

A REGULAR MEETING OF  
 THE VILLAGE OF ST. LOUIS  
 HELD IN THE VILLAGE OFFICE  
 MARCH 14, 2016

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CALL TO ORDER:

The meeting was called to order at 5:00 P.M. by the Mayor.

ATTEND:

Councilors present: Mayor Les Rancourt, Lloyd McDougall, Derek Jenny, Aimee McDougall, Marc Caron and Administrator Robin Boyer

AGENDA:

55-16 Caron: That the agenda be approved as presented.

CARRIED

MINUTES:

56-16 L. McDougall: That the minutes of the regular meeting of February 8<sup>th</sup>, 2016 be approved.

CARRIED

FINANCIAL REPORTS:

57-16 Jenny: That the financial reports for the month ending February 2016 be acknowledged.

CARRIED

ACCOUNTS PAYABLE:

58-16 A. McDougall: That the following accounts be approved for payment:

<u>CHECK #</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Direct	UNPS Debit Machine	Bank Charges	\$ 0.28
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
On-line	Sask Water	Contract	\$ 8,716.59
5186	Robin Boyer	Admin Salary	\$ 1,500.00
5187	Ryan McCloy	Maintenance Salary	\$ 800.00
5188	Roger Topping	Grader Repair	\$ 588.00
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
5189	Acklands Grainger	Maintenance supplies	\$ 39.78
5190	Cervus Equipment	Grader Repair	\$10,163.42
5191	Cleartech Industries	Water test Chemicals	\$ 136.39
5192	Greenland Waste	Waste collection	\$ 2,736.91
5193	Ainsworth National Refrigeration	Ice Plant repair	\$ 1,986.86
5194	North Central Mutual Aid	Membership	\$ 125.00
5195	Queen’s Printer	Tax Assessment Ad	\$ 30.00
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
On-line	Sask Energy	Village energy	\$ 3,023.69
Direct	UNPS Debit Machine	Bank Charges	\$ 5.50
On-line	Sask Power	Village Power	\$ 5,008.16
On-line	Sask Tel	Village Telephone	\$ 379.94
5196	Robin Boyer	Admin Salary	\$ 1,734.82
5197	Ryan McCloy	Maintenance Salary	\$ 1,415.93
5198	MEPP	Pension Remittance	\$ 1,298.28
5199	Receiver General of Canada	Tax Remittance	\$ 2,342.62
5200	SUMA	Benefits Remittance	\$ 352.16
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
5201	Robin Boyer	Special meeting	\$ 100.00
5202	Michael Richard	Repairs/Labour	\$ 200.00
Direct	UNPS Debit Machine	Bank Charges	\$ 8.00
5203	Glen Lewis	Contract W&S Operator	\$ 189.00
5204	Sask Rivers School Division	School Taxes Collected	\$ 1,130.36
5205	Village of St. Louis	Maintenance tools	\$ 195.52
		TOTAL	\$44,291.21
		<u>CARRIED</u>	

CORRESPONDENCE:

59-16 Jenny: That the following correspondence, being read, be filed:

CARRIED

BFL Canada – Information on insurance programs they offer.

Sask 1<sup>st</sup> Call – Information on new online request process.

Sask Housing – Notice that Denis Daniel’s reappointment to the Board has been approved.

Laurie Artiss the Pin People – Services / products brochure  
Jack Heshka – Proof of elevator artwork  
Sask Water Rate Review Committee – Copy of minutes from Rate Review meeting January 20 and February 17 were received. Copy of letter of understanding pertaining to new water supply agreement was also received.  
Koenders MFG. – Services / products brochure.  
SPRA – Brochure outlining the need for recreation programs and facilities and the benefits of these activities on the general population. This information is provided so that municipalities know the issues with the provincial election on the horizon.  
SUMA – Provincial election and insurance product information.  
City of Prince Albert / Greenland Waste – Notice of increased dumping fees to be charged at city landfill. Greenland is working on this to help minimize any subsequent cost increase to the Village.  
Insightrix Digital – Services / product brochure.  
SGI – Notification that the Village qualifies for a 10% discount on our basic vehicle insurance rates.  
Ministry of Government Relations – Notice that Education Property Tax mill rates will remain the same as in 2015 for 2016.  
SAMA – Notice of Annual Meeting in Saskatoon in April of 2016.  
North Central Transportation Planning Committee – Request for the Village to become members for 2016/17 and notice of their upcoming annual meeting.  
Catterall & Wright – Final copy of Water System Assessment with recommendations.  
Anderson Pump House – Notice of equipment calibration day. The Village should get our turbidimeter calibrated. The cost is \$270.  
Randy Hoback, MP – Request use of meeting room 1 day per month for approximately 2 hours each time to meet with local constituents.  
Traffic Radar Signs – Monthly stats.

- 60-16 Caron: That the Village not pay for membership into the North Central Transportation Planning Committee for 2016/17.  
CARRIED
- 61-16 Jenny: That the final Water System Assessment Report prepared by Catterall & Wright be accepted as presented.  
CARRIED
- 62-16 L. McDougall: That the Village have the water turbidimeter calibrated by Anderson Pumphouse for the \$270 fee.  
CARRIED
- 63-16 A. McDougall: That the Village offer use of the Council meeting room 1 day per month for Randy Hoback, MP to meet with local constituents.  
CARRIED

REVIEW OF WATER TREATMENT PLANT READINGS:

- 64-16 Caron: That Council acknowledge the February 2016 Water Treatment Plant readings as being complete and accurate after their review of said documents.  
CARRIED

COMPLAINTS RESPONSE REGISTER:

No formal written complaints lodged at this time.

OCCUPATIONAL HEALTH & SAFETY:

Discussion held on any relevant safety issues or concerns.

**OLD BUSINESS**

EMERGENCY RESPONSE PLAN / PLANNING COMMITTEE:

Council given update from Administrator.

DANGEROUS ANIMALS BYLAW:

- 65-16 A. McDougall: That no amendments to the Dangerous Animals Bylaw be considered at this time.  
CARRIED

REGIONAL ECONOMIC DEVELOPMENT COMMITTEE MEMBER:

- 66-16 Caron: That more information regarding number of committee members, number of meetings and possible committee candidates be obtained from Gerald Gareau prior to a decision being made.

CARRIED

**NEW BUSINESS**

COMMUNITY PROMOTIONAL AD:

67-16 Jenny: That Darrin Digness be invited to make an advertising presentation at the next meeting of Council on April 11, 2016.

CARRIED

BYLAW FOUR OF 2016 – INTRODUCTION & FIRST READING:

68-16 Jenny: That Bylaw Number FOUR of 2016 respecting a natural agreement renewal with Connect Energy for the supply of natural gas, be introduced and given first reading.

CARRIED

BYLAW FOUR OF 2016 – SECOND READING:

69-16 A. McDougall: That Bylaw Number Four of 2016 be read a second time.

CARRIED

BYLAW FOUR OF 2016 – GIVE ALL THREE READINGS AT THIS MEETING:

70-16 Caron: That Bylaw Number Four of 2016 receive all three readings at this meeting.

CARRIED UNANIMOUSLY

BYLAW FOUR OF 2016 – THIRD READING:

71-16 L. McDougall: That Bylaw Number Four of 2016 be read a third and final time.

CARRIED

TRANSFER FUNDS FROM INFRASTRUCTURE SAVINGS TO GENERAL ACCOUNT:

72-16 Jenny: That the Administrator transfer \$5,234.07 from the infrastructure savings account into the General account to cover the purchase price of new distribution pumps.

CARRIED

DRAFT BUDGET:

Council provided with a draft copy of 2016 Operating Budget and 5 Year Capital Plan for review at April meeting of Council.

VISITOR – SGT. KURTENBACH – WAKAW RCMP:

Did not attend.

73-16 A. McDougall: That the meeting move to item #18 on the Agenda.

CARRIED

WATER RATE AMENDMENT BYLAW:

Council provided draft copy of proposed water rate bylaw amendment to review and consider for the April meeting of Council, as any changes require Municipal board approval.

SEWAGE WORKS PERMIT RENEWAL:

74-16 Jenny: That the Sewage Works Permit renewal be accepted as presented.

CARRIED

SEVO – EMERGENCY VEHICLE OPERATOR PROGRAM:

75-16 A. McDougall: That a draft bylaw be prepared by Administration prior to the April meeting for Council to review.

CARRIED

SASK ALERT SYSTEM TRAINING:

76-16 Jenny: That the Administrator and Mayor be approved to attend the Sask Alert System training session in Cudworth on March 17 and that the costs associated with the training be paid.

CARRIED

MISCELLANEOUS ITEMS:

Minor discussion took place on the following items that Administrator will gather more information on:

Maintenance Tools  
Temporary transfer of funds from surplus to operating  
Skating Rink concession equipment  
Fire Department meeting with Rural Municipality  
Public disclosure statements

Bylaw enforcement services  
Speed on Riverside Drive

77-16 A. McDougall: That Maintenance be approved to purchase a new socket set.  
CARRIED

78-16 A. McDougall: That a temporary transfer of \$75,000 be moved from the Lagoon surplus account into the Operating account to cover expenses until operating revenues are built back up by utility and tax levy payments, whereby the funds will be transferred back to the Lagoon surplus account.  
CARRIED

ADJOURN:

79-16 Mayor Rancourt: That this meeting adjourn.  
CARRIED

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Mayor

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Administrator