

A REGULAR MEETING OF  
 THE VILLAGE OF ST. LOUIS  
 HELD IN THE VILLAGE OFFICE  
 MARCH 9, 2020

---

CALL TO ORDER:

The meeting was called to order at 4:00 P.M. by the Mayor.

ATTEND:

Councilors present: Mayor Marc Caron, Deputy Mayor Joan Boyer, Lloyd McDougall, Derek Jenny and Administrator Robin Boyer

50-20 Boyer: That Council member Shane Jenny be excused from this meeting.  
CARRIED

AGENDA:

51-20 D. Jenny: That the agenda be approved as presented.  
CARRIED

MINUTES:

52-20 McDougall: That the minutes of the Regular Meeting of February 10<sup>th</sup>, 2020 and Special Meeting of March 2, 2020 be approved.  
CARRIED

FINANCIAL REPORTS:

53-20 Boyer: That the financial reports for the month ending February 2020 be acknowledged.  
CARRIED

ACCOUNTS PAYABLE:

54-20 D. Jenny: That the following accounts be approved for payment:

<u>CHECK #</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
6474	Acklands Grainger	Maintenance supplies	\$ 44.76
6475	Anderson Pumphouse	Water plant /ice plant	\$ 215.10
6476	Golder Associates	PDAP Project	\$ 4,614.23
6477	Home Building Centre	Maintenance supplies	\$ 22.19
6478	Munisoft	Office supplies – cheques	\$ 388.32
6479	Lake Country Co-Op	Maintenance supplies	\$ 28.84
6480	Queen’s Printer	Assessment Roll ad	\$ 30.00
6481	RM of St. Louis	Fire fighter training	\$ 708.75
6482	Nicole Sawchuk	Legal fees	\$ 207.81
6483	Saskatchewan Research Council	Water sampling	\$ 110.24
Direct Dep.	Robin Boyer	Admin. Salary/Meetings	\$ 1,700.00
Direct Dep.	Ryan McCloy	Maintenance Salary	\$ 1,000.00
6484	Canada Post	Water sample postage	\$ 89.08
6485	Greenland Waste	Waste collection service	\$ 2,139.31
On-line	Sask Water	Contracted water	\$10,507.10
On-line	Sask Tel	Village telephone	\$ 340.96
Direct	UNPS / Debit Machine	Bank Charges	\$ 5.55
On-line	Sask Energy	Village energy	\$ 2,913.55
On-line	Sask Power	Village Power	\$ 5,254.87
6486	Jason Petit	SPS Furnace Repair	\$ 200.00
Direct Deposit	Robin Boyer	Admin Salary	\$ 1,997.33
Direct Deposit	Ryan McCloy	Maintenance Salary	\$ 1,423.74
On-line	MEPP	Pension Remittance	\$ 1,563.30
6487	Receiver General of Canada	Tax Remittance	\$ 2,519.05
6488	SUMA	Benefits Remittance	\$ 351.78
6489	Glen Lewis	Contracted W & S Oper.	\$ 189.00
Direct	UNPS / Debit Machine	Bank Charges	\$ 8.00
Direct	Sask Finance EPT	School Taxes Collected	\$ 1,787.42
Direct	UNPS / Debit Machine	Bank Charges	\$ 0.64
		TOTAL	\$40,360.92
		<u>CARRIED</u>	

CORRESPONDENCE:

55-20 Boyer: That the following correspondence, being read, be filed:  
CARRIED

STARS– Requesting a donation from the Village either a straight cash donation or a voluntary levy to residents in budget.

ATAP – Notice of upcoming workshops – Saskatoon for Confined Space Entry.  
South Saskatchewan River Watershed Stewards – Request for Village to purchase annual membership.  
Multi Material Stewardship Western– Notice that upcoming quarterly recycling rebate is being processed.  
Milligan Bio– Advertising literature on dust suppression products.  
ACME – Advertising letter on services they provide municipalities in respect of water and sewer maintenance services.  
Xylem – Provided quote to conduct annual inspection of pumps at the 2 sewage lift stations. Cost will be \$2,790 for 2020. Council should consider accepting this quote as part of the annual maintenance and upkeep of the lift station mechanical. We have had this service completed each of the past several years.  
SAMA – Notice of Annual General Meeting on April 9, 2020 in Saskatoon.  
Nicole Sawchuk – February Monthly Report  
Municipalities of Saskatchewan – Notice of funding opportunity through Richardson Pioneer for an existing health and wellness initiative that focuses on sport, recreation and culture.  
Saskatchewan Parks and Recreation Assoc.– Notice of Spring Training and Educational Symposium April 27 – 30 in Humboldt.  
North Central Transportation Planning Committee – Request for Village to purchase annual membership. Cost is \$270. Village has never had annual membership with this organization.  
Hudson Energy – Offering to review energy costs and consumption and to provide us a quote for natural gas, once our supply agreement with current supplier runs out. Our current agreement with Connect Energy runs until October 31, 2021.  
SGI – Notice that the Village qualifies for a 15% reduction for vehicle insurance premiums.  
Text2Car – Information on wireless key fob used to purchase off-sale water from truck fill.  
Walker Projects – Advertising package of engineering services that they can offer communities.  
Traffic Radar Sign – Monthly stats.

56-20 Boyer: That a \$200 donation be made to STARS Ambulance program.  
CARRIED

57-20 McDougall: That the quote for Sewage Lift Station pump inspection and service by Xylem be accepted, as presented.  
CARRIED

58-20 McDougall: That Hudson Energy be given municipal facility energy information in order to supply a quote for service.  
CARRIED

REVIEW OF WATER TREATMENT PLANT READINGS:

59-20 D. Jenny: That Council acknowledge the February 2020 Water Treatment Plant readings as being complete and accurate after their review of said documents.  
CARRIED

COMPLAINTS RESPONSE REGISTER:

No formal written complaints received this past month.  
 Council discussed concerns with cats.

OCCUPATIONAL HEALTH & SAFETY:

No relevant issues or concerns were brought forward at this meeting.  
 Minor discussion regarding animal control products for maintenance.

**OLD BUSINESS**

GAS TAX FUND – INFRASTRUCTURE INVESTMENT PLAN:

60-20 D. Jenny: That an Infrastructure Investment Plan be submitted to the Gas Tax Fund Program for a street repair project in 2020 that will utilize the balance of anticipated 2019-20 Installment 2 and 2020-21 Installment 1 of the municipal grant in the amount of \$23,041.  
CARRIED

WASTE COLLECTION SERVICE CONTRACT:

61-20 McDougall: That this item be tabled until the April Regular Meeting of Council, once the formal proposal is received.

CARRIED

FIRE AGREEMENT WITH RURAL MUNICIPALITY OF ST. LOUIS:

Council was updated on the information that came out of the recent Fire Committee Meeting.

ICIP GRANT PROGRAM – SKATING RINK REPAIRS:

62-20 McDougall: That an application for various capital and minor repairs to the Skating Rink building be applied for under the ICIP Grant Program.

CARRIED

YEAR-END TRANSFERS:

63-20 Boyer: That \$6,816.54 be transferred from General account to Infrastructure account for amount of utility surplus for 2019.

CARRIED

WATERWORKS SYSTEM ASSESSMENT:

64-20 D. Jenny: That the quote for completion of the required 2020 Waterworks System Assessment by Catterall & Wright be accepted as presented.

CARRIED

**NEW BUSINESS**

65-20 D. Jenny: That the meeting skip past item #16 on the agenda, until the visitors arrive.

CARRIED

DRAFT FINANCIAL STATEMENTS:

66-20 McDougall: That the Draft Financial Statements as prepared by MNP be accepted as presented.

CARRIED

67-20 Boyer: That the move back to item #16 on the agenda, recognizing that the visitors have arrived.

CARRIED

VISITORS – DREW MARTIN, JOEL PERREAULT, STACY TIENKAMP:

68-20 D. Jenny: That the Village accept the proposal as presented pending final business proposal request letter being forwarded to the Administrator.

CARRIED

69-20 Boyer: That the move on to item #18 on the agenda.

CARRIED

UNPAID TAXES LISTING:

70-20 D. Jenny: That Council accepts the Unpaid Taxes Listing as presented.

CARRIED

ADVERTISE LIST OF UNPAID TAXES:

71-20 McDougall: That the Unpaid Taxes Listing be published in the next edition of the Wakaw Recorder.

CARRIED

MHI WORK ON FORMER HIGHWAY #2 AT MCKAY CREEK:

Council had further discussion on this topic.

FIRE DEPARTMENT LEVELS OF SERVICE:

72-20 McDougall: That the annual Level of Service provided by St. Louis Fire Department be continued as a level 2 service for 2020, as per the recommendation of the Fire Committee.

CARRIED

APRIL MEETING DATE:

73-20 McDougall: That the April Regular Meeting of Council be held on Monday April 6, 2020 at 4 PM instead of Easter Monday April 13, 2020 at 4 PM and that the required notice be given and posted.

CARRIED

ADMINISTRATOR VACATION DAYS:

74-20 McDougall: That the Administrator be granted vacation days for April 14, 15 16 & 17, 2020 for days earned to May 31, 2019.

CARRIED

MISCELLANEOUS ITEMS:

Minor discussion took place on the following items:

Cummins generator service quote.  
Steel boiler at Water Plant.  
Fire Department contracted at Back to Batoche days.  
Snow removal.

75-20 Boyer: That previous resolution # -20 be rescinded and Cummins not be contracted with for generator service.  
CARRIED

76-20 Boyer: That approval be granted for the St. Louis Fire Department to contract with "Back to Batoche" festival for fire suppression services.  
CARRIED

ADJOURN:

77-20 Mayor Caron: That this meeting adjourn.  
CARRIED

---

Mayor

---

Administrator