

A REGULAR MEETING OF COUNCIL OF  
 THE VILLAGE OF ST. LOUIS  
 HELD IN THE COMMUNITY HALL  
 NOVEMBER 9, 2022

---

CALL TO ORDER:

The meeting was called to order at 4:30 P.M. by the Mayor.

ATTEND:

Council members present: Mayor Marc Caron, Deputy Mayor Tristen Boettcher, Shane Jenny, Janelle Paul and Administrator Robin Boyer

233-22 Boettcher: That Council member Jennifer Jenny be excused from this meeting and that Council member Shane Jenny be excused until later in this meeting.

CARRIED

AGENDA:

234-22 Paul: That the agenda be approved as presented.

CARRIED

MINUTES:

235-22 Boettcher: That the minutes of the regular meeting of October 11<sup>th</sup>, 2022 be approved.

CARRIED

236-22 Paul: That Council member Shane Jenny now be acknowledged as present at this meeting.

CARRIED

FINANCIAL REPORTS:

237-22 Boettcher: That the financial reports for the month ending October 2022 be acknowledged.

CARRIED

ACCOUNTS PAYABLE:

238-22 Paul: That the following accounts be approved for payment:

<u>CHECK #</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
7225	PA Aquifer	Hydrant drain hose	\$ 7.09
7226	Associated Fire Safety	Fire Department PPE	\$ 5,759.79
7227	Canada Post	Office/Water sample postage	\$ 178.00
7228	C & D Septic	Clean SPS	\$ 1,386.00
7229	D C Trenching	Sewer/manhole repairs	\$20,000.94
7230	Flocor Inc.	Meter reader parts	\$ 367.61
7231	Kleen Bee	Hall supplies	\$ 101.17
7232	Chris Letendre	Bylaw Enforcement services	\$ 646.63
7233	Ainsworth National	Ice plant capital repairs	\$54,123.60
7234	Lake Country Co-Op	Maintenance tools / supplies	\$ 354.20
7235	Queen's Printer	Legislation binder updates	\$ 152.25
7236	RM of St. Louis	Fire Hall Security monitoring	\$ 179.52
7237	Roto Rooter	Sewer main clearing	\$ 438.45
7238	Nicole Sawchuk	Legal Fees	\$ 488.25
7239	SGI	Maintenance truck insurance	\$ 1,288.06
7240	Saskatchewan Research Council	Water samples	\$ 907.99
7241	Staples	Office supplies	\$ 9.89
7242	Village of St. Louis	Cash purchase – Maintenance tools	\$ 72.25
On-line	SUMA	2023 Dog License tags	\$ 202.64
Direct Dep.	Robin Boyer	Admin Salary/Mileage	\$ 1,536.40
Direct Dep.	Ryan McCloy	Maintenance Salary	\$ 1,000.00
On-line	Sask Tel	Village telephone services	\$ 363.08
On-line	Sask Water	Water contract	\$10,391.20
7243	Harold Mulholland	Water account deposit refund	\$ 104.60
Direct	UNPS / First Data	Debit Machine Fees	\$ 5.55
On-line	Sask Energy	Village energy services	\$ 1,556.36
On-line	Collabria MC	Skating rink tank re-certification	\$ 126.54
On-line	Collabria MC	Paymate payroll software renewal	\$ 299.25
7244	St. Louis Newsletter	Operating Donation	\$ 190.00
7245	St. Louis Curling Club	SPRA – CRAG Operating Grant	\$ 2,500.00
7246	St. Louis Skating Rink	SPRA – CRAG Operating Grant	\$ 2,500.00
Direct Deposit	Robin Boyer	Admin Salary	\$ 2,346.65
Direct Deposit	Ryan McCloy	Maintenance Salary	\$ 1,528.23
On-line	MEPP	Pension Remittance	\$ 1,635.30
7247	Receiver General of Canada	Tax Remittance	\$ 2,556.66

On-line	SUMA	Benefits Remittance	\$ 352.35
On-line	Sask Power	Village power services	\$ 6,198.72
7248	Glen Lewis	Contracted W & S Operator	\$ 189.00
Direct	UNPS / First Data	Debit Machine Fees	\$ 8.00
7249	Greenland Waste	Waste collection / recycle rebate	\$ 350.46
Direct	Minister of Finance – EPT	School taxes collected	\$ 3,874.30
Direct	UNPS / First Data	Debit Machine Fees	\$ 0.70
<b>TOTAL</b>			\$126,277.68
<b><u>CARRIED</u></b>			

**CORRESPONDENCE:**

239-22 Boettcher: That the following correspondence, being read, be filed:

**CARRIED**

Flaman – Quote for maintenance dump trailer.

B. Kuppenbender – Inquiry regarding snow clearing services.

Jarvis Renewable Industries - Information on renewable energy project.

Sask Lotteries – Notice that all future payments from the Community Grant Program will be made via direct deposit. The Village is required to submit banking information.

MCAP Service Corporation – Requesting direct deposit information for future tax bill payments.

Sask Rivers School Division – Invitation for Mayor or council member to attend meeting on Tuesday November 29, 2022 at 5:30 PM. RSVP is required.

Royal Canadian Legion – Request for advertising in Military Service Recognition book.

Munisoft – Notice of service and maintenance agreement invoices for computer hardware and software for 2023.

B & B Enforcement Service Tracker – Bylaw enforcement reports.

Traffic Radar Sign – Monthly stats.

240-22 S. Jenny: That banking information be provide to Sask Lotteries Community Grant Program for direct deposit purposes.

**CARRIED**

241-22 Boettcher: That banking information be provide to MCAP Service Corporation for direct deposit purposes.

**CARRIED**

242-22 S. Jenny: That Mayor Caron attend the Saskatchewan Rivers School Division informational meeting on Tuesday November 29 in Prince Albert.

**CARRIED**

**REVIEW OF WATER TREATMENT PLANT READINGS:**

243-22 S. Jenny: That Council acknowledge the October 2022 Water Treatment Plant readings as being complete and accurate after their review of said documents.

**CARRIED**

**COMPLAINTS RESPONSE REGISTER:**

No formal written complaints logged this month.

**OCCUPATIONAL HEALTH & SAFETY:**

No issues or concerns presented at this meeting.

**OLD BUSINESS**

**MINISTRY OF HIGHWAYS – CULVERT PROJECT:**

244-22 S. Jenny: That the Village draft a letter to MHI outlining the charges incurred due to issues with the repair of municipal sewer main near the newly installed sewer main.

**CARRIED**

**VISITOR – LES RANCOURT – OBSESSION GREENHOUSES:**

Visitor presented some property concerns to Council. Council will have administrator prepare a report on the issue and potential remedies for Council to review at a future Council Meeting.

**GRADER PURCHASE FROM FINNING CAT:**

245-22 Boettcher: That the Village accept and acknowledge the presented quote and offer agreement for the purchase of a used grader, subject to final inspection and approval in April of 2023.  
CARRIED

DECEMBER REGULAR MEETING OF COUNCIL:

246-22 Paul: That the December Regular Meeting of Council be held on Wednesday December 7, 2022 at 4:30 PM instead of Wednesday December 14, 2022 at 4:30 PM.  
CARRIED

**NEW BUSINESS**

SUMA CONVENTION REGISTRATION:

247-22 S. Jenny: That the administrator reserve two hotel rooms in Saskatoon for April 16 & 17 for the SUMA Convention.  
CARRIED

ANNUAL PUBLIC DISCLOSURE STATEMENTS FOR COUNCIL:

248-22 S. Jenny: That Public Disclosure Annual Statements be acknowledged as complete, as submitted by all Council members.  
CARRIED

UPDATE ON EMPLOYEE VACATION/SICK & LIEU TIME ACCRUALS:

249-22 Paul: That the report from Administrator be accepted as presented in respect of employee vacation, sick & lieu time accruals.  
CARRIED

UNCOLLECTIBLE UTILITY ACCOUNT WRITE-OFFS:

250-22 Boettcher: That the uncollectible utility accounts, as presented, be written off and forwarded to collections with Direct Collect for processing.  
CARRIED

FIRE DEPARTMENT ISSUES:

251-22 Boettcher: That the Fire Committee convene to discuss the issues of concern.  
CARRIED

MISCELLANEOUS ITEMS:

Minor discussion took place on the following items:

Debra Daniel properties.  
Lions Club Deck benches.  
CPRA Grant Program.  
Firehall building – Metis funding program.  
Support letter for local Metis Society event.

252-22 Paul: That the Village support the application from St. Louis Minor Hockey to the CPRA recreation grant for potential Skating Rink program funding.  
CARRIED

253-22 Boettcher: That the Village provide a support letter for the local Metis Society in their efforts to bring in Inspire Equine Therapy for a community event.  
CARRIED

ADJOURN:

254-22 Mayor Caron: That this meeting adjourn.  
CARRIED

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator