

A REGULAR MEETING OF
 THE VILLAGE OF ST. LOUIS
 HELD IN THE VILLAGE OFFICE
 NOVEMBER 7, 2016

CALL TO ORDER:

The meeting was called to order at 5:00 P.M. by the Mayor.

ATTEND:

Councilors present: Mayor Marc Caron, Lloyd McDougall, Derek Jenny, Joan Boyer, Pauline Doucet and Administrator Robin Boyer

OATHS OF OFFICE:

Oaths of Office were administered and signed off on by all Council members.

AGENDA:

273-16 Jenny: That the agenda be approved as presented.

CARRIED

COUNCIL ORIENTATION / DISCLOSURE STATEMENTS:

Administrator provided Council with the process for meetings, procedures, policies, confidentiality, social media and bylaw procedures and enforcement.

MINUTES:

274-16 L. McDougall: That the minutes of the Regular Meeting of October 11th, 2016 be approved.

CARRIED

FINANCIAL REPORTS:

275-16 Boyer: That the financial reports for the month ending October 2016 be acknowledged.

CARRIED

ACCOUNTS PAYABLE:

276-16 Doucet: That the following accounts be approved for payment:

<u>CHECK #</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Direct	UNPS – Debit Machine	Bank Charges	\$ 1.12
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
5417	Robin Boyer	Admin Salary	\$ 1,500.00
5418	C & D Septic	Contracted septic service	\$ 1,096.20
5419	Greenland Waste	Waste Collection	\$ 2,199.12
5420	Kleen Bee	Hall supplies	\$ 99.20
5421	Ryan McCloy	Maintenance Salary	\$ 800.00
5422	Minister of Finance – PPSTN	Fire Dep't Telecomm	\$ 660.00
5423	Nor-Pine Construction	Shop Capital Construction	\$47,250.00
5424	Prince Albert Alarm Systems	Office system battery	\$ 49.50
5425	Riverside Agencies	Shop Building Insurance	\$ 2,145.00
5426	Roto-Rooter	Sewer main service	\$ 1,000.12
5427	SGI	Maint truck insurance	\$ 1,274.00
5428	SUMA	Dog License tags/election	\$ 129.80
5429	Wakaw Recorder	Election Notice Ads	\$ 178.75
5430	Sandy's Grocery	Supplies	\$ 19.00
5431	P A Rad	Welder Repair	\$ 200.49
5432	Flaman Sales & Rentals	W & S Equipment	\$ 585.82
5433	Ainsworth – National Refrig	Ice plant service	\$ 1,199.67
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
M/C	Sask Finance – Minister of Health	Water Samples	\$ 89.25
M/C	Sask Finance – Minister of Health	Water Samples	\$ 89.25
M/C	Sask Finance – Minister of Health	Water Samples	\$ 89.25
On-line	Sask Water	Contract water	\$ 9,488.46
M/C	Paymate Software (Payroll)	2017 Renewal	\$ 283.50
5434	Cervus Equipment	Grader Repairs	\$10,965.67
5435	Village of St. Louis	Lagoon sample postage	\$ 38.30
On-line	Sask Tel	Village Telephone	\$ 439.20
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
Direct	UNPS – Debit Machine	Bank Charges	\$ 5.50
On-line	Sask Energy	Village Energy	\$ 1,497.68
On-line	Sask Power	Village Power	\$ 6,219.35
5436	Robin Boyer	Admin Salary	\$ 1,983.53
5437	Ryan McCloy	Maintenance Salary	\$ 1,415.93
5438	MEPP	Pension Remittance	\$ 1,298.28

5439	Receiver General of Canada	Tax Remittance	\$ 1,806.88
5440	SUMA	Benefits Remittance	\$ 352.16
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
5441	Sargent’s Auto Electric	Grader repair parts	\$ 253.10
5442	Village of St. Louis	Maintenance tools	\$ 30.98
Direct	UNPS – Debit Machine	Bank Charges	\$ 8.00
5443	Glen Lewis	Contracted W & S Oper	\$ 189.00
5444	Nor-Pine Construction	Shop Building Const.	\$76,094.45
5445	Sask Rivers School Division	School Taxes Collected	\$ 3,738.07
		TOTAL	\$176,861.16
		<u>CARRIED</u>	

CORRESPONDENCE:

277-16 Jenny: That the following correspondence, being read, be filed:

CARRIED

Sask Water – Notice of rates changes beginning January 1, 2017, as per our negotiated contract.

Con Tech General Contractors – Product and services advertising brochure.

Multi-Material Stewardship Western – Notice that our recycling rebate through Greenland Waste for the 3rd quarter will be \$527.43.

4-H Saskatchewan – Request for financial donation.

Royal Canadian Legion – Request for advertising donation for a military service recognition book.

Traffic Radar Signs – Monthly stats.

REVIEW OF WATER TREATMENT PLANT READINGS:

278-16 L. McDougall: That Council acknowledge the October 2016 Water Treatment Plant readings as being complete and accurate after their review of said documents.

CARRIED

COMPLAINTS RESPONSE REGISTER:

No formal written complaints lodged at this time.

OCCUPATIONAL HEALTH & SAFETY:

Discussion held on any relevant safety issues or concerns.

OLD BUSINESS

DANGEROUS DOG BYLAW:

Administrator provided Council with an update on the status of public concern over the current Dangerous Dog Bylaw.

BUILDING BYLAW:

Administrator provided Council with an update on the status of an updated Building Bylaw that will be required.

EMERGENCY RESPONSE PLAN:

Administrator provided Council with an update on the status of the Emergency Response Plan and Committee.

NEWSLETTER:

279-16 L. McDougall: That an annual fee of \$20 per household, by donation be considered for implementation for the Newsletter operation and that information regarding this be included in the next Newsletter for feedback.

CARRIED

MAINTENANCE SHOP BUILDING UPDATE – CIVIC ADDRESS:

280-16 Boyer: That the civic address for the new Maintenance shop be set as # 305 South Hill Drive as per the municipal street numbering bylaw.

CARRIED

Administrator provided Council with an update on the status of the Maintenance Shop Building Project.

2017 SAMA REASSESSMENT:

Administrator provided Council with an update on the 2017 SAMA property reassessment and how it will affect tax payers.

SECURITY SYSTEM FOR MUNICIPAL BUILDINGS:

281-16 Jenny: That a camera and alarm system be purchased and installed at the new Maintenance Shop Building and that exterior lighting to the south side of Curling Rink, Skating Rink and Community Hall be considered.
CARRIED

NEW BUSINESS

ACKNOWLEDGEMENT OF ELECTION RESULTS:

282-16 L. McDougall: That Council acknowledge the results of the 2016 Municipal Election as presented.
CARRIED

SIDEWALK FOR SOUTH SIDE OF McDOUGALL DRIVE IN 2017 BUDGET:

Council reviewed this verbal request from St. Louis Housing Authority and will re-visit with 2017 Budget preparation.

FIRE TRUCK PURCHASE / MEETING WITH RURAL MUNICIPALITY:

283-16 L. McDougall: That approval for the emergency purchase of a new pumper truck be given in the amount of \$10,500, which represents a 50/50 share with the Rural Municipality and that funds from the Fire Department equipment and training account be transferred to the General Account to offset this expense and that the balance of 2016 training funds (\$5,000) be transferred to the Fire Surplus account from the General Account.
CARRIED

Also, noted that the Village Fire Department representatives will be attending a meeting with the Rural Municipality on Thursday November 24 at 7 PM in the RM office to further discuss long term planning for the joint Fire Department.

SUMA CONVENTION 2017:

284-16 Doucet: That the Village register 2 participants for the 2017 SUMA Convention to be held in Saskatoon in February of 2017.
CARRIED

CODE OF ETHICS BYLAW:

285-16 Jenny: That the Code of Ethics Bylaw be placed on the December Regular Meeting of Council for readings and approval.
CARRIED

CHEQUE SIGNING AUTHORITY:

286-16 Doucet: That Councillor Joan Boyer be appointed as Deputy Mayor for the Village of St. Louis effective immediately and for the 2017 calendar year, and

That Deputy Mayor Joan Boyer have all the responsibilities and perform all the duties of Deputy Mayor effective immediately and for the 2017 calendar year, including the third signing authority for all municipal accounts and documents, and

That Deputy Mayor Joan Boyer be added to signing authority with Affinity Credit Union and that former Deputy Mayor and Councillor Aimee McDougall be removed as signing authority for all municipal accounts.
CARRIED

287-16 L. McDougall: That newly acclaimed Mayor Marc Caron have all the responsibilities and perform all the duties of Mayor effective immediately, including the second signing authority for all municipal accounts and documents, and

That Mayor Marc Caron be added to signing authority with Affinity Credit Union and that former Mayor and Les Rancourt be removed as signing authority for all municipal accounts.
CARRIED

ADMINISTRATOR VACATION DAYS:

288-16 Doucet: That the Administrator be allowed to use November 9 & 10, 2016 as vacation days and that the Village Office be closed on these days.
CARRIED

MISCELLANEOUS ITEMS:

Minor discussion took place on the following items:

Recreation facilities signage
Campers at R V park
Old Fire Truck
Annual liquor permit for Skating Rink
Speeding on Boucher Avenue to Skating Rink
Addition to Shop Building to accommodate Firehall
Christmas dinner
Open / Closed sign for Village Office

289-16 Boyer: That new “No Smoking, chewing and sunflower seeds” signage be installed at the Community Hall, Skating Rink and Curling Rink.
CARRIED

290-16 L. McDougall: That the couple camping at the RV Park be informed that full payment is required by November 15, 2016 or they will be asked to leave the site.
CARRIED

291-16 Doucet: That the old fire truck be offered for tender “as is” and be advertised.
CARRIED

292-16 L. McDougall: That the Regular Meeting of Council on December 12, 2016 be held at 4 PM.
CARRIED

ADJOURN:

293-16 Mayor Caron: That this meeting adjourn.
CARRIED

Mayor

Administrator