

A REGULAR MEETING OF
 THE VILLAGE OF ST. LOUIS
 HELD IN THE COMMUNITY HALL
 NOVEMBER 10, 2021

CALL TO ORDER:

The meeting was called to order at 4:30 P.M. by the Mayor.

ATTEND:

Councilors present: Mayor Marc Caron, Deputy Mayor Janelle Paul, Tristen Boettcher, Jennifer Jenny and Administrator Robin Boyer

215-21 Boettcher: That Council member Shane Jenny be excused from this meeting.

CARRIED

AGENDA:

216-21 Paul: That the agenda be approved as presented.

CARRIED

MINUTES:

217-21 J. Jenny: That the minutes of the regular meeting of October 6th, 2021 be approved.

CARRIED

FINANCIAL REPORTS:

218-21 Boettcher: That the financial reports for the month ending October 2021 be acknowledged.

CARRIED

ACCOUNTS PAYABLE:

219-21 Paul: That the following accounts be approved for payment:

<u>CHECK #</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
6948	Anderson Pump House	Water plant repair and supplies	\$ 704.89
6949	Applied LP	Grader hose	\$ 143.22
6950	Brandt Tractor	Grader repair parts	\$ 792.34
6951	Canada Post	Office / W & S Postage	\$ 590.92
6952	C Bre Electric	Set water price at plant	\$ 134.31
6953	D & M Fire Safety	Skating Rink Fire supp upgrade	\$ 2,842.88
6954	Flocor	Water meter supplies	\$ 905.43
6955	Golden's Fire Exting.	Extinguisher servicing	\$ 475.20
6956	John Deere Financial	Grader repair parts	\$ 217.08
6957	Kleen Bee	Maint. Supplies / sewer chemicals	\$ 567.35
6958	Chris Letendre	Bylaw Enforcement service	\$ 560.35
6959	Munisoft	Office supplies – cheques	\$ 390.47
6960	Lake Country Co-Op	Maintenance supplies	\$ 23.29
6961	Queen's Printer	Legislation binder updates	\$ 183.75
6962	Nicole Sawchuk	Legal Fees	\$ 170.02
6963	SGI	Maintenance truck registration	\$ 1,329.40
6964	Staples Business	Office supplies	\$ 288.76
6965	Roger Topping	Grader repairs – contract labour	\$ 2,362.50
6966	Brandt Tractor	Grader repair parts	\$ 325.65
6967	C & D Septic	SPS cleaning	\$ 1,281.00
6968	Greenland Waste	Waste collection / recycle rebate	\$ 1,299.36
6969	Madden Plumbing & Heating	Water plant pump repair	\$ 299.70
6970	Michael Richard	Casual Labour – Water & Sewer	\$ 270.00
Direct Dep.	Robin Boyer	Admin Salary/Mileage	\$ 1,536.40
Direct Dep.	Ryan McCloy	Maintenance Salary	\$ 1,000.00
On-line	Sask Tel	Village Telephone	\$ 349.55
Direct	UNPS Debit Machine	Service fees / charges	\$ 5.55
On-line	Sask Energy	Village Energy	\$ 1,424.90
6971	St. Louis Curling Club	CRAG Grant	\$ 2,500.00
6972	St. Louis Rink Assoc.	CRAG Grant	\$ 2,500.00
On-line	Sask Water	Water Contract	\$11,550.22
On-line	Sask Power	Village Power	\$ 5,370.89
Direct Deposit	Robin Boyer	Admin Salary	\$ 2,261.27
Direct Deposit	Ryan McCloy	Maintenance Salary/Travel	\$ 1,470.71
On-line	MEPP	Pension Remittance	\$ 1,594.80
6973	Receiver General of Canada	Tax Remittance	\$ 2,180.18
On-line	SUMA	Benefits Remittance	\$ 337.96
6974	Glen Lewis	Contracted W & S Operator	\$ 189.00
Direct	UNPS / First Data	Debit Machine Fees	\$ 8.00
Direct	Minister of Finance – EPT	School taxes collected	\$ 6,621.98
6975	Village of St. Louis	Misc. Cash Purchases	\$ 42.20

Direct	UNPS / First Data	Debit Machine Fees	\$ 0.85
		TOTAL	\$57,102.33
		<u>CARRIED</u>	

CORRESPONDENCE:

220-21 J. Jenny: That the following correspondence, being read, be filed:
CARRIED

- Long Lake Insurance – Informational letter on Commercial Insurance Policy that the Village currently has.
- Munisoft – Confirmation of equipment and software covered under maintenance, service and support agreements.
- Royal Canadian Legion – Request Council to place an advertisement in a Military Service Recognition Book.
- Occupational Health & Safety – Report to employer on requirement to have a Workplace Harassment Policy in place.
- B & B Enforcement Services – Provided fee schedule for 2022. Enforcement report.
- SUMA – Information on Community Safety Officer Program
- Fire Department – Joint call-out account financial information.
- Traffic Radar Sign – Monthly stats.

REVIEW OF WATER TREATMENT PLANT READINGS:

221-21 Paul: That Council acknowledge the October 2021 Water Treatment Plant readings as being complete and accurate after their review of said documents.
CARRIED

COMPLAINTS RESPONSE REGISTER:

222-21 Paul: That the Complaints Register items be acknowledged as presented.
CARRIED

OCCUPATIONAL HEALTH & SAFETY:

No relevant issues were brought forward at this time.

OLD BUSINESS

PROPOSED SUB-DIVISION PLAN:

223-21 Boettcher: That \$1,200 be agreed upon as cash in lieu of municipal reserve required from the property owner in the proposed plan of subdivision.
CARRIED

224-21 J. Jenny: That a servicing agreement not be required on this proposal as existing utility service can be executed through existing municipal bylaws.
CARRIED

MHI CULVERT PROJECT:

Council reviewed remediation expectations as outlined in previously approved and signed letter.

225-21 Boettcher: That a letter be provided to Saskcon/Western Dirtworks respecting the clean-up and remediation of the affected municipal lands from the Ministry of Highways & Infrastructure culvert replacement project.
CARRIED

SNOW CLEARING PRIORITY LIST:

Council reviewed the current Snow Clearing Priority List and did not make any adjustments to it for the 2021/22 snow season.

BARKING DOG COMPLAINT POLICY - DRAFT:

226-21 J. Jenny: That this item be tabled until the January 2022 Regular Meeting of Council.
CARRIED

VACCINE MANDATES:

Council discussed considerations respecting Covid-19 vaccine mandates and testing but did not implement any requirements at this time.

DISC GOLF REQUEST:

227-21 Paul: That the Village approve the weekly cutting of grass in the proposed area for 2022 and that the Administrator research any grant programs that may be available to this project.
CARRIED

NEW BUSINESS

SUMA CONVENTION REGISTRATION:

228-21 J. Jenny: That 2 Council members be registered for the SUMA Convention in Regina for April 3 – 6, 2022.
CARRIED

PUBLIC DISCLOSURE ANNUAL DECLARATION:

229-21 J. Jenny: That Public Disclosure Annual Statements be acknowledged as complete, as submitted by all Council members present at this meeting.
CARRIED

EMPLOYEE SICK TIME / LIEU TIME / VACATION TIME ACCRUALS:

230-21 Boettcher: That the sick, lieu and vacation time accruals be accepted as presented and that employees attempt to use up lieu time prior to year-end, if possible.
CARRIED

SKATING RINK CARETAKER / ICE PLANT:

Council given update on the Skating Rink operation for the 2021/22 season.

BYLAW ENFORCEMENT – TICKETS / OFFICER APPOINTMENTS:

Council reviewed further information regarding enforcement of municipal bylaw violation tickets through the provincial courts provided by the municipal lawyer Nicole Sawchuk.

MUNICIPAL WORKPLACE HARASSMENT POLICY:

231-21 Boettcher: That the Municipal Workplace Harassment Policy be approved and implemented as presented and reviewed and a copy be forwarded to Occupational Health and Safety.
CARRIED

FIRE DEPARTMENT BOUNDARY CHANGES:

232-21 Paul: That the proposed boundary change for the St. Louis Fire Department to include the north east portion of the RM of St. Louis be approved as presented.
CARRIED

MISCELLANEOUS ITEMS:

Minor discussion took place on the following items:

Community Hall exterior light repair.
Christmas light decorations.
Temporary culverts for detour route.

233-21 J.Jenny: That the culverts used on the temporary detour route be left on municipal property where placed by Saskcon until the RM of St. Louis can pick up and remove in the spring of 2022.
CARRIED

ADJOURN:

234-21 Mayor Caron: That this meeting adjourn.
CARRIED

Mayor

Administrator