000 be transferred from the Lagoon Surplus account to the General Operating account to cover operating expenses until taxes are levied in May. The amount will be transferred back once tax levy collections are made.
CARRIED

GRANT APPLICATION FOR FIREHALL:

66-19 McDougall: That the Village research, review and apply to various available granting program for funding assistance for the capital costs of a new Fire hall building.
CARRIED

MISCELLANEOUS ITEMS:

Minor discussion took place on the following items that Administrator will gather more information on:

Assessment change for River Road Festival Building.
Fire vehicle repair for Unit #4
Council meeting information packages

67-19 McDougall: That a Fire Committee meeting be held to discuss the Fire Department truck repair issue and Fire hall building needs.
CARRIED

68-19 McDougall: That a print copy of all meeting information be available for Council members instead of electronic copies.
CARRIED

ADJOURN:

69-19 Mayor Caron: That this meeting adjourn.

CARRIED

Mayor

Administrator