

A REGULAR MEETING OF  
 THE VILLAGE OF ST. LOUIS  
 HELD IN THE VILLAGE OFFICE  
 OCTOBER 7, 2013

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CALL TO ORDER:

The meeting was called to order at 5:00 P.M. by the Mayor.

ATTEND:

Councillors present: Mayor Les Rancourt, Deputy Mayor Marc Caron, Derek Jenny, Aimee McDougall and Administrator Robin Boyer

215-13 A. McDougall: That Councillor Lloyd McDougall be excused from this meeting.

CARRIED

AGENDA:

216-13 Caron: That the agenda be approved as presented.

CARRIED

MINUTES:

217-13 Jenny: That the minutes of the regular meeting of September 5, 2013 be approved.

CARRIED

FINANCIAL REPORTS:

218-13 A. McDougall: That the financial reports for the month ending September 2013 be acknowledged.

CARRIED

ACCOUNTS PAYABLE:

219-13 A. McDougall: That the following accounts be approved for payment:

<u>CHECK #</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Direct	UNPS Debit Machine	Bank Charges	\$ 1.08
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
Direct	Sask Tel Mobility	Maintenance Phone	\$ 59.48
4407	Accra Lock & Safe Co. Ltd.	Maintenance Keys	\$ 56.93
4408	Robin Boyer	Admin Salary	\$ 1,000.00
4409	EPS Management Service Inc.	Bylaw Enforcement	\$ 312.07
4410	Kleen – Bee	Sewer Chemicals	\$ 455.40
4411	Edward Lussier	Maintenance Salary	\$ 800.00
4412	Sandy's Grocery	Maintenance Supplies	\$ 31.50
4413	SGI Canada	General Insurance	\$ 18,602.00
4414	Roger Topping	Grader Repairs	\$ 1,364.26
On-line	Sask Water	Contracted Water	\$ 8,650.01
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
4415	Absolute Signs	Signage Hall & Lagoon	\$ 219.91
4416	Doris McDougall	Grass Cutting	\$ 60.00
4417	Donald Richard	Grass Cutting	\$ 60.00
4418	St. Louis Curling Club	SPRA – Rink Grant	\$ 2,500.00
4419	St. Louis Skating Rink	SPRA – Rink Grant	\$ 2,500.00
4420	Village of St. Louis	Uncollectible Utility Acct	\$ 599.44
Direct	FCM – GMF	Lagoon Financing	\$ 32,633.66
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
4421	Robin Boyer	Admin Travel	\$ 29.25
4422	Greenland Waste	Waste Collection Serv.	\$ 2,454.02
Direct	UNPS Debit Machine	Bank Charges	\$ 5.50
On-line	Sask Energy	Village Energy	\$ 648.35
On-line	Sask Tel	Village Telephone	\$ 415.68
M/C	Sask Finance – Minister of Health	Water Samples	\$ 73.50
4423	Robin Boyer	Admin Salary	\$ 1,929.96
4424	Edward Lussier	Maintenance Salary	\$ 1,576.94
4425	MEPP	Pension Remittance	\$ 1,320.82
4426	Receiver General of Canada	Tax Remittance	\$ 2,487.34
4427	SUMA	Benefits Remittance	\$ 492.41
On-line	Sask Power	Village Power	\$ 4,209.03
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
Direct	UNPS Debit Machine	Bank Charges	\$ 5.00
4428	Glen Lewis	Contracted W & S Oper	\$ 180.00
4429	Sask Rivers School Division	School Taxes Collected	\$ 3,949.52
		<u>TOTAL</u>	\$ 89,788.06
		<u>CARRIED</u>	

CORRESPONDENCE:

220-13 Jenny: That the following correspondence, being read, be filed:  
CARRIED

Barco Products – Price quote on rubber speed bumps  
Minister of Government Relations – Information on the Seniors Home Security Program that offers deadbolts, door viewers, smoke alarms, batteries and carbon monoxide detectors, free security assessment and installation. This information will be placed into the next newsletter for the general public.  
EPS Management Services – Weekly and Monthly update of activities has been provided to Council for review.  
Emergency Management – Training opportunity in Humboldt November 13 & 14. This is the same course that Council approved for attendance in Kindersley in October. This might be a better option.  
Water Security Agency – They will be hosting a meeting November 13, 2013 in Prince Albert to discuss a revised Emergency Plan for Gardiner Dam. We are welcome to send a representative.  
Minister of Parks, Recreation & Culture – Asking Council to not consider a bylaw to allow Mixed Martial Arts events until proper legislation and regulations are in place.  
Canada Revenue Agency – Application for direct deposit of GST returns. Should the Village apply for these payments by direct deposit?  
South Saskatchewan River Watershed Stewards – Newsletter.  
Correctional Service Canada – Asking Councils to proclaim November 17-24, 2013 as Restorative Justice Week.  
MP, Randy Hoback – News release encouraging Canadians to support their communities and to take full advantage of tax benefits.  
SPRA – Notice of Annual General Meeting in Swift Current and Board of Directors Election.  
SUMA – Regional Meeting will be held in Melfort on October 11. \$20 registration fee.  
SUMA – Village of Goodsoil has a used fire truck for sale. 1976 GMC Crew Cab Pumper Truck  
SPRA – Information on the “Take the Lead! Provincial Initiative Grant”  
MCDP – Workshop in Regina December 2 & 3. Topics include Emergency Management, Bylaw Enforcement, Recycling.  
Meyers Norris Penny – Notice that due to significant changes is auditing regulations the audit service fees that they will have to charge for the 2013 year end audit will be approximately \$8,500. This is up from \$7,000 in 2012. They anticipate rates to increase by 5 – 10 % per year thereafter.  
Munisoft – Notice that security software is available for accounting system from \$800 - \$4,000.  
Tax Service – Advertising of their services in tax enforcement.  
Bonjour Saskatchewan – Advertising poster  
Sask Tel – Easement required through old landfill road for new telephone line installation west of the Village.  
Prince Albert Raiders – Notice that St. Louis / Wakaw Night will be October 20<sup>th</sup> and advertising opportunities are available.

221-13 Jenny: That speed bumps be considered when working on 2014 Budget.  
CARRIED

222-13 Caron: That the Village provide banking information to Canada Revenue Agency for the direct deposit of GST rebates.  
CARRIED

223-13 Jenny: That the Village approve the easement request from Sask Tel for new installation lines as presented.  
CARRIED

#### REVIEW OF WATER TREATMENT PLANT READINGS:

224-13 Jenny: That Council acknowledges the September 2013 Water Treatment Plant Readings as being complete and accurate after their review of said documents.  
CARRIED

#### **OLD BUSINESS**

#### COMPLAINTS RESPONSE REGISTER:

225-13 A. McDougall: That the Complaint Register review is complete as presented.  
CARRIED

#### CREEK EROSION ISSUE:

Update provided to Council on this item.

#### RESIDENTIAL & COMMERCIAL PROPERTY SNOW REMOVAL REGULATIONS:

226-13 Jenny: **WHEREAS** the Village of St. Louis, in the Province of Saskatchewan has a Snow Clearing Priority list to address the timely clearing of streets and roadways within the Village of St. Louis; and

**WHEREAS** the Village of St. Louis Snow Clearing process will leave placed or piled snow at strategic locations on municipal boulevards adjacent to the travelling portion of municipal streets; and

**WHEREAS** owners or occupants of private residential or commercial property have been placing or piling snow from their property onto roadways, alleyways or boulevards adjacent to the travelling portion of municipal streets, and

**WHEREAS** tossing, placing or piling snow onto roadways, alleyways or boulevards adjacent to the travelling portion of municipal streets affects road safety and the Village of St. Louis' snow clearing operations as well affects spring run-off and can create flow and flood issues for other property owners; and

**WHEREAS** the Council of the Village of St. Louis, in the Province of Saskatchewan deems it necessary for the good governance of the municipality to have a residential and commercial private property snow clearing and removal policy; so

**THEREFORE**, The Council of the Village of St. Louis, in the Province of Saskatchewan resolves **THAT**:

An owner or occupant, as defined by *The Municipalities Act*, shall clear or remove snow, ice or other loose debris from private residential or commercial property and a private or municipal sidewalk, only, by causing it to be placed upon their own private property. An owner or occupant is prohibited from placing snow, ice or other loose debris from private property onto a public right-of-way. If this is impractical the person may, with the written consent of the Village of St. Louis, place the snow or ice or other loose debris in the roadway adjacent to such sidewalk but must do so in such a manner that it does not create a hazard or interfere with the use of the roadway, municipal snow clearing operations or any spring run-off, subject to inspection and final approval from the Village of St. Louis; and **THAT**:

An owner or occupant shall not clear or remove snow or ice or other loose debris from private residential or commercial property and a private or municipal sidewalk, by causing it to be placed upon other private property, not their own, without the consent of that property owner; and **THAT**:

An owner or occupant shall not clear or remove snow or ice or other loose debris from the boulevard or roadway adjacent to their property and cause it to be piled or placed on any other municipal property or private property, not their own; and **THAT**:

An owner or occupant who wishes to remove snow or ice or other loose debris from the boulevard or roadway adjacent to their property, shall have the snow or ice or other loose debris hauled off of the street or boulevard area entirely and placed at a location determined suitable by the Village, at the cost of the owner or occupant; and **THAT**:

No person using a power driven device or manual device to clear or remove snow or ice or other loose debris from any private driveway, private property or public sidewalk, shall cause injury to or unduly interfere with any person lawfully using the sidewalk or roadway, or cause damage to the sidewalk, curbs or roadway; and **THAT**:

The Village of St. Louis may take whatever actions or measures are necessary to remedy a contravention of this policy, and in the case of snow or ice piled or placed onto the sidewalk, boulevard or roadway by an owner or occupant of private property, the Village may, pursuant to Section 369 of *The Municipalities Act*, complete the remedial work and add to the tax roll of the adjacent property the unpaid expenses and costs incurred by the Village for removing the snow and ice.

CARRIED

BYLAW FIVE OF 2013 – INTRODUCTION & FIRST READING:

227-13 A. McDougall: That Bylaw Number Five of 2013 respecting the operation of snow mobiles and all-terrain vehicles within municipal limits be introduced and read for the first time.

CARRIED

BYLAW FIVE OF 2013 – SECOND READING:

228-13 Jenny: That Bylaw Number Five of 2013 be read a second time.

CARRIED

BYLAW FIVE OF 2013 – GIVE ALL THREE READINGS AT THIS MEETING:

229-13 Caron: That Bylaw Number Five of 2013 receives all three readings at this meeting.

CARRIED UNANIMOUSLY

BYLAW FIVE OF 2013 – THIRD READING:

230-13 A. McDougall: That Bylaw Number Five of 2013 be read a third and final time.  
CARRIED

BYLAW SIX OF 2013 – INTRODUCTION & FIRST READING:

231-13 Jenny: That Bylaw Number Six of 2013 respecting the control of dangerous animals within the municipality be introduced and read for the first time.  
CARRIED

BYLAW SIX OF 2013 - AMENDMENT:

232-13 A. McDougall: That Bylaw Six of 2013 be amended to address dangerous animals, not only dogs, and to remove references to micro chipping animals.  
CARRIED

AMENDED BYLAW SIX OF 2013 – SECOND READING:

233-13 Caron: That Bylaw Number Six of 2013, as amended, be read a second time.  
CARRIED

BYLAW SIX OF 2013 – GIVE ALL THREE READINGS AT THIS MEETING:

234-13 A. McDougall: That Bylaw Number Six of 2013, as amended, receives all three readings at this meeting.  
CARRIED UNANIMOUSLY

BYLAW SIX OF 2013 – THIRD READING:

235-13 A. McDougall: That Bylaw Number Six of 2013, as amended, be read a third and final time.  
CARRIED

CRIVEA DEVELOPMENT / SERVICE AGREEMENT:

Update given to Council on this issue.

EMERGENCY PLANNING:

Update given to Council by Mayor Rancourt on this issue.

LEFEVRE AVENUE WASH OUT – GRASS CUTTING:

236-13 Jenny: That Village Maintenance monitor this area and maintain as required until a further action plan is required.  
CARRIED

MAINTENANCE SHOP BUILDING:

237-13 A. McDougall: That this item be tabled until further information has been presented.  
CARRIED

HANK ETHIER WATER LINE REPAIR:

238-13 Caron: That the Administrator contact Mr. Ethier to discuss Council's decision on his water line repair issue and that no further concessions be made at this time.  
CARRIED

ADDITIONAL STREET LIGHTS:

239-13 Jenny: That Council members review areas of concern and bring forward to a future meeting of Council and that expense be budgeted for in 2014.  
CARRIED

VISITOR – ST. LOUIS HOUSING AUTHORITY:

Stacy Tienkamp attended to discuss local housing issues.

240-13 Caron: That Council allow for discussion on utilizing building in municipality that is currently vacant.  
CARRIED

**NEW BUSINESS**

APPOINTMENT OF NEW COUNCIL MEMBER TO SKATING RINK BOARD:

241-13 A. McDougall: That Councillor Jenny be appointed to replace Councillor Caron on the Skating Rink Committee as the Village representative and that Councilor Caron be appointed to replace Councillor Jenny on the Curling Rink Committee.  
CARRIED

UTILITY ACCOUNTS FOR COLLECTION:

242-13 Caron: That the utility accounts, as presented, be written off the financial books and be placed for collections with Direct Collect Inc.  
CARRIED

PART-TIME MAINTENANCE POSITION:

243-13 A. McDougall: That the Administrator continue to explore options and costing for this proposal.

CARRIED

MISCELLANEOUS ITEMS:

Minor discussion took place on the following items:

Shut off valve at Obsession Greenhouses  
Skating Rink water heater  
Street paving  
Transferring AED machine to Skating Rink for winter  
Maintenance flushing of sewer lines  
Installing cable chain across road to old landfill  
Reviewing Snow Clearing Priority List re: Sunset Lodge

244-13 A. McDougall: That Donald Richard and Doris McDougall be reimbursed \$60 each for grass cutting on vacant lot on 1<sup>st</sup> Street.

CARRIED

245-13 Caron: That the Regular Meeting of Council for November be set for Tuesday November 12, 2013 at 5 PM.

CARRIED

ADJOURN:

246-13 Mayor Rancourt: That this meeting adjourn.

CARRIED

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Mayor

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Administrator