

A REGULAR MEETING OF COUNCIL OF  
 THE VILLAGE OF ST. LOUIS  
 HELD IN THE COMMUNITY HALL  
 MARCH 9, 2022

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CALL TO ORDER:

The meeting was called to order at 4:30 P.M. by the Mayor.

ATTEND:

Councilors present: Mayor Marc Caron, Deputy Mayor Tristen Boettcher, Jennifer Jenny, Shane Jenny, Janelle Paul and Administrator Robin Boyer

AGENDA:

47-22 Boettcher: That the agenda be approved as presented.

CARRIED

MINUTES:

48-22 J. Jenny: That the minutes of the regular meeting of February 9<sup>th</sup>, 2021 and special meeting of February 16<sup>th</sup>, 2022 be approved.

CARRIED

FINANCIAL REPORTS:

49-22 S. Jenny: That the financial reports for the month ending February 2022 be acknowledged.

CARRIED

ACCOUNTS PAYABLE:

50-22 Paul: That the following accounts be approved for payment:

<u>CHECK #</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
7048	Canada Post	Water Sample Postage	\$ 162.87
7049	Charles Repair & Service	Maintenance supplies	\$ 88.55
7050	John Deere Financial	Tractor parts	\$ 369.03
7051	NAPA Auto Parts	Grader batteries / Maint supplies	\$ 281.03
7052	Lake Country Co-Op	Maintenance supplies	\$ 37.14
7053	Queen's Printer	Assessment Roll Ad	\$ 30.00
7054	Michael Richard	Snow Removal	\$ 170.00
7055	Nicole Sawchuk	Legal Fees	\$ 156.67
7056	Sask Research Council	Water sampling	\$ 233.12
7057	Steve's Auto Electric	Grader Alternator	\$ 214.12
7058	Sask Workers' Compensation	Premiums	\$ 678.49
7059	Greenland Waste	Waste Collection service	\$ 2,795.52
7060	Roger Topping	Grader / Tractor repairs	\$ 1,837.50
Direct Dep.	Robin Boyer	Admin Salary/Mileage	\$ 1,536.40
Direct Dep.	Ryan McCloy	Maintenance Salary	\$ 1,000.00
On-line	Sask Tel	Telephone/internet services	\$ 347.61
7061	RM of St. Louis	Contract snow removal	\$ 1,800.00
7062	Village of St. Louis	Office motion sensor battery	\$ 19.85
On-line	Sask Water	Water contract	\$11,586.18
On-line	Sask Energy	Village energy	\$ 3,100.11
Direct	UNPS Debit Machine	Service charges/fees	\$ 5.55
On-line	Sask Power	Village Power	\$ 5,656.94
7063	Applied LP	Grader hose / Maint. Supplies	\$ 120.51
7064	Michael Richard	Contract hours	\$ 170.00
Direct Deposit	Robin Boyer	Admin Salary	\$ 2,150.92
Direct Deposit	Ryan McCloy	Maintenance Salary	\$ 1,528.22
On-line	MEPP	Pension Remittance	\$ 1,635.30
7065	Receiver General of Canada	Tax Remittance	\$ 2,693.96
On-line	SUMA	Benefits Remittance	\$ 352.35
7066	Glen Lewis	Contracted W & S Operator	\$ 168.00
Direct	UNPS / First Data	Debit Machine Fees	\$ 8.00
Direct	Minister of Finance – EPT	School taxes collected	\$ 2,199.31
Direct	UNPS / First Data	Debit Machine Fees	\$ 1.65
<u>TOTAL</u>			\$43,134.90
<u>CARRIED</u>			

CORRESPONDENCE:

51-22 Boettcher: That the following correspondence, being read, be filed:

CARRIED

Sask Power – Notice that they will be installing some utility infrastructure works at the old traffic bridge and adjacent hotel property lot. (Copy included with information package)

Water Security Agency – Copy of Waterworks Inspection Report. Want the cement curb barrier removed from around floor drain. This barrier was installed because it was requested by earlier EPO with Water Security Agency.

ATAP – Information regarding Water and Wastewater Operator Training.

Victoria Hospital Foundation – Requesting a representative participate in a focus group meeting on March 30 in Prince Albert regarding the new Victoria Hospital

SAMA – Notice of Annual General Meeting April 21, 2022 in Saskatoon.

South Saskatchewan River Watershed Stewards – Information on 2022 Saskatchewan Tree for Life Program. Offering trees for sale with proceeds helping to support programs and projects that improve water quality in our lakes and rivers and bring awareness on improving the natural environment.

SGI – Notice that Village qualifies for Business Recognition assessment of a 15% discount on vehicle insurance.

SUMA – Information on AGM and Resolutions before SUMA Convention.

Xylem – Quote received for sewage lift station pump inspections.

Traffic Radar Sign – Monthly stats.

52-22 S. Jenny: That Council member Jennifer Jenny attend the Victoria Hospital Foundation focus group meeting on March 20, 2022 in Prince Albert.

CARRIED

53-22 Paul: That the quote from Xylem for sewage lift station inspection and preventative maintenance be approved for 2022 as presented.

CARRIED

#### REVIEW OF WATER TREATMENT PLANT READINGS:

54-22 J. Jenny: That Council acknowledge the February 2022 Water Treatment Plant readings as being complete and accurate after their review of said documents.

CARRIED

#### COMPLAINTS RESPONSE REGISTER:

55-22 Paul: That the Complaints Response Register be acknowledged for March and that the action taken in response to complaint be sufficient at this time.

CARRIED

#### OCCUPATIONAL HEALTH & SAFETY:

No issues or concerns presented at this meeting.

#### **OLD BUSINESS**

##### BUDGET 2022:

56-22 S. Jenny: That the proposed capital purchase of a mower, as per draft budget and municipal asset management plan be sourced and information relayed to Council for recommendations.

CARRIED

##### UTILITY ACCOUNT TRANSFERS TO TAXES:

Council was provided an update on the status of utility accounts that were approved for transfer to tax accounts.

##### SNOW REMOVAL:

57-22 S. Jenny: That work to move and relocate snow from potential flood problem areas on 2<sup>nd</sup> Street and alleyway on 200 block between 1<sup>st</sup> and 2<sup>nd</sup> Streets be completed.

CARRIED

##### PROPERTY AT 132 RIVERSIDE DRIVE – TAX / UTILITY ACCOUNTS:

Council was provided an update as to options for the property owner request but no further action warranted at this time.

##### DISC GOLF LAND USE AGREEMENT:

58-22 Boettcher: That the Administrator contact Rick Ronning to discuss potential additional locations prior to submission of Land Use Agreement.

CARRIED

**NEW BUSINESS**

DRAFT FINANCIAL STATEMENTS FOR 2021:

59-22 Boettcher: That the Draft Financial Statements prepared by MNP LLP be approved as presented.

CARRIED

60-22 S. Jenny: That, after review and discussion, the Audit Findings Report be approved as presented, noting the explanations from Administration as follows:

Fuel and Gravel Inventory – Record keeping will remain as is.  
Tangible Capital Assets – Negative NBV will be reviewed and cleared from the Tangible Capital Assets Register  
Fire Department Agreement / Bank Account – This item will be discussed with St. Louis Fire Committee  
Vacation Accruals – Council will consider a formal vacation accrual policy  
Council Meeting Minutes – This concern will be removed by MNP from the final statements

CARRIED

UNPAID TAXES:

61-22 J. Jenny: That Council accepts the Unpaid Taxes Listing as presented.

CARRIED

ADVERTISE UNPAID TAXES:

62-22 Boettcher: That the Unpaid Taxes Listing be advertised in the next edition of the Wakaw Recorder and posted in the municipal office.

CARRIED

CCBF – GAS TAX INFRASTRUCTURE INVESTMENT PLAN:

Council informed of amounts available for some type of project to utilize the funding. Council will consider options for projects to expense this funding as required.

BYLAW ONE OF 2022 - DOG BYLAW AMENDMENT – VIOLATION NOTICES INTRODUCTION AND FIRST READING:

63-22 Boettcher: That Bylaw Number One of 2022, a Bylaw to amend Schedule “D” to Bylaw Number Two of 2020 be introduced and read for a first time.

CARRIED

BYLAW ONE OF 2022 - DOG BYLAW AMENDMENT – VIOLATION NOTICES SECOND READING:

64-22 Paul: That Bylaw Number One of 2022, a Bylaw to amend Schedule “D” to Bylaw Number Two of 2020 be given a second reading.

CARRIED

BYLAW ONE OF 2022 - DOG BYLAW AMENDMENT – VIOLATION NOTICES – ALL THREE READINGS AT THIS MEETING:

65-22 J. Jenny: That Bylaw Number One of 2022, a Bylaw to amend Schedule “D” to Bylaw Number Two of 2020 be given all three readings at this meeting.

CARRIED

BYLAW ONE OF 2022 - DOG BYLAW AMENDMENT – VIOLATION NOTICES THIRD READING:

66-22 S. Jenny: That Bylaw Number One of 2022, a Bylaw to amend Schedule “D” to Bylaw Number Two of 2020 be given third and final reading.

CARRIED

PROPERTY AT 330 HIGHWAY #25:

Council was advised of potential development being considered at the property by the owner and will review and consider once formal applications for Development and Building permits are made.

PROPERTY AT 148 – 2<sup>nd</sup> STREET:

67-22 J. Jenny: That review and investigation into remedial options to repair sidewalk/driveway issue be completed at earliest option.

CARRIED

MISCELLANEOUS ITEMS:

Minor discussion took place on the following items:

Recreation Board request for donation to Ice Plant.  
Community Hall repair items – urinal, ceiling tile  
Fire Department training session in July.

68-22 S. Jenny:

That a request letter be sent to the Recreation Board regarding potential donation towards required Ice Plant repairs and upgrades.

CARRIED

ADJOURN:

69-22 Mayor Caron:

That this meeting adjourn.

CARRIED

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Mayor

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Administrator