

A REGULAR MEETING OF
 THE VILLAGE OF ST. LOUIS
 HELD IN THE COMMUNITY HALL
 MAY 12, 2021

CALL TO ORDER:

The meeting was called to order at 4:30 P.M. by the Mayor.

ATTEND:

Councilors present: Mayor Marc Caron, Deputy Mayor Janelle Paul, Tristen Boettcher, Jennifer Jenny, Shane Jenny and Administrator Robin Boyer

AGENDA:

85-21 J. Jenny: That the agenda be approved as presented.

CARRIED

MINUTES:

86-21 Paul: That the minutes of the regular meeting of April 14th, 2021 be approved.

CARRIED

FINANCIAL REPORTS:

87-21 Boettcher: That the financial reports for the month ending April 2021 be acknowledged.

CARRIED

ACCOUNTS PAYABLE:

88-21 J. Jenny: That the following accounts be approved for payment:

<u>CHECK #</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
6811	Gord Wilkinson Trucking	Road Grave – 4 th St. and Lefevre	\$ 7,459.20
6812	Access Tire	Mower tire repair	\$ 54.99
6813	Acklands Grainger	Maintenance supplies	\$ 248.47
6814	Anderson Pumphouse	Water plant repair	\$ 663.09
6815	Canada Post	Water Sample Postage	\$ 96.81
6816	Chris Letendre	Building Permit Inspection	\$ 202.31
6817	MNP LLP	Audit Installment	\$ 5,812.50
6818	Lake Country Co-Op	Maintenance supplies	\$ 398.64
6819	Jason Petit	Water plant repair labour	\$ 120.00
6820	Saskatchewan Research Council	Water samples	\$ 419.73
Direct Dep.	Robin Boyer	Admin Salary/Mileage	\$ 1,536.40
Direct Dep.	Ryan McCloy	Maintenance Salary	\$ 1,000.00
6821	Greenland Waste	Waste Collection/recycle rebate	\$ 1,445.67
On-line	Sask Water	Water Contract	\$11,446.30
On-line	Sask Tel	Village telephone services	\$ 273.57
6822	Lakeland Fire & Safety	Fire PPE – Gloves	\$ 1,013.04
6823	UMAAS	Convention Registration	\$ 178.50
On-line	Collabria Mastercard	Best Buy – Computer purchase	\$ 1,022.02
Direct	UNPS – Debit	Service fees/bank charges	\$ 5.55
On-line	Sask Energy	Village energy charges	\$ 1,132.90
6824	Michael Richard	Contract labour – sewer flushing	\$ 890.00
Direct Deposit	Robin Boyer	Admin Salary	\$ 2,071.61
Direct Deposit	Ryan McCloy	Maintenance Salary	\$ 1,470.71
On-line	MEPP	Pension Remittance	\$ 1,594.80
6825	Receiver General of Canada	Tax Remittance	\$ 2,593.70
On-line	SUMA	Benefits Remittance	\$ 337.96
On-line	Sask Power	Village power charges	\$ 1,793.95
6826	Glen Lewis	Contracted W & S Oper.	\$ 231.00
Direct	UNPS / First Data	Debit Machine Fees	\$ 8.00
Direct	Minister of Finance – EPT	School taxes collected	\$ 6,275.26
Direct	UNPS / First Data	Debit Machine Fees	\$ 0.59
		TOTAL	\$51,797.27
		<u>CARRIED</u>	

CORRESPONDENCE:

89-21 J. Jenny: That the following correspondence, being read, be filed:

CARRIED

SARM – Requesting that if a vote is held by SUMA on name change that the Village consider voting against the permanent change from SUMA to Municipalities of Saskatchewan because it infers that the

association is representing rural municipal governments as well as urban.

RM of St. Louis – Assessment Notice for 2021 for lagoon land. It is exempt from taxation.

Provincial Public Safety – Provided updated contact list for the Provincial Response Centre and regional areas.

St. Louis Curling Club – Provided copy of their 2020/21 financial statement.

Saskatchewan Housing Corporation – Notice that their Annual Report is now available on-line.

UMAAS – Notice of Annual convention. Will be held virtually June 9 and 10. Registration is \$170 and is a valuable training tool for the Administrator.

Sask Lotteries – Notice that payment of the 2021 Community Grant has been made and that allocated funds from the RM of St. Louis will be released once their follow-up from last year is complete.

Sask Water – Provided copy of the 2020 Annual Notification to Consumers on the Wakaw – Humboldt Pipeline.

Ministry of Government Relations – Confirmed information on 2021 Education Property Tax Mill rates.

Saskatchewan Housing Corporation – Updated Nominating Committee Handbook.

Municipalities of Saskatchewan – Notice of meeting and electronic vote on re-brand and name changes.

Connect Energy – Renewal information for our natural gas supply rates through Connect Energy and billed via Sask Energy. Currently 6 of our 9 energy accounts are under the existing contract with Connect Energy and the other 3 are supplied by Sask Energy. Council needs to review rates and information before approving any extension of the agreement.

Traffic Radar Sign – Monthly stats.

90-21 Paul: That the Administrator register for the 2021 UMAAS virtual Convention.
CARRIED

91-21 S. Jenny: That the Administrator vote against the name change for Municipalities of Saskatchewan on behalf of the Village of St. Louis.
CARRIED

BYLAW NUMBER THREE OF 2021 – NATURAL GAS RENEWAL AGREEMENT – FIRST READING:

92-21 Boettcher: That Bylaw Number Three of 2021 a bylaw to renew the natural gas agreement with Connect Energy be given first reading.
CARRIED

BYLAW NUMBER THREE OF 2021 – NATURAL GAS RENEWAL AGREEMENT SECOND READING:

93-21 Paul: That Bylaw Number Three of 2021 a bylaw to renew the natural gas agreement with Connect Energy be given second reading.
CARRIED

BYLAW NUMBER THREE OF 2021 – NATURAL GAS RENEWAL AGREEMENT – ALL THREE READINGS:

94-21 S. Jenny: That Bylaw Number Three of 2021 a bylaw to renew the natural gas agreement with Connect Energy be given all three readings at this meeting.
CARRIED UNANIMOUSLY

BYLAW NUMBER THREE OF 2021 – NATURAL GAS RENEWAL AGREEMENT – THIRD READING:

95-21 Boettcher: That Bylaw Number Three of 2021 a bylaw to renew the natural gas agreement with Connect Energy be given third and final reading.
CARRIED

96-21 S. Jenny: That all 9 current Sask Energy accounts be added to the Connect Energy supply agreement for natural gas.
CARRIED

REVIEW OF WATER TREATMENT PLANT READINGS:

97-21 Boettcher: That Council acknowledge the April 2021 Water Treatment Plant readings as being complete and accurate after their review of said documents.
CARRIED

COMPLAINTS RESPONSE REGISTER:

No formal written complaints received this past month.

OCCUPATIONAL HEALTH & SAFETY:

Council discussed the need for additional storage shelving at Maintenance Shop and a better storage system near rear man door to ensure safe access is available.

OLD BUSINESS

PROPOSED SUB-DIVISION PLAN – VISITOR STACY TIENKAMP:

Administrator provided an update to Council on the proposal, noting that Community Planning has been in contact with the Village to review concerns prior to issuing approval. Village lawyer will review steps required on Village behalf to facilitate municipal approval.

Visitor informed Council of request to have the current building zoned for Residential/Commercial split use and the second parcel created could be Residential only.

Village Council will further address once recommendation from the municipal lawyer is received.

MUNICIPAL WEBSITE:

Council was provided with an update from administration on potential upgrades and changes to the municipal website.

ADMINISTRATIVE LAPTOP COMPUTER:

98-21 J. Jenny: That a laptop computer for administration to be used for remote work, as necessary be purchased from Best Buy as per presented quotes within the set budget of \$1,000.

CARRIED

BANK ACCOUNTS – FINNACIAL ASSET ACCOUNTS:

99-21 Boettcher: That the following transfers and re-alignment of bank accounts be completed to streamline accounts:

- \$93,296.54 be transferred from Lagoon account to the Capital Asset Savings account and account removed, as no longer required;
- \$25,000 be transferred from Fire Training/Call-out account to the Capital Asset Savings account for Firehall building savings

CARRIED

MUNICIPAL FACEBOOK PAGE:

Council updated by Deputy Mayor Paul that municipal Facebook page for information posting will go live shortly.

NEW BUSINESS

FINAL 2020 FINANCIAL STATEMENTS:

100-21 Boettcher: That the final financial statements as prepared by MNP for 2020 be approved as presented.

CARRIED

SUMMER EMPLOYMENT APPLICANTS:

Applicants for Summer Maintenance Worker: Liam McKinnon, Brayden Caron

Mayor Caron and Council member Jennifer Jenny declared a conflict of interest and were excused from the meeting and Deputy Mayor Paul took the chair.

101-21 S. Jenny: That Liam McKinnon be hired to fill the summer maintenance worker position to begin June 28 for 9 weeks at \$13.00 / hour.

CARRIED

Mayor Caron resumed in the meeting chair position.

GAS TAX FUND – INFRASTRUCTURE INVESTMENT PLAN (IIP):

102-21 Paul: That this item be tabled to the June regular meeting of Council for Council to review street and sidewalk repair areas.

CARRIED

FIREHALL BUILDING:

Council was presented an update on initial construction costs and informed that the Fire Committee would be meeting to discuss and provide recommendations.

TRAFFIC BYLAW – STOP STREETS:

103-21 Paul: That administration prepare a resolution to update the municipal traffic bylaw to include the intersection of South Hill Drive and Buffalo Park Road as a “Stop” street.
CARRIED

BYLAW NUMBER TWO OF 2021 – BASE TAX – FIRST READING:

104-21 Boettcher: That Bylaw Number Two of 2021 a bylaw to set the 2021 Base Tax be given first reading.
CARRIED

BYLAW NUMBER TWO OF 2021 – BASE TAX – SECOND READING:

105-21 Paul: That Bylaw Number Two of 2021 a bylaw to set the 2021 Base Tax be given second reading.
CARRIED

BYLAW NUMBER TWO OF 2021 – BASE TAX – ALL THREE READINGS:

106-21 J. Jenny: That Bylaw Number Two of 2021 a bylaw to set the 2021 Base Tax be given all three readings at this meeting.
CARRIED UNANIMOUSLY

BYLAW NUMBER TWO OF 2021 – BASE TAX – THIRD READING:

107-21 S. Jenny: That Bylaw Number Two of 2021 a bylaw to set the 2021 Base Tax be given third and final reading.
CARRIED

MILL RATE FACTORS:

Council reviewed existing mill rate factors and determined no changes were required.

2021 BUDGET:

108-21 J. Jenny: That the 2021 Operating Budget be accepted as presented and that the 2021 Mill rate be established at 4.25 mills.
CARRIED

2021 - 5 YEAR CAPITAL PLAN:

109-21 Paul: That the 2021 - 5 Year Capital Plan be accepted as presented in accordance with the municipal Capital Asset Management Plan.
CARRIED

MISCELLANEOUS ITEMS:

Minor discussion took place on the following items:

Lions Park use for 2021 – water, washroom services
Sewer lateral line at 205 Buffalo Park Road
Administration lieu hours
Controlled burn at Rodeo grounds site

110-21 S. Jenny: That water service only be opened in Lions Park if required for culvert construction crew.
CARRIED

111-21 Boettcher: That sewer lateral and main on municipal portion at 205 Buffalo Park Road be inspected and repaired if necessary, when contractor is available.
CARRIED

ADJOURN:

112-21 Mayor Caron: That this meeting adjourn.
CARRIED

Mayor

Administrator