

A REGULAR MEETING OF
 THE VILLAGE OF ST. LOUIS
 HELD IN THE VILLAGE OFFICE
 MAY 8, 2017

CALL TO ORDER:

The meeting was called to order at 4:00 P.M. by the Mayor.

ATTEND:

Councilors present: Mayor Marc Caron, Deputy Mayor Joan Boyer,
 Lloyd McDougall, Derek Jenny, Pauline Doucet and Administrator
 Robin Boyer

AGENDA:

114-17 Jenny: That the agenda be approved as presented.

CARRIED

MINUTES:

115-17 Doucet: That the minutes of the Regular Meeting of April 10th, 2017 be approved.

CARRIED

FINANCIAL REPORTS:

116-17 Boyer: That the financial reports for the month ending April 2017 be acknowledged.

CARRIED

ACCOUNTS PAYABLE:

117-17 McDougall: That the following accounts be approved for payment:

<u>CHECK #</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
M/C	Sask Finance – Minister of Health	Water Samples	\$ 27.56
5594	Anderson Pumphouse	Sewer chemical	\$ 293.73
5595	Robin Boyer	Admin Salary	\$ 1,500.00
5596	C Bre Electric	Water plant repair	\$ 175.35
5597	VOID	Tractor repair parts	\$ 440.74
5598	Golden's Fire Extinguisher	Service	\$ 382.59
5599	Halcro Metals Inc.	Flag pole	\$ 21.76
5600	Ryan McCloy	Maintenance Salary	\$ 800.00
5601	Meridan Inspections	Building plan review	\$ 157.50
5602	Minister of Finance PPSTN	Fire Dep't telecomm	\$ 885.50
5603	MNP LLP	Audit final payment	\$ 3,807.19
5604	NAPA Auto Parts	Fire truck batteries	\$ 719.92
5605	Ainsworth Inc.	Ice plant shut down	\$ 338.10
5606	Prince Albert Co-Op	Maintenance repair parts	\$ 79.07
5607	Sask Rivers School Division	Sewer line repair	\$ 6,814.19
5608	Roger Topping	Tractor repairs	\$ 999.00
5609	Jeff Vandale	Shop Landscaping	\$ 960.00
5610	G. Wilkinson	Road gravel	\$ 710.40
M/C	Sask Finance – Minister of Health	Water Samples	\$ 309.49
5611	Adventure Printing	Office supplies	\$ 194.25
5612	John Deere Financial	Tractor repair parts	\$ 440.74
5613	Prince Albert Co-Op	Maintenance Fuel	\$ 1,915.29
On-line	Sask Water	Contracted Water	\$ 8,426.92
5614	Canada Post	Office postage	\$ 357.00
5615	Greenland Waste	Waste Disposal Service	\$ 2,791.61
5616	Yvonne Magnin	Hall Rental Dep Refund	\$ 105.00
M/C	Sask Finance – Minister of Health	Water Samples	\$ 27.56
On-line	Sask Tel	Village telephone	\$ 248.51
M/C	Sask Finance – Minister of Health	Water Samples	\$ 27.56
Direct	UNPS – Debit Machine	Service charges	\$ 5.55
On-line	Sask Energy	Village Energy	\$ 1,195.22
5617	Robin Boyer	Admin Salary	\$ 1,817.17
5618	Ryan McCloy	Maintenance Salary	\$ 1,517.50
5619	MEPP	Pension Remittance	\$ 1,342.54
5620	Receiver General of Canada	Tax Remittance	\$ 2,396.20
5621	SUMA	Benefits Remittance	\$ 359.25
On-line	Sask Power	Village Power	\$ 1,980.38
5622	Madsen Fence Limited	New Shop Capital	\$ 9,008.06
5623	Sonny Vandale	Sidewalk replacement	\$ 2,500.00
5624	Marcel Phaneuf	Contract labour	\$ 135.00
5625	Sonny Vandale	Contract labour	\$ 120.00
5626	Village of St. Louis	Maintenance supplies	\$ 93.98
M/C	Sask Finance – Minister of Health	Water Samples	\$ 27.56

5627	Munisoft	Office supplies	\$ 271.21
5628	Michael Richard	Casual labour – sewer	\$ 150.00
Direct	UNPS – Debit Machine	Service charges	\$ 8.00
5629	Lorette Magnin	Meter Deposit Refund	\$ 20.44
5630	Glen Lewis	Contracted W & S Oper.	\$ 189.00
5631	Sask Rivers School Div.	School Taxes Collected	\$ 3,050.56
		TOTAL	\$59,703.41
		<u>CARRIED</u>	

CORRESPONDENCE:

118-17 Boyer: That the following correspondence, being read, be filed:
CARRIED

SUMA – Information on urban municipal insurance.
Government of Saskatchewan – Follow-up letter from Minister of Government Relations regarding our concerns with grant programs not funding our fire hall building. They basically stated that there are no current infrastructure grant programs that a fire hall would be eligible under. A new Federal program will be unveiled in the future that may address our needs.
Sask Water – 2016 Consumer Notification Report.
The Flag Shop – Advertising brochure.
Koenders MFG. – Advertising brochure for portable poly toilets.
Minister of Government Relations – Confirmation of the 2017 Education Property Mill Rates to be applied to property tax assessments.
SRC Environmental Laboratories – Delivery information for water sample submissions.
Sask Housing Corporation – Notice that their Annual Report is available on line.
MNP LLP – Final Financial Statements for 2016 complete with Audit findings report.
MMSW – Notice that quarterly recycling rebate will be \$527.43.
Xylem – Provided quotation for sewage lift station inspections.(\$2,592) Require approval from Council to have the annual maintenance performed.
Saskatchewan Parks and Recreation Association – Requesting Council to proclaim June as Recreation and Parks month in our community. We have done this for the past number of years.
Traffic Radar Signs – Monthly stats.

119-17 McDougall: That the final audited Financial Statements for 2016 be approved as presented.
CARRIED

120-17 Boyer: That the quote for sewage lift station service from Xylem be accepted as presented.
CARRIED

121-17 Doucet: That the Village of St. Louis, in recognition of the benefits and values that recreation, parks and leisure services provide, do hereby designate the month of June as *June is Recreation & Parks Month*.
CARRIED

REVIEW OF WATER TREATMENT PLANT READINGS:

122-17 Jenny: That Council acknowledge the April 2017 Water Treatment Plant readings as being complete and accurate after their review of said documents.
CARRIED

COMPLAINTS RESPONSE REGISTER:

No formal written complaints received at the office for this month.

OCCUPATIONAL HEALTH & SAFETY:

Council discussed relevant safety concerns including sink hole at Lions Park.

OLD BUSINESS

2017 BUDGET:

123-17 McDougall: That the 2017 Operating Budget be accepted as presented and that the 2017 Mill rate be established at 5.80 mills.
CARRIED

2017 - 5 YEAR CAPITAL PLAN:

124-17 Boyer: That the 2017 - 5 Year Capital Plan be accepted as presented.
CARRIED

BYLAW NUMBER FOUR OF 2017 – FIRST READING:

125-17 McDougall: That Bylaw Number Four of 2017 respecting base tax be introduced and given first reading.
CARRIED

BYLAW NUMBER FOUR OF 2017 – SECOND READING:

126-17 Doucet: That Bylaw Number Four of 2017 respecting base tax be given second reading.
CARRIED

BYLAW NUMBER FOUR OF 2017 – ALL THREE READINGS:

127-17 Boyer: That Bylaw Number Four of 2017 respecting base tax be given all three readings at this meeting.
CARRIED

BYLAW NUMBER FOUR OF 2017 – THIRD READING:

128-17 Jenny: That Bylaw Number Four of 2017 respecting base tax be given third and final reading.
CARRIED

BYLAW NUMBER FIVE OF 2017 – FIRST READING:

129-17 Jenny: That Bylaw Number Five of 2017 respecting Mill Rate Factors be introduced and given first reading.
CARRIED

BYLAW NUMBER FIVE OF 2017 – SECOND READING:

130-17 McDougall: That Bylaw Number Five of 2017 respecting Mill Rate Factors be given second reading.
CARRIED

BYLAW NUMBER FIVE OF 2017 – ALL THREE READINGS:

131-17 Boyer: That Bylaw Number Five of 2017 respecting Mill Rate Factors be given all three readings at this meeting.
CARRIED

BYLAW NUMBER FIVE OF 2017 – THIRD READING:

132-17 Doucet: That Bylaw Number Five of 2017 respecting Mill Rate Factors be given third and final reading.
CARRIED

CITIZENS ON PATROL PROGRAM:

133-17 Doucet: That another note be put in the Newsletter outlining the program and the need for someone to spearhead it.
CARRIED

BYLAW NUMBER THREE OF 2017 – FIRST READING:

134-17 Doucet: That Bylaw Number Three of 2017 respecting Dangerous Animals be introduced and given first reading.
CARRIED

BYLAW NUMBER THREE OF 2017 – SECOND READING:

135-17 Boyer: That Bylaw Number Three of 2017 respecting Dangerous Animals be given second reading.
CARRIED

BYLAW NUMBER THREE OF 2017 – ALL THREE READINGS:

136-17 McDougall: That Bylaw Number Three of 2017 respecting Dangerous Animals be given all three readings at this meeting.
CARRIED

BYLAW NUMBER THREE OF 2017 – THIRD READING:

137-17 Jenny: That Bylaw Number Three of 2017 respecting Dangerous Animals be given third and final reading.
CARRIED

FIRE TRUCK TENDER:

138-17 McDougall: That Resolution 101-17 approving the acceptance of tender from Stacy Tienkamp be rescinded as there was some misrepresentation in the tender advertisement and that the vehicle be offered for tender again, to

the two prospective bidders, with all relevant information disclosed for the as is condition.

CARRIED

PAST DUE UTILITY ACCOUNTS:

Administrator provided update to Council on the status of utility arrears and the process of collecting accounts in a timely manner.

NEW BUSINESS

TREES AT OFFICE:

139-17 Jenny: That the large pine trees on the east and west side of the Village Office be cut to provide better views for the security cameras.

CARRIED

HALL RENTAL CANCELLATION:

140-17 Doucet: That the rental deposit for the 2018 Hall booking be refunded due to the 1 year advance notice of cancellation.

CARRIED

SIDEWALK REPAIRS @ 158 – 1ST STREET:

141-17 McDougall: That a quote for asphalt re-surfacing be obtained from All Sask Paving for re-surfacing the sidewalk area adjacent to this property that poses a safety risk and that repairs be completed as soon as possible.

CARRIED

BANKING OPTIONS:

142-17 Doucet: That information on customer payment options be put in Newsletter for June and that the RM be contacted to see their plans for deposits once the local Credit union branch closes.

CARRIED

143-17 Jenny: That the meeting move past agenda item # 21 until visitor arrives.

CARRIED

FIRE EXTINGUISHERS:

144-17 Doucet: That an additional fire extinguisher be purchased for the Community Hall from Golden's and installed on the stage area.

CARRIED

145-17 Boyer: That the meeting move back to agenda item #21.

CARRIED

FIRE DEPARTMENT AGREEMENT WITH R. M. - VISITORS: REEVE BOUTIN

146-17 McDougall: That this item be tabled to the June meeting of Council for further review of cost sharing percentages.

CARRIED

LEFEVRE AVENUE REPAIRS:

147-17 McDougall: That quotes be obtained for the discussed repair to Lefevre Avenue and consideration be given to a west side ditch.

CARRIED

GRADER REPAIR:

148-17 Jenny: That quotes be obtained for the inspection of the grader engine from Roger Topping.

CARRIED

NOTARY PUBLIC RENEWAL:

149-17 Jenny: That the Administrator not renew the Notary Public designation due to lack of use.

CARRIED

HALL – REPAIRS / TABLES & CHAIRS:

150-17 Boyer: That Councilor Doucet purchase a curtain and rod for the Hall kitchen window area and be reimbursed for the expense.

CARRIED

MISCELLANEOUS ITEMS:

Minor discussion took place on the following items that Administrator will gather more information on:

Krakowetz water account
Flushing of sewer lines

Fire Department fuel
Maintenance vacation replacement
Lions Club Rodeo insurance
Ethier building development

151-17 Doucet: That the Fire Chief be approved for an additional mobile radio for use in his private vehicle.
CARRIED

152-17 McDougall: That a meter device be installed on diesel tank and some type of shut off be installed in building to power supplied to tanks, if possible.
CARRIED

153-17 Boyer: That Michael Richard be hired to replace Maintenance Foreman for vacation time and be paid at a rate of \$20 per hour.
CARRIED

ADJOURN:

154-17 Mayor Caron: That this meeting adjourn.
CARRIED

Mayor

Administrator