

A REGULAR MEETING OF
 THE VILLAGE OF ST. LOUIS
 HELD IN THE VILLAGE OFFICE
 MAY 14, 2018

CALL TO ORDER:

The meeting was called to order at 4:00 P.M. by the Mayor.

ATTEND:

Councilors present: Mayor Marc Caron, Deputy Mayor Joan Boyer,
 Lloyd McDougall, Derek Jenny, Pauline Doucet and Administrator
 Robin Boyer

AGENDA:

94-18 Boyer: That the agenda be approved as presented.

CARRIED

MINUTES:

95-18 Jenny: That the minutes of the regular meeting of April 9th, 2018 be approved.

CARRIED

FINANCIAL REPORTS:

96-18 Jenny: That the financial reports for the month ending April 2018 be
 acknowledged.

CARRIED

ACCOUNTS PAYABLE:

97-18 Doucet: That the following accounts be approved for payment:

<u>CHECK #</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Direct	UNPS – Debit Machine	Service charges	\$ 2.03
M/C	Sask Research Council	Water Samples	\$ 27.56
M/C	Sask Research Council	Water Samples	\$ 27.56
Direct Dep	Ryan McCloy	W & S Training Expense	\$ 136.50
5916	Prince Albert Country Music	Hall Damage Dep. Refund	\$ 150.00
5917	Anderson Pumphouse	VOIDED – Previously paid invoice	
Direct Dep	Robin Boyer	Administration Salary	\$ 1,500.00
5918	Canada Post	Office Postage	\$ 267.75
5919	Golden's Fire Extinguisher	Fire Equip & Servicing	\$ 1,054.50
5920	Greenland Waste	Waste Collection Service	\$ 2,824.93
5921	Hy Power Systems	Grader repairs	\$ 370.15
5922	Kleen Bee	Hall & sewer cleaner	\$ 520.98
Direct Dep	Ryan McCloy	Maintenance Salary	\$ 800.00
5923	Minister of Finance – PPSTN	Fire Dep't Telecomm	\$ 799.20
5924	Munisoft	Office supplies – forms	\$ 545.45
5925	Ainsworth – National	Ice plant shut down	\$ 683.76
5926	Lake Country Co-Op	Fuel / supplies	\$ 2,392.56
5927	Lynn Regnier	Sign Corridor Fees	\$ 720.00
5928	Ruszkowski Enterprises Ltd.	Gravel / Snow Removal	\$ 1,115.55
On-line	Sask Water	Water Contract	\$10,078.03
M/C	Sask Research Council	Water Samples	\$ 27.56
5929	NAPA Auto Parts	Sweeper repair parts	\$ 25.27
5930	Lake Country Co-Op	Maintenance supplies	\$ 94.61
5931	Anderson Pumphouse	W & S / Maint repairs	\$ 175.17
M/C	Canadian Tire	Pressure Washer	\$ 554.99
On-line	Sask Tel	Village telephone req.	\$ 253.26
On-line	Sask Energy	Village Energy	\$ 1,001.44
M/C	Sask Research Council	Water Samples	\$ 27.56
Direct	UNPS – Debit Machine	Service charges	\$ 5.55
5932	RM of St. Louis	PST rebate of FF Ins.	\$ 25.41
5933	St. Louis Fire Department	Donation of Hotel grant	\$ 500.00
5934	MEPP	Pension Remittance	\$ 1,342.54
5935	Receiver General of Canada	Tax Remittance	\$ 2,343.83
5936	SUMA	Benefits Remittance	\$ 178.21
Direct	Robin Boyer	Admin Payroll	\$ 1,955.80
Direct	Ryan McCloy	Maintenance Payroll	\$ 1,536.87
On-line	Sask Power	Village power	\$ 3,472.47
M/C	Sask Research Council	Water Samples	\$ 27.56
M/C	Sask Research Council	Water Samples	\$ 27.56
5937	Glen Lewis	Contracted W & S	\$ 231.00
5938	VOIDED – Wrong amount		
5939	Sonny Vandale	Casual Labour W & S	\$ 465.00
Direct	UNPS – Debit Machine	Service charges	\$ 8.00
Direct	Sask Minister of Finance – EPT	School Taxes Collected	\$ 3,066.72

TOTAL \$41,362.89
CARRIED

CORRESPONDENCE:

98-18 Doucet:

That the following correspondence, being read, be filed:

CARRIED

Custom Blinds – Quote for office blinds.

St. Louis Curling Club – April 2018 operating statement. Notification that Curling club will be upgrading the washrooms in the Curling Rink.

Sask Energy – Agreement to remove gas line from old shop building.

St. Joseph Senior Club – Letter submitted to Council.

SPRA – Requesting Council to proclaim June is Recreation & Parks Month in St. Louis.

Sask Power – Provided notice that they will be removing some abandoned services from old power lines near old well buildings and may need access to municipal land to complete de-commission work.

Ministry of Government Relations – Notice of 2018 Education Property Tax Mill rates.

Ministry of Education – Copy of Minister's Order approving new boundary for Wapiti Library that does not include the city of Prince Albert.

St. Louis Lions Club – Request for advertising donation for Rodeo Program.

Ministry of Government Relations – Notice that Sask Energy can charge municipal customers a 5% surcharge on their energy invoices that will be delivered to the municipality, similar to what Sask Power does. This could mean \$10,000 to \$14,000 annually for the community. The Village can opt out and not have the local Sask Energy customers pay this municipal surcharge but a council resolution has to be made. (Letter enclosed with information package.)

Sask Water – Provided their 2017 Annual Notification to Consumers.

Canada Summer Jobs Program – Information on the approved grant for 2018 summer student position. Grant will provide \$5.48 per hour for 30 hours per week x 8 weeks. Does Council want to hire someone only for those hours or week could go 9 weeks at 35 hours per week. (We have budgeted for these amounts)

EPS Management Services Inc. – Copy of bylaw enforcement agreement for 2018.

SAMA – Provided notice that they will be sending all ISC change of ownership information by e-mail instead of regular mail beginning in June of 2018 and provided copy of 2 resolutions that were considered at their Annual General Meeting, both were defeated.

Back to Batoche – Invitation for Mayor to attend the Opening Ceremony on July 20, 2018 at 10 AM.

Airline Hotels Ltd. – Provided \$500 donation for Fire Department. Village will have to submit a cheque to the Department.

Evans Excavating – Quote provided to replace fire hydrant.

Traffic Radar Signs – Monthly stats.

99-18 Doucet:

That the Village of St. Louis, in recognition of the benefits and values that recreation, parks and leisure services provide, do hereby designate the month of June as *June is Recreation & Parks Month*.

CARRIED

Council acknowledged information on the receipt of quarterly funds from Sask Energy billed as a 5% municipal surcharge to all Sask Energy customers in the municipality beginning in September of 2018.

100-18 McDougall:

That the Administrator place an ad requesting applications for the position of a summer student to work 240 hours over a 9 week interval beginning July 3, 2018, at a pay rate of \$11.00 per hour.

CARRIED

REVIEW OF WATER TREATMENT PLANT READINGS:

101-18 McDougall:

That Council acknowledge the April 2018 Water Treatment Plant readings as being complete and accurate after their review of said documents.

CARRIED

COMPLAINTS RESPONSE REGISTER:

No formal complaints logged for this month.

OCCUPATIONAL HEALTH & SAFETY:

No relevant safety issues or concerns. Discussion on ice and snow outside Community Hall entrance.

OLD BUSINESS

OLD SHOP BUILDING – ENERGY & POWER SERVICES:

102-18 Doucet: That Resolution #80-18 from April's Regular Meeting of Council be repealed.

CARRIED

103-18 Jenny: That the building be offered for public tender, in local publications as necessary, with the removal of the old building and clean-up of the lot as a strict condition of the sale, as per draft presented.

CARRIED

EMERGENCY RESPONSE PLAN / PLANNING COMMITTEE:

Council advised that the Planning Committee members will be given a copy of the Draft Emergency Plan for review and that a meeting will be held shortly.

2018 BUDGET:

104-18 Boyer: That the 2018 Operating Budget be accepted as presented and that the 2018 Mill rate be established at 6.00 mills.

CARRIED

2018 - 5 YEAR CAPITAL PLAN:

105-18 Doucet: That the 2018 - 5 Year Capital Plan be accepted as presented.

CARRIED

BYLAW NUMBER ONE OF 2018 – FIRST READING:

106-18 Jenny: That Bylaw Number One of 2018 respecting base tax be introduced and given first reading.

CARRIED

BYLAW NUMBER ONE OF 2018 – SECOND READING:

107-18 McDougall: That Bylaw Number One of 2018 respecting base tax be given second reading.

CARRIED

BYLAW NUMBER ONE OF 2018 – ALL THREE READINGS:

108-18 Doucet: That Bylaw Number One of 2018 respecting base tax be given all three readings at this meeting.

CARRIED UNANIMOUSLY

BYLAW NUMBER ONE OF 2018 – THIRD READING:

109-18 Boyer: That Bylaw Number One of 2018 respecting base tax be given third and final reading.

CARRIED

132 RIVERSIDE DRIVE PROPERTY:

110-18 Boyer: That any decision on this be tabled until the June Regular Meeting of Council and that the property owners be invited back to discuss further at that time.

CARRIED

NEW BUSINESS

STREET / SIDEWALK REPAIRS :

111-18 Jenny: That the street pavement repair list be approved as presented for completion by All Sask Paving.

CARRIED

FCM ASSET MANAGEMENT GRANT FUNDING:

112-18 Jenny: That the Village of St. Louis Council directs the Administrator for the Village of St. Louis to apply for a grant opportunity, through Catterall & Wright Consulting Engineers, from the Federation of Canadian Municipalities' Municipal Asset Management Program to complete the Village of St. Louis Asset Management Documents.

Be it therefore resolved the Village of St. Louis commits to conducting the following activities in its' proposed project submitted to the

Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:

- Prepare Asset Management Strategy
- Conduct Asset Condition Assessments
- Update Asset Inventory
- Prepare Long-Term Asset Management Plans

Be it therefore resolved that the Village of St. Louis commits \$5,800 from its 2018 operating budget toward the costs of this initiative.

CARRIED

VISITOR – DARREN & MARLENE – 99 FM RADIO & PANOW WEBSITE:

Did not attend.

MAINTENANCE PRESSURE WASHER:

113-18 Doucet: That a new pressure washer be purchased for Maintenance at the earliest convenience, out of tools/supplies budget.

CARRIED

PDAP RESOLUTION & APPLICATION:

114-18 McDougall: That the Village of St. Louis apply to the Ministry of Government Relations to be designated an eligible assistance area under the Provincial Disaster Assistance Program (PDAP), which provides financial assistance for restoring essential services and property as a result of substantial damages caused by flooding of McKay Creek in the St. Louis Lions Park on the days of April 22 through April 27, 2018.

CARRIED

FIRE DEPARTMENT RESCUE VEHICLE:

115-18 Jenny: That the acceptance of a used rescue ambulance vehicle that has been gifted to the St. Louis Fire Department from the Town of Borden be acknowledged.

CARRIED

FIRE DEPARTMENT CARD LOCK FUEL CARD & ACCOUNT:

116-18 McDougall: That the Administrator talk to the Rural Municipality Administrator to see what type of system for fuel purchase might work best for all parties involved.

CARRIED

PARK AREA BRUSH CLEAN-UP:

117-18 McDougall: That the administrator contact Conservation and RCMP to see about discharging firearms to eradicate the beaver problem at the Lions Park area.

CARRIED

118-18 Boyer: That the Meeting move to agenda item #25 to address a presentation from Councillor Doucet prior to her having to be excused from the meeting.

CARRIED

MISCELLANEOUS ITEMS:

Councillor Doucet presented Council a copy of the 2017 Financial Statement from the St. Louis Recreation Board.

119-18 McDougall: That Councillor Doucet be excused from the remainder of the Meeting.

CARRIED

120-18 Boyer: That the Meeting move back to agenda item #23.

CARRIED

GARAGE / SHEDS FOR SHOP YARD:

Council discussed Municipal Shop space and need to have something dedicated for Fire Department equipment separate from the Municipal Shop building.

OLD TRAFFIC BRIDGE:

Council was updated on plans, through the St. Louis Historical Society, to have possible walking access to the "old bridge" area be granted from the Ministry of Highways and Infrastructure.

MISCELLANEOUS ITEMS:

Minor discussion took place on the following items that Administrator will gather more information on:

Flushing sewer lines week of May 22 – 25, 2018.
Deck construction at 224 Riverside Drive.
Hall repairs – entrance door, urinals.
Parking trailers, etc. on Village property by residents.
Newsletter advertising rates for service clubs, churches, etc.
Walking Trail maintenance.
Grader repairs.
Fire ban.
UMMAS Convention.
Community signs respecting weight limits.
Buffalo park light and power requirements.

121-18 McDougall: That urinals at Community Hall be converted to manual flush units.
CARRIED

122-18 McDougall: That the Administrator not attend the UMAAS Convention in Saskatoon in June and focus on some pertinent workshops for the balance of the calendar year.
CARRIED

ADJOURN:

123-18 Mayor Caron: That this meeting adjourn.
CARRIED

Mayor

Administrator