

A REGULAR MEETING OF  
 THE VILLAGE OF ST. LOUIS  
 HELD IN THE VILLAGE OFFICE  
 MAY 14, 2019

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CALL TO ORDER:

The meeting was called to order at 4:00 P.M. by the Mayor.

ATTEND:

Councilors present: Mayor Marc Caron, Deputy Mayor Joan Boyer, Derek Jenny, Lloyd McDougall and Administrator Robin Boyer

AGENDA:

100-19 Jenny: That the agenda be approved as presented.

CARRIED

COUNCIL VACANCY:

101-19 Boyer: That the resignation letter of Council member Doucet be acknowledged and that Council set the date for the municipal by-election to fill this vacancy as Wednesday July 24, 2019.

CARRIED

102-19 Boyer: That the Administrator be appointed as the Returning Officer and that a Call for Nominations be advertised in the Wakaw Recorder on May 30, with Nomination day being June 19, 2019.

CARRIED

MINUTES:

103-19 McDougall: That the minutes of the regular meeting of April 8<sup>th</sup>, 2019 be approved.

CARRIED

FINANCIAL REPORTS:

104-19 Boyer: That the financial reports for the month ending April 2019 be acknowledged.

CARRIED

ACCOUNTS PAYABLE:

105-19 Jenny: That the following accounts be approved for payment:

<u>CHECK #</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
6213	Michael Richard	Contract Labour	\$ 60.00
6214	Access Tire	Sweeper tires	\$ 113.40
6215	Anderson Pumphouse	Water plant generator	\$ 4.91
6216	Cleartech Industries	Water test chemicals	\$ 135.10
6217	Pauline Doucet	Council Remuneration	\$ 500.00
6218	Home Building Centre	Office repairs	\$ 24.82
6219	Kleen Bee	Chemicals / supplies	\$ 800.64
6220	Minister of Finance PPSTN	Fire Dep't telecomm	\$ 799.20
6221	NAPA Auto Parts	Sweeper / mower parts	\$ 382.39
6222	Ainsworth – National	Ice plant shut down serv.	\$ 1,047.86
6223	Lake Country Co-Op	Maint / W & S supplies	\$ 149.42
6224	Roto-Rooter	Sewer line services	\$ 2,494.17
6225	Nicole Sawchuk	Legal fees	\$ 604.50
6226	Saskatchewan Research Council	Water sampling	\$ 474.85
Direct Deposit	Robin Boyer	Admin Salary	\$ 1,500.00
Direct Deposit	Ryan McCloy	Maintenance Salary	\$ 1,000.00
On-line	Sask Water	Water contract	\$10,510.75
6227	Canada Post	Office & W/S postage	\$ 355.95
6228	Golder Associates	PDAP project expense	\$ 5,994.06
6229	Greenland Waste	Waste collection	\$ 2,611.78
6230	Jason Petit	Hall / Water plant repair	\$ 350.00
On-line	Sask Tel	Village telephone	\$ 252.28
On-line	Sask Energy	Village energy	\$ 1,171.70
On-line	Sask Power	Village power	\$ 2,072.99
Direct	UNPS / Debit	Service agreement	\$ 5.55
6231	MEPP	Pension Remittance	\$ 1,547.32
6232	Receiver General of Canada	Tax Remittance	\$ 2,518.95
6233	SUMA	Benefits Remittance	\$ 390.73
Direct Dep.	Robin Boyer	Admin. Salary	\$ 1,916.90
Direct Dep.	Ryan McCloy	Maintenance Salary	\$ 1,390.86
6234	Michael Richard	Cont. Labour – flushing	\$ 620.00
6235	Village of St. Louis	Uncollectible utility	\$ 243.90
6236	Glen Lewis	Contracted W & S Oper	\$ 189.00
Direct	Sask Minister of Finance EPT	School Taxes Collected	\$ 8,891.54
Direct	UNPS Debit machine	Service charges	\$ 1.27

TOTAL \$51,134.79  
CARRIED

CORRESPONDENCE:

106-19 Jenny:

That the following correspondence, being read, be filed:

CARRIED

CECS – Information on the power consumption on Village buildings and facilities and costs to upgrade to solar power.

SPRA – Notice that the follow-up payment of \$250 on the 2018 Metis Recreation Grant has been dispersed. Request for Council to declare June as parks & Recreation Month.

Ministry of Justice – Notice that a decision has been made not to proceed with proposed redevelopment of the Fine Option Program and that it will remain operating status quo.

Cheryl Gallant, Ontario MP – Notice of Bill C-68 which reverses changes to the Fisheries Act and adds new terms, such as water flow, and how these changes can affect municipalities in respect to compliance issues.

Ministry of Government Relations – Confirmation that 2019 Education Mill Rates will remain the same as in 2018.

SAMA – Notice of our compliance with 2019 Primary Audit respecting the 2019 Assessment. They also provided our 2019 Certificate of Confirmation for the assessment roll.

Xylem – Quote to provide service to pumps and equipment at the municipal sewage pumping stations. Council must provide approval to complete this annual service.

Nicole A. Sawchuk Law – April Monthly Report

Diamond North Credit Union – Proposal prepared for banking services.

Building Standards – Clarification of the application of energy efficiency requirements for existing buildings.

Obsession Greenhouse – Request from owner to move shut off valve to a location at the front of the property.

DSA Media – Requesting the placement of a portable billboard in the community (10' x 5') for approximately 8 weeks beginning the week of May 13, to advertise the Sask Tel expansion of their new service MaxTV Stream. Need approval for a location and applicable cost, if any.

Sask Tel – Notice that our monthly service rate will be increasing by \$4.48 per line, per month effective June 1 and that we qualify to upgrade our modem to a built-in Wi-Fi model at no cost.

Sask Water – 2018 notification to consumers

Wakaw RCMP – Notice of Town hall Meeting on June 12 at 6:30 PM at the Domremy Rec Centre.

Sask Housing Corp. – Notice that their 2018 Annual Report is now available for viewing on-line.

Water Security Agency – Copies of inspection reports.

PDAP – Notice of an extension on our claim to April 30, 2020. All work must be completed by this date.

Munisoft – Quote for new office desktop computer system. We are budgeted for \$4,000 and our last upgrade was in 2015. It is generally recommended to upgrade every 3 years.

Traffic Radar Signs – Monthly stats.

107-19 McDougall:

That the Village of St. Louis, in recognition of the benefits and values that recreation, parks and leisure services provide, do hereby designate the month of June as *June is Recreation & Parks Month*.

CARRIED

108-19 Boyer:

That Xylem be contracted with to perform annual maintenance on lift station pumps as per the presented quote.

CARRIED

109-19 Jenny:

That a new water utility shut-off valve be installed at property at 245 Buffalo Park Road in consideration of information presented to Council.

CARRIED

110-19 McDougall:

That DSA Media be allowed to install a temporary portable billboard on Riverside Drive adjacent to Lions Deck at McKenzie Avenue intersection.

CARRIED

111-19 Boyer: That the quote for a new office desktop computer system from Munisoft be accepted as presented.  
CARRIED

REVIEW OF WATER TREATMENT PLANT READINGS:

112-19 McDougall: That Council acknowledge the April 2019 Water Treatment Plant readings as being complete and accurate after their review of said documents.  
CARRIED

COMPLAINTS RESPONSE REGISTER:

Council completed review of monthly Complaint Register.

113-19 Jenny: That educational information be provide as a mail out to all residents respecting cat ownership and stray cat problems and that this information be relayed to the initial complainants.  
CARRIED

OCCUPATIONAL HEALTH & SAFETY:

No relevant safety issues or concerns.

**OLD BUSINESS**

SUMMONS RE: CLAIM AGAINST VILLAGE:

Council was updated on the status of the claim and notified that the Case Management Hearing has been postponed to June 18, 2019.

OWNERSHIP OF UTILITY ACCOUNTS:

Council updated on the response from property owners in respect of these potential changes.

GG RURECONDEV INC.:

114-19 McDougall: That Sawchuk Law register an interest in the parcels of this project in respect to outstanding Service Agreement issues.  
CARRIED

**NEW BUSINESS**

VISITOR – CHRIS LETENDRE – BYLAW ENFORCEMENT:

115-19 Boyer: That the Village enter into an agreement for Bylaw Enforcement services with B & B Enforcement (Chris Letendre) from May through September of 2019 under the terms and conditions agreed upon, as presented, and that B & B Enforcement Services be appointed as bylaw enforcement officers for the Village of St. Louis with the power to carry out duties under the direction of the municipal administrator.  
CARRIED

PAST DUE UTILITY ACCOUNTS:

116-19 McDougall: That the Administrator prepare a draft letter to present to Council at the June meeting outlining the process for payment of utility accounts going forward and the consequences for not having accounts remain current.  
CARRIED

UNCOLLECTIBLE UTILITY ACCOUNTS:

117-19 Jenny: That the uncollectible utility accounts, as presented, be written off and forwarded to collections for processing.  
CARRIED

FIRE TRUCK PURCHASE / FIREHALL BUILDING:

118-19 Jenny: That approval be granted on the purchase of a new 1 tonne flat deck truck as per the information presented by members of the Fire Committee and under the conditions of our existing Fire Agreement with the RM of St. Louis.  
CARRIED

STREET / SIDEWALK REPAIRS:

119-19 McDougall: That the repair be approved as presented.  
CARRIED

HOUSING AUTHORITY DRIVEWAYS:

Council advised of the scope of the project that Local Housing Authority is undertaking and updated on the Village contribution (culvert) to the project.

NEWSLETTER MAIL OUT TO DOMREMY & BELLEVUE

120-19 Boyer: That copies of the monthly Community Newsletter not be sent in mail-out to Domremy and Bellevue due to cost implications.  
CARRIED

WALKING BRIDGE AT McKAY CREEK:

Council discussion on the state of the Walking Bridge at Lions Park.

McKAY CREEK / HIGHWAY NO. 2 ROADWORK:

121-19 McDougall: Council updated on status of works being considered for the area. That a request be made for CIMA+ Engineering and the MHI to attend an upcoming meeting to discuss this project in detail.  
CARRIED

OLD TRAFFIC BRIDGE:

Council was updated on the plans of the Historical Society for use of the area in front of the old traffic bridge.

MISCELLANEOUS ITEMS:

Minor discussion took place on the following items that Administrator will gather more information on:

Asphalt piles by maintenance shop.  
Tax enforcement on current property with lien registered.  
Meeting dates for remainder of Council term.  
Maintenance hours.  
Drainage at Boucher Avenue and 1<sup>st</sup> Street.  
Sewer main flushing May 21 – 24.  
Beaver nuisance.  
Pit road access south of Shop yard.

122-19 Boyer: That all remaining Regular Meetings of Council for 2019 be held on the second Monday of each month at 4 PM.  
CARRIED

123-19 Jenny: That Mayor Caron be excused and that Deputy Mayor Boyer chair the remainder of the meeting.  
CARRIED

124-19 McDougall: That the Village appoint Vince Denis to eradicate the beaver dam in McKay Creek within municipal limits.  
CARRIED

ADJOURN:

125-19 Deputy Mayor Boyer: That this meeting adjourn.  
CARRIED

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Mayor

\_\_\_\_\_  
Administrator