

A REGULAR MEETING OF  
THE VILLAGE OF ST. LOUIS  
HELD IN THE VILLAGE OFFICE  
NOVEMBER 13, 2012

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CALL TO ORDER:

The meeting was called to order at 7:00 P.M. by the Mayor.

ATTEND:

Councillors present: Mayor Les Rancourt, Marc Caron, Derek Jenny, Aimee McDougall, Lloyd McDougall and Administrator Robin Boyer.

OATHS OF OFFICE:

All Council members completed the oaths of office prior to commencing the meeting.

AGENDA:

210-12 A. McDougall: That the agenda as presented be approved.  
CARRIED

MINUTES:

211-12 A. McDougall: That the minutes of the regular meeting of October 9, 2012 be approved.  
CARRIED

FINANCIAL REPORTS:

212-12 L. McDougall: That the financial reports for the month ending October 2012 be acknowledged.  
CARRIED

ACCOUNTS PAYABLE:

213-12 Caron: That the accounts payable list for November be approved in the amount of \$40,183.65.  
CARRIED

CORRESPONDENCE:

214-12 Jenny: That the following correspondence being read be filed and that a response letter be sent to Marcel Lussier outlining Council's position regarding lagoon fees.:

RCMP – Quarterly progress report in respect of their 2012/13 Annual Performance Plan was received.

Sask Water – Notice that the Ministry of Environment has created a new provincial water organization (The Water Security Agency) that our Environmental Protection Officer will now work under. It should not affect the Village in any of our daily functions.

SUMA – Has provided the Village with information of an upcoming “Newly Elected Workshop, for new Council members. It will be held in Saskatoon on February 3, 2013 at a cost of \$63 per person. Registration deadline is January 16, 2013.

SUMA – A copy of their quarterly policy update was received. This outlines some of the policy they are working on with various levels of government.

SUMA – Notice that the 2012 Regional Meeting for the Northeast region will be held on November 21 in Tisdale with a registration fee of \$15 per person. Agenda is available if anyone interested. Deadline for registration in November 14.

SPRA – Notice of an arena operators' course in Prince Albert on December 3 – 7, 2012. \$400 cost and attendees will be required to write an exam on the final day and will receive Level 2 certification.

Federation of Canadian Municipalities – Notice that our final grant payment has been submitted and that this project is now complete.

Saskatchewan Ministry of Environment – Copies of our Lagoon and Wastewater Works Compliance Inspection were received. No concerns or non-compliance issues were noted.

Anderson Pump House – Notice of upcoming equipment calibration and service day in Prince Albert on November 27 & 28.

North Central Transportation Planning Committee – Notice of an upcoming workshop to be held in Wakaw on February 26 respecting Invasive Weeds Management Measures.

Prince Albert Parkland Health – Requesting municipal share of \$41,948 in contribution to the construction of the new Pineview Terrace Lodge in Prince Albert. It will provide more long-term health care beds for our area.

Sask Culture – Information received on The Metis Cultural Development Fund for any group interested in organizing a Metis Cultural Event. Application intakes are April 30 and October 31 of each year and projects that strengthen metis cultural identity are eligible for funding.

Marcel Lussier – Letter received regarding questions with lagoon infrastructure fees for property at 341 – 2<sup>nd</sup> Street.

SPRA – Information received on the Metis Recreation Development Grant which offers up to \$2,000 for Metis recreation projects. This can be applied for by the Village or local service groups that have a project for consideration.  
CARRIED

REVIEW OF WATER TREATMENT PLANT READINGS:

215-12 A. McDougall: That Council acknowledges the October 2012 Water Treatment Plant Readings as being complete and accurate after their review of said documents.  
CARRIED

**OLD BUSINESS**

COMPLAINTS RESPONSE REGISTER:

No written complaints received this past month.

DANGEROUS DOG BYLAW:

Administrator provided Council with an update on the status of this issue.

- Consideration has been given to the adoption of a Dangerous Dog Bylaw
- Would have to have some type of grandfather clause for current owners
- Higher license fees, liability insurance, restrictions on yards, housing would need to be considered in any Bylaw
- Dangerous breeds would need to be determined
- Could prohibit breeds or allow under certain restrictions

TRAFFIC REGULATION BYLAW – “STOP” STREETS:

216-12 L. McDougall: That McKenzie Avenue where it intersects First Street be amended to “STOP” Streets from “YIELD” Streets and that stop signs be installed at the earliest convenience and that a notice be placed in the Newsletter alerting motorists and residents of the change.  
CARRIED

217-12 A. McDougall: That the area around McKenzie Avenue and Third Street be reviewed for School Zone signs.  
CARRIED

STREET NAMING:

Administrator provided Council with an update on the status of this issue.

- Council has been approached to consider naming streets after worthwhile individuals who have contributed to the development of the community
- Council does have the power to name streets as they see fit
- Certain criteria or measurable contribution guideline should be established to provide some structure for making any future street naming decisions

CREEK EROSION ISSUE:

Administrator provided Council with an update on the status of this issue.

- There is a problem with the boundary between the Lions Park property and Happy Go Lucky Café & Gas Bar property with erosion from McKay Creek and surface run-off and rainfall
- Village has available funds (approximately \$25,000 Grant and \$5,000 Village) to complete some remedial erosion control measures by August 2013
- The Village has contacted our solicitor for advice and liability for the problem and it is not a Village problem but more of a Watershed / Environment issue but no one is accepting any responsibility in correcting the problem
- Sask Highways has a plan to re-align the Creek and extend their culvert under Highway # 2, which could affect any measures that the Village would consider. Not sure when this will be done.
- A rock barrier wall could be installed at the base of the erosion wall next to the creek bed as per Department of Fisheries and Saskatchewan Environment but there are obstacles to that as well
- Each property owner does have the right and responsibility to try and protect their own property which is what the Village is considering with the PDAP Grant funds
- As much of the current erosion is caused by surface run-off, any work at the bank without back-fill and stabilization may not help the top erosion boundary
- Finding a source and cost estimate for a rock (material) supply has been an issue

DEVELOPMENT – ZONING BYLAW VIOLATION:

Administrator provided Council with an update on the status of this issue.



NUISANCE ABATEMENT BYLAW VIOLATION:

Administrator provided Council with an update on the status of this issue.

- Current property owner has a yard that is not in compliance with the municipal Nuisance Abatement Bylaw, regarding untidy and unsightly yards
- We are waiting for ownership of property to change into the resident's name so that an official "Order to Remedy" can be served on the owner. It is anticipated that ownership change will occur shortly but remedial clean up order can be expected to be issued sometime in the spring of 2013, after the winter thaw

MAINTENANCE SHOP REPLACEMENT:

Administrator provided Council with an update on the status of this issue.

- Village requires a replacement or upgrade to the current municipal maintenance shop building
- A fund has been started for the replacement of the maintenance shop. Currently there is \$50,000 from the 2012 Budget year and approximately \$13,000 in grant funding available for this project.
- This project could cost upward of \$300,000 depending on which route Council decides to go with this project. Consideration needs to be given to location, size, construction materials, etc. The consideration for housing the Fire Department and the Village Office also needs to be addressed before any final decision on this can be made
- Balance of funding options will have to be determined once final plan is complete

EMERGENCY RESPONSE COMMITTEE & PLAN:

Administrator provided Council with an update on the status of this issue.

- It is a requirement of municipalities to have an Emergency Response Plan to outline the duties and protocol in place to deal with various emergencies and disasters that our municipality might face
- A committee will be formed in 2013 to begin preparation of an action and response plan for the community

RM FIRE AGREEMENT:

218-12 Caron:

That Mayor Rancourt and Councillor L. McDougall be appointed along with the Administrator to sit on the Volunteer Fire Department Committee with the RM representatives and that a meeting be held at the earliest possible date.

CARRIED

PART-TIME / CASUAL MAINTENANCE PERSON:

Administrator provided Council with an update on the status of this issue.

- Village has considered looking for a casual person to help fill in with Maintenance duties as required. This would be mainly for vacation, sick days, emergencies and special projects. Administrator will inquire with Glen Lewis, current contracted weekend water sampler for his interest.

NEWSLETTER:

219-12 L. McDougall: That Councillors Aimee McDougall & Derek Jenny be appointed to serve as treasurers and signing authority for the St. Louis Community Newsletter.  
CARRIED

**NEW BUSINESS**

SET UP OF ACCOUNTS FOR SPECIFIED PROJECTS / GRANTS:

220-12 Caron: That three (3) new accounts be opened under the Village of St. Louis General Account # 5000286 as dedicated reserve accounts for the following projects and amounts and that the funds be transferred into these accounts from the Village Tendered Account:

New Deal Gas Tas Funding Program (NDGTFP)	- \$ 28,405
Provincial Disaster Assistance Program (PDAP)	- \$ 13,944
Maintenance Shop Fund	- \$ 54,944

That these accounts be set up for on-line access and that the Administrator can transfer between these accounts and the Tendered account as required.  
CARRIED

STREET / TRAFFIC SIGNS:

221-12 Jenny: That the Village purchase street and traffic signs as per the list presented by the Administrator and have them installed upon receipt.  
CARRIED

ANNUAL MEMBERSHIP IN NCMAA:

222-12 Jenny: That the Village register for a paid membership in the North Central Mutual Aid Association for 2013, as per the request of Mayor Rancourt.  
CARRIED

COMMUNITY HALL COOLER:

223-12 A. McDougall: That the Village purchase a new 2 door cooler for the Community Hall at a cost of \$2,400 from RCWC.  
CARRIED

SUMA CONVENTION 2013:

Council members will decide by the December meeting of Council who will attend the 2013 SUMA Convention in Saskatoon in February.

OTHER:

Minor discussion took place on the following items:  
Street light usage during New Year's Eve Fireworks  
Speed bumps on Riverside Drive, school zones  
Maintenance Man – to attend December meeting

224-12 Caron: That the Local Housing Authority be notified that the Village Maintenance Department will not be responsible for placing the waste collection bin at 584 Riverside Drive out for regular collection and that they will have to make arrangements to do so on collection days.  
CARRIED

ADJOURN:

225-12 Mayor Rancourt: That this meeting adjourn.  
CARRIED

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Mayor

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Administrator