

A REGULAR MEETING OF  
THE VILLAGE OF ST. LOUIS  
HELD IN THE VILLAGE OFFICE  
NOVEMBER 6, 2018

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CALL TO ORDER:

The meeting was called to order at 4:00 P.M. by the Deputy Mayor.

ATTEND:

Councilors present: Mayor Marc Caron, Deputy Mayor Joan Boyer, Lloyd McDougall, Derek Jenny, Pauline Doucet and Administrator Robin Boyer

223-18 Jenny: That Mayor Caron be excused until later in this meeting.  
CARRIED

224-18 McDougall: That Deputy Mayor Boyer chair the meeting until the Mayor is present.  
CARRIED

AGENDA:

225-18 Jenny: That the agenda be approved as presented.  
CARRIED

MINUTES:

226-18 Jenny: That the minutes of the regular meeting of October 9<sup>th</sup>, 2018 be approved.  
CARRIED

FINANCIAL REPORTS:

227-18 Doucet: That the financial reports for the month ending October 2018 be acknowledged.  
CARRIED

ACCOUNTS PAYABLE:

228-18 McDougall: That the following accounts be approved for payment:

<u>CHECK #</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
6061	C Bre Electric	Water plant/SPS repair	\$ 1,397.81
6062	C & D Septic	Septic services	\$ 1,096.20
6063	Cleartech Industries	Water sample chemicals	\$ 134.76
6064	John Deere Financial	Maintenance repairs	\$ 26.68
6065	Kleen Bee	Hall supplies/ sewer chem	\$ 660.55
6066	Meridan Inspections	Permit plan reviews	\$ 840.00
6067	NAPA Auto Parts	W & S repair parts	\$ 92.68
6068	Overhead Door	Shop repair	\$ 105.45
6069	Lake Country Co-Op	Maint/Hall supp/repairs	\$ 341.66
6070	SGI	Maintenance truck reg.	\$ 1,318.80
6071	Jamie Simpson	Sidewalk Removal	\$ 150.00
6072	SUMA	Pet license tags	\$ 106.26
Direct Dep	Robin Boyer	Admin salary/travel	\$ 1,531.50
Direct Dep	Ryan McCloy	Maintenance salary	\$ 800.00
6073	ATAP Infrastructure	Reservoir maintenance	\$ 7,135.59
6074	Theoret Ent. Inc.	Gravel	\$ 1,176.60
6075	Greenland Waste	Waste Collection Serv.	\$ 2,851.59
6076	John Deere Financial	Maintenance Repair	\$ 29.42
6077	Lake Country Co-Op	Rec repair / Maint sup	\$ 226.42
6078	Village of St. Louis	Cash purchase – supplies	\$ 99.61
M/C	Sask Research Council	Water Samples	\$ 27.56
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On-line	Sask Water	Water contract	\$10,489.94
On-line	Sask Tel	Village telephone serv.	\$ 538.57
6079	St. Louis Newsletter	Trans ad funds from e-tran	\$ 45.00
6080	SUMA	Office/Newsletter supplies	\$ 461.55
Direct	UNPS – Debit Machine	Service fees	\$ 5.55
On-line	Sask Energy	Village Energy	\$ 1,660.21
M/C	Sask Research Council	Water Samples	\$ 27.56
Direct Deposit	Robin Boyer	Administrator Salary	\$ 2,112.00
Direct Deposit	Ryan McCloy	Maintenance Salary	\$ 1,498.51
6081	MEPP	Pension Remittance	\$ 1,482.54
6082	Receiver General of Canada	Tax Remittance	\$ 1,788.57
6083	SUMA	Benefits Remittance	\$ 375.84
6084	Glen Lewis	Contracted W & S Oper.	\$ 189.00
6085	Village of St. Louis	Bereavement arrangement	\$ 60.70

On-line	Sask Power	Village Power	\$ 8,413.77
M/C	Sask Research Council	Water Samples	\$ 27.56
Direct	UNPS – Debit Machine	Service fees	\$ 8.00
Direct	Minister of Finance – EPT	School Taxes Collected	\$ 5,389.88
Direct	UNPS – Debit Machine	Service fees	\$ 1.59
		<b>TOTAL</b>	<b>\$55,168.84</b>
		<b><u>CARRIED</u></b>	

**CORRESPONDENCE:**

229-18 Boyer:

That the following correspondence, being read, be filed:

**CARRIED**

**SUMA Group Benefits** – Information on additional support benefits available to employees through the Employee and Family Assistance Program. Extra cost to employee and employer. Services to deal with stress, anxiety, depression, addictions, legal and financial issues, etc.

**FCM** – Provided the Village with notification that the Village has been approved for an Asset Management Plan development grant of \$23,200.

**FCM** – Notice of changes to federal tax exemption for elected officials. Currently elected officials were allowed an allowance of up to 1/3 of their salary (remuneration) as a federal tax exemption. This will be removed in 2019 and all remuneration paid will be taxable. Very insignificant for our purposes as Council remuneration is minimal on an annual basis.

**Wapiti Regional Library** – Requesting feedback from the municipal sector on the public library system and services that system provides to Saskatchewan people and their communities, as part of the Government of Saskatchewan “Public Library Engagement”.

**ATAP Infrastructure** – Reservoir inspection report.

**ISC** – Verification of parcel title transfers.

**Traffic Radar Signs** – Monthly stats.

230-18 Jenny:

That Mayor Caron be acknowledged as present and take over as chair for the remainder of the meeting.

**CARRIED**

**REVIEW OF WATER TREATMENT PLANT READINGS:**

231-18 Doucet:

That Council acknowledge the October 2018 Water Treatment Plant readings as being complete and accurate after their review of said documents.

**CARRIED**

**COMPLAINTS RESPONSE REGISTER:**

No formal complaints were registered this past month.

**OCCUPATIONAL HEALTH & SAFETY:**

No relevant safety issues or concerns.

**OLD BUSINESS**

**SERVICE AGREEMENT WITH GG RURUECONDEV INC.:**

232-18 McDougall:

That Gerald Gareau be invited to meet with Council at the January 2019 Regular Meeting and that the municipal solicitor be requested to attend as well.

**CARRIED**

**OLD SHOP YARD TRANSFER:**

Council was provided an update that the site clean-up has been completed and title transfer process is complete. Shut-off valve repair or replacement will be required in the spring.

**NEW BUSINESS**

**COUNCIL ANNUAL PUBLIC DISCLOSURE STATEMENTS:**

Council provided their updated to Annual Public Disclosure Statements to the Administrator.

**SUMA CONVENTION REGISTRATION:**

Council confirmed interest in sending representatives to the annual SUMA convention in February in Saskatoon and will appoint delegates at the December meeting.

ASSET LEVELS OF SERVICE:

Council was updated as to content of the Asset Management Plan and for the need and process to developing levels of service for all desired assets.

AMENDED FIRE AGREEMENT WITH RM:

233-18 Jenny: That amended Fire Agreement with the Rural Municipality be approved as presented.

CARRIED

WATER SHUT OFF VALVE FOR GREENHOUSE:

Council discussed the location of the shut-off valve at this property.

PDAP PROJECT AT LIONS PARK:

234-18 Doucet: That Golder Associates be contracted with to provide engineering services for the PDAP project and that an update letter be provided to Happy Go Lucky on the status of remediation work adjacent to their property..

CARRIED

STREET LIGHT AT BUFFALO PARK:

235-18 Jenny: That consideration be given to installation of a street light in Buffalo Park in the spring of 2019.

CARRIED

WATER VALVE REPAIRS AT HOTEL PROPERTY:

Council was informed that valve repairs at this property have been completed without any damage to sidewalk area adjacent to building.

MISCELLANEOUS ITEMS:

Minor discussion took place on the following items:

Remembrance Day service at School  
Rinks floor cleaning machine  
Snow fence installation at Lions Park road entrance  
Christmas lights  
Grader maintenance

236-18 McDougall: That the Village contribute \$2,000 from the 2018 Recreation capital budget towards the purchase of a floor cleaning machine to be used by the Skating Rink, Curling Rink and Community Hall.

CARRIED

ADJOURN:

237-18 Mayor Caron: That this meeting adjourn.

CARRIED

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Mayor

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Administrator