

A REGULAR MEETING OF
 THE VILLAGE OF ST. LOUIS
 HELD IN THE VILLAGE OFFICE
 NOVEMBER 12, 2013

CALL TO ORDER:

The meeting was called to order at 5:00 P.M. by the Mayor.

ATTEND:

Councillors present: Mayor Les Rancourt, Deputy Mayor Marc Caron, Derek Jenny, Aimee McDougall and Administrator Robin Boyer

247-13 Caron: That Councillor Lloyd McDougall be excused from this meeting.

CARRIED

AGENDA:

248-13 A. McDougall: That the agenda be approved as presented.

CARRIED

MINUTES:

249-13 Jenny: That the minutes of the regular meeting of October 7, 2013 be approved.

CARRIED

FINANCIAL REPORTS:

250-13 Jenny: That the financial reports for the month ending October 2013 be acknowledged.

CARRIED

ACCOUNTS PAYABLE:

251-13 A. McDougall: That the following accounts be approved for payment:

| <u>CHECK #</u> | <u>PAYEE</u> | <u>DESCRIPTION</u> | <u>AMOUNT</u> |
|----------------|-----------------------------------|-------------------------|---------------|
| Direct | UNPS Debit Machine | Bank Charges | \$ 2.25 |
| Direct | Sask Tel Mobility | Maintenance Phone | \$ 59.48 |
| M/C | Sask Finance – Minister of Health | Water Samples | \$ 21.00 |
| 4430 | Adventure Printing | 2014 Dog License Tags | \$ 112.20 |
| 4431 | Robin Boyer | Admin Salary | \$ 1,000.00 |
| 4432 | Canada Post | Office W & S Postage | \$ 426.73 |
| 4433 | C & D Septic | Septic Services SPS | \$ 756.00 |
| 4434 | D & S McKay Contracting | Street paving repairs | \$ 21,462.00 |
| 4435 | EPS Management Services | Bylaw Enforcement | \$ 309.00 |
| 4436 | Golder Associates | Creek Erosion Project | \$ 8,234.61 |
| 4437 | Government Relations | Fire Telecommunications | \$ 660.00 |
| 4438 | Kleen Bee Janitorial | Hall supplies | \$ 230.83 |
| 4439 | Lone Star Automotive | Grader Battery | \$ 109.99 |
| 4440 | Edward Lussier | Maintenance Salary | \$ 800.00 |
| 4441 | One Stop Auto Care | Truck detailing | \$ 125.00 |
| 4442 | Prince Albert Co-Op | Maintenance supplies | \$ 491.70 |
| 4443 | Prairie Parts Plus | Maint Equip repairs | \$ 603.23 |
| 4444 | Sandy's Grocery | Maintenance supplies | \$ 50.00 |
| 4445 | SGI | Maint truck insurance | \$ 1,193.00 |
| On-line | Sask Water | Sask Water Contract | \$ 7,145.08 |
| M/C | Sask Finance – Minister of Health | Water Samples | \$ 21.00 |
| M/C | Sask Finance – Minister of Health | Water Samples | \$ 89.25 |
| M/C | Sask Finance – Minister of Health | Water Samples | \$ 89.25 |
| M/C | Sask Finance – Minister of Health | Water Samples | \$ 89.25 |
| Direct | UNPS Debit Machine | Bank Charges | \$ 5.50 |
| M/C | Sask Finance – Minister of Health | Water Samples | \$ 21.00 |
| 4446 | EPS Management Services | Bylaw Enforcement | \$ 386.05 |
| 4447 | Greenland Waste Disposal Ltd. | Waste services | \$ 2,454.02 |
| On-line | Sask Tel | Village Telephone | \$ 394.68 |
| On-Line | Sask Energy | Village Energy | \$ 1,720.11 |
| On-line | Sask Power | Village Power | \$ 4,979.08 |
| 4448 | Robin Boyer | Admin Salary | \$ 2,054.80 |
| 4449 | Edward Lussier | Maintenance Salary | \$ 1,576.94 |
| 4450 | MEPP | Pension Remittance | \$ 1,320.82 |
| 4451 | Receiver General of Canada | Tax Remittance | \$ 2,213.99 |
| 4452 | SUMA | Benefits Remittance | \$ 492.41 |
| M/C | Sask Finance – Minister of Health | Water Samples | \$ 21.00 |
| On-line | Sask Energy | Office Heat | \$ 44.63 |
| Direct | UNPS Debit Machine | Bank Charges | \$ 5.00 |
| Direct | UNPS Debit Machine | Bank Charges | \$ 0.99 |
| 4453 | Glen Lewis | Cont W & S Operator | \$ 240.00 |
| 4454 | Sask Rivers School Division | School Taxes Collected | \$ 2,258.08 |
| | | TOTAL | \$ 64,269.95 |

CARRIED

CORRESPONDENCE:

252-13 Jenny: That the following correspondence, being read, be filed:
CARRIED

Water Security Agency – Inspection reports completed on Water and Wastewater system. All components are being properly operated and administered in accordance with legislated regulations.
Impact – Creative Kid’s Newsletter advertising.
EPS Management Services – Weekly and Monthly update of activities has been provided to Council for review.
Cardiac Science – Information on AED for rinks program. The Village is looking into applying for another unit that will be solely for the Skating Rink.
Community Futures – Notice of meeting in Wakaw on November 21 regarding support for small business in the area.
Information on human resource program support that they can provide.
Premier of Saskatchewan – Letter providing update on Highway # 2 issues.
RCMP – Quarterly Progress Report provided to Council.
Brandt – Advertising brochure.
MP, Randy Hoback – Notice that Canada Summer Jobs Program application period will be from December 2, 2013 to January 10, 2014.
ATAP Infrastructure Management Ltd. – Notice of upcoming training workshops for Maintenance.
MEPP – Information on enhancements to employer remittance system for pension payments.
Minister of Parks, Culture & Sport – Confirmation of receipt of our Community Rink Affordability Grant application. We have since received the operating funds for both our Skating and Curling Rinks.
Xylem – Information on a company banking change for their account.
Catterall & Wright Engineers – Notice of update on new Building Canada Fund Grant Program. It will be in place by March 31, 2014.

253-13 Caron: That the Village apply to the Canada Summer Jobs Program during the application period for a summer student for 2014.
CARRIED

REVIEW OF WATER TREATMENT PLANT READINGS:

254-13 A. McDougall: That Council acknowledges the October 2013 Water Treatment Plant Readings as being complete and accurate after their review of said documents.
CARRIED

OLD BUSINESS

COMPLAINTS RESPONSE REGISTER:

No formal complaints received during this time period.

CREEK EROSION ISSUE:

Update provided to Council on this item.

CRIVEA DEVELOPMENT / SERVICE AGREEMENT:

Update given to Council on this issue.

EMERGENCY PLANNING:

255-13 Caron: That Mayor Rancourt attend Emergency Planning Training Workshop at Candle Lake on December 3 & 4, 2013.
CARRIED

MAINTENANCE SHOP BUILDING:

Update given to Council on this issue.

HANK ETHIER WATER LINE REPAIR:

256-13 Jenny: That the Village response be again presented to Mr. Ethier by letter and that he be invited to attend and speak at the next regular meeting of Council on this matter.
CARRIED

SNOW CLEARING PRIORITY LIST:

257-13 A. McDougall: That the recommendation to move Dubray Avenue at the Sunset Lodge to a higher priority on the Snow Clearing Priority List be accepted as presented.
CARRIED

LION’S RV PARK RATES, FEES & SIGNAGE:

258-13 Jenny: That this item be tabled until the new year.
CARRIED

NEW BUSINESS

CHRISTMAS SUPPER:

It was decided that a Christmas supper would not be held this year.

DECEMBER MEETING DATE:

259-13 A. McDougall: That the December Regular Meeting of Council be held on Tuesday December 10, 2013 at 5 PM.

CARRIED

TABLES FOR COMMUNITY HALL:

260-13 Caron: That an additional 10 plastic /poly tables be purchased for the Community Hall from the 2013 Hall repair budget.

CARRIED

WATER SHUT-OFF VALVES:

261-13 Jenny: That the water valve at 107 Highway # 2 be repaired by McIntyre Construction at their earliest convenience.

CARRIED

EPS MANAGEMENT – BYLAW ENFORCEMENT SERVICES:

262-13 Jenny: That their services be suspended after the trial period is complete on December 31, 2013 and be used again for a 6 month period beginning May 2014 and running to October 2014.

CARRIED

INTERNAL TRANSFERS:

263-13 Caron: That the Administrator complete all internal transfers from the General Account to the specified dedicated accounts for lagoon capital, infrastructure fees and PDAP grant program.

CARRIED

2014 SUMA CONVENTION:

264-13 Jenny: That the Mayor, 1 Council member and the Administrator be registered for the SUMA Convention February 2 – 5, 2014 in Regina.

CARRIED

MISCELLANEOUS ITEMS:

Minor discussion took place on the following items:

Christmas Lights
Scissor lift for Maintenance
Street lights, rumble strips, sidewalk at Highway # 25
Community Hall sound system
Saskatchewan In-motion Project
Parking in Alleyways

265-13 A. McDougall: That Bylaw infraction violator be allowed to pay in payments as requested.

CARRIED

266-13 A. McDougall: That the snow removal and clearing letter be sent to individual property owners as presented and required.

CARRIED

267-13 Jenny: That the coin acceptor at the truck fill station be repaired or replaced as required.

CARRIED

268-13 Caron: That a letter be sent to resident respecting dogs and concerns with snow banks around fence and the possibility of the dogs getting out of yard.

CARRIED

ADJOURN:

269-13 Mayor Rancourt: That this meeting adjourn.

CARRIED

Mayor

Administrator