

A REGULAR MEETING OF
 THE VILLAGE OF ST. LOUIS
 HELD IN THE VILLAGE OFFICE
 MARCH 13, 2017

CALL TO ORDER:

The meeting was called to order at 4:00 P.M. by the Mayor.

ATTEND:

Councilors present: Mayor Marc Caron, Deputy Mayor Joan Boyer,
 Lloyd McDougall, Derek Jenny, Pauline Doucet and Administrator
 Robin Boyer

AGENDA:

51-17 McDougall: That the agenda be approved as presented.

CARRIED

MINUTES:

52-17 Doucet: That the minutes of the regular meeting of February 13th, 2017 be approved.

CARRIED

FINANCIAL REPORTS:

53-17 Jenny: That the financial reports for the month ending February 2017 be acknowledged.

CARRIED

ACCOUNTS PAYABLE:

54-17 Boyer: That the following accounts be approved for payment:

<u>CHECK #</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Direct	UNPS – Debit machine	Bank charges	\$ 0.54
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
5539	Robin Boyer	Fire Committee Meeting	\$ 100.00
5540	Acklands Grainger	Repair parts – grader	\$ 368.56
5541	Anderson Pumphouse	Maintenance repairs	\$ 11.56
5542	Robin Boyer	Administrator Salary	\$ 1,500.00
5543	Canada Post	Office Postage	\$ 267.75
5544	Cold Line Refrigeration	Water Plant furnace repair	\$ 274.42
5545	Cleartech Industries	W & S test chemicals	\$ 136.16
5546	Greenland Waste	Waste collection service	\$ 2,791.61
5547	HyPower Systems	Grader repairs	\$ 31.11
5548	John Deere Financial	Grader repairs	\$ 49.91
5549	Kleen Bee	Maintenance supplies	\$ 20.29
5550	Ryan McCloy	Maintenance salary	\$ 800.00
5551	Meyers Norris Penny LLP	Audit installment	\$ 3,457.50
5552	NAPA Auto Parts	Maintenance repair parts	\$ 69.10
5553	Ainsworth National Refrigeration	Ice Plant inspection	\$ 514.50
5554	Overhead Door	Shop garage door openers	\$ 148.50
5555	Prince Albert Co-Op	Hall Repairs	\$ 21.02
5556	SGI Canada	General Insurance	\$ 28.00
5557	Sask Workers' Compensation	Premium installment	\$ 507.58
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
On-line	Sask Water	Contracted water	\$ 9,056.58
On-line	Sask Tel	Village telephone	\$ 239.30
5558	Mann Northway	GST on SGI Claim	\$ 19.00
5559	Roger Topping	Grader & Tractor Repair	\$ 1,291.50
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
On-line	Sask Energy	Village energy	\$ 2,544.94
Direct	UNPS – Debit machine	Bank charges	\$ 5.50
5560	Ainsworth National Refrigeration	Ice Plant Repairs	\$ 477.98
5561	Village of St. Louis	Shop Capital – Camera	\$ 13.20
On-line	Sask Power	Village Power	\$ 5,562.45
5562	Robin Boyer	Admin Salary	\$ 1,817.17
5563	Ryan McCloy	Maintenance Salary	\$ 1,517.50
5564	MEPP	Pension Remittance	\$ 1,342.54
5565	Receiver General of Canada	Tax Remittance	\$ 2,396.20
5566	SUMA	Benefits Remittance	\$ 359.25
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
Direct	UNPS – Debit machine	Bank charges	\$ 8.00
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
5567	Village of St. Louis	Sampling supply freight	\$ 24.15
5568	Glen Lewis	Contracted W & S Oper.	\$ 168.00
5569	Sask Rivers School Division	School Taxes Collected	\$ 1,992.60

TOTAL \$40,103.04
CARRIED

CORRESPONDENCE:

55-17 Doucet:

That the following correspondence, being read, be filed:

CARRIED

SAMA – Notice of upcoming Annual General Meeting in April.
SUMA – Insurance benefits plan updates. Also provided program information and membership cards for Council and Administration.
North Central Transportation Planning Committee – Notice of their annual meeting and request for Village to purchase an annual membership fee for \$270. Village has not held a previous membership.
Canadian Cancer Society – Information on second hand smoke and smoke free outdoor spaces that municipalities can regulate.
Ministry of Government Relations – Notice that our Building Bylaw has received Ministerial approval.
Saskatchewan Housing Corporation – Notice of re-appointments of Lea Adams and Debbie Harris to the St. Louis Housing Authority Board.
Sask Energy – Notice that meters will only be read annually instead of quarterly. The Village submits monthly readings to ensure billing accuracy.
Multi Material Stewardship Western – Notice that our quarterly recycling rebate will be \$527.43.
PAMC – Quote received for the installation of new sound system equipment at the Skating Rink. The Skating Rink Board does not have funding to upgrade at this time. There is some local fundraising opportunities provide some funding to the project if Council deems it worthwhile to look at. Currently the sound system is used approximately 15 a year at the Skating Rink. Main area of concern is the speakers in the playing area.
Government of Saskatchewan – Notice of approval of our Infrastructure Investment Plan to use 2017 New Deal Gas Tax Funds that the village will receive towards street and sidewalk repairs.
SIGI – Notice that we qualify for a 15% discount on vehicle insurance.
PARCS – Information asking Council to support their cause of having the government change laws respecting aquatic invasive mussels.
Letter to Editor – Mayor Caron has prepared a letter to send to local newspapers regarding the distribution of Federal and provincial grants. A copy is enclosed for Council's approval.
Traffic Radar Signs – Monthly stats.

56-17 Jenny:

That the quote for sound system at Skating Rink, from PAMC, not be considered at this time and that alternative funding sources and other quotes be investigated.

CARRIED

57-17 Jenny:

That the Village send a response confirming their support of PARCS respecting the laws around aquatic invasive mussels.

CARRIED

58-17 Boyer:

That Mayor Caron submit his letter to the editor to local publications that he requests.

CARRIED

REVIEW OF WATER TREATMENT PLANT READINGS:

59-17 Jenny:

That Council acknowledge the February 2017 Water Treatment Plant readings as being complete and accurate after their review of said documents.

CARRIED

COMPLAINTS RESPONSE REGISTER:

No formal written complaints received at the office for this month.

OCCUPATIONAL HEALTH & SAFETY:

Council discussed relevant safety concerns.

VISITOR – RYAN McCLOY – MAINTENANCE FOREMAN:

60-17 McDougall:

Ryan unable to attend as he was dealing with a Maintenance issues with the Village tractor. That he be re-scheduled for the April Regular Meeting of Council.

CARRIED

OLD BUSINESS

PAST DUE UTILITIES – CURRENT BYLAW REGULATIONS:

61-17 McDougall: That this issue be tabled until the May Regular meeting to see if any further actions or changes need to be implemented.
CARRIED

EMERGENCY RESPONSE PLAN / PLANNING COMMITTEE:

62-17 Boyer: That this item be tabled until the May Regular meeting of Council.
CARRIED

DOG BYLAW / DANGEROUS ANIMAL BYLAW:

63-17 Jenny: That the Administrator prepare a Draft Bylaw to change the Dangerous Dog Bylaw from a prohibited list to a restricted list of breeds and conditions for their ownership.
CARRIED

CRIME REDUCTION MEASURES:

64-17 Doucet: That this item be discussed with RCMP visitor later in this meeting.
CARRIED

COMMUNITY EVENT FOR CANADA 150 CELEBRATION:

65-17 Jenny: That the Community Hall be made available for a Canada 150 Event on Sunday June 25, 2017 from 10 AM – 6 PM. This celebration will be spearheaded by Councilor Boyer and be known as the Canada 150 Village of St. Louis “Picnic in the Park”.
CARRIED

NEW BUSINESS

VISITOR – REMI BOISSONNAULT – MERIDAN INSPECTIONS:

66-17 Doucet: That a Bylaw for appointment of Building Official be prepared by the Administrator for the April Regular meeting of Council along with updated permit application regulations and procedures.
CARRIED

2017 DRAFT BUDGET & 5 YEAR CAPITAL PLAN:

67-17 Boyer That a Special Meeting be held for Budget planning and preparation on Wednesday March 22 at 4 PM.
CARRIED

FIRE DEPARTMENT ENTITY / NEW AGREEMENT WITH RURAL MUNICIPALITY:

68-17 Boyer: That the Draft Fire Agreement be accepted as presented and forwarded to the Rural Municipality for their Council to review and comment on.
CARRIED

69-17 Jenny: That the meeting move to Agenda item # 20 at this time.
CARRIED

GRADER REPAIRS:

70-17 McDougall: That consideration be given to a 6 month lease on a grader and information be gathered to that.
CARRIED

WATER PLANT ENGINE REPAIR:

Council updated on the status of the back-up engine at the Water Plant.

NEW SHOP BUILDING YARD FENCING:

71-17 Doucet: That consideration to the location of the shop yard fence be made.
CARRIED

72-17 Jenny: That the meeting move to Agenda item # 20 at this time.
CARRIED

VISITOR – LEA LEWIS – RCMP – CITIZENS ON PATROL:

73-17 Doucet: That information on the Citizens on Patrol Program be included in the next newsletter edition.
CARRIED

FIRE TRUCK TENDERS:

74-17 McDougall: That the Village accept tenders on the used Fire Truck until March 31, 2017 and that it be advertised on Kijiji.
CARRIED

LONG TERM PARKING ON MUNICIPAL PROPERTY:

Council to monitor this issue and revisit in spring once bylaw enforcement services are contracted with.

LIQUOR PERMIT RESOLUTION:

75-17 McDougall: That the Village of St. Louis approves the issuance of a Community Event Liquor Permit to the:

Prince Albert Roller Derby League (PARDL)

For:

Roller Derby Bouts

To take place at the St. Louis Skating Rink in St. Louis Saskatchewan for the dates and hours (maximum of 12 hours):

June 3, 2017 5 PM – 12 Midnight

September 9, 2017 5 PM – 12 Midnight

CARRIED

CREDIT UNION BRANCH CLOSURE:

76-17 Jenny: That Mayor Caron attend the planned Affinity Credit Union closure meeting, to present the concerns of the Village.

CARRIED

MISCELLANEOUS ITEMS:

Minor discussion took place on the following items that Administrator will gather more information on:

PA Now internet advertising

Walking Trail snow removal

Fire hydrants

Assessment process

77-17 McDougall: That advertising on PA Now not be considered at this time.

CARRIED

78-17 Boyer: That an assessment open house be set with SAMA to allow residents to ask questions regarding the assessment valuations and process.

CARRIED

ADJOURN:

79-17 Mayor Caron: That this meeting adjourn.

CARRIED

Mayor

Administrator