

**VILLAGE OF ST. LOUIS**  
**PLUMBING PERMIT REQUIREMENTS**

**The Public Health Officers of the Local Authority will enforce The Plumbing and Drainage Regulations within the Municipality.**

**The Municipality shall collect Plumbing Permit fees and issue plumbing permits for plumbing systems to be constructed within its jurisdiction.**

**The fee for a Plumbing Permit shall be in accordance with the current Saskatchewan Plumbing and Drainage Regulations.**

**A Plumbing Permit is NOT required for the following uses, provided all other provisions and regulations of the Village of St. Louis Zoning Bylaw, the Village of St. Louis Plumbing & Drainage Bylaw and the Provincial Plumbing & Draining Regulations are complied with:**

1. The repair or replacement of a valve, faucet or fixture;
2. The repair of a leak;
3. Forcing out a stoppage where no change in the piping is required;
4. The installation of a water treatment device, underground sprinklers, or a domestic dishwashing machine or laundry machine;
5. The connection to a mobile home, trailer or manufactured structure where the unit has been approved by the Canadian Standards Association as complying with the applicable standard;
6. The connection of a mobile home or trailer to any waterworks or sewage works in a mobile home park.

**A Plumbing Permit IS required to:**

1. Establish a plumbing system or private sewage works;
2. Construct a plumbing system or private sewage works;
3. Extend a plumbing system or private sewage works;
4. Renovate a plumbing system or private sewage works;
5. Alter a plumbing system or private sewage works;
6. Repair a plumbing system or private sewage works;
7. Connect a plumbing system to a communal sewage works or communal waterworks.

**NOTE:**

\* A Development / Building permit may also be required depending on the extent of the work being completed.

## **Information required when applying for a Plumbing Permit**

A Plumbing permit application form must be completed by a person who possesses a certificate of qualification as a journeyman plumber issued by the Province of Saskatchewan, an inter-provincial certificate of journeyman qualification, a person or firm employing one or more of those persons, or a second class plumber's certificate issued by the Province of Saskatchewan before September 1, 1986. This is a requirement where the plumbing is to be done in an urban municipality, other than a city, that has a communal sewage or water works in operation or under construction.

### **Information required on the application form includes:**

- 1.** Owner's name, address;
- 2.** Address and legal description of building location where work will be completed;
- 3.** Plumber's name, address, phone number, confirmation of certificate status;
- 4.** Permit applicant's name, address, phone number and signature;
- 5.** Type of work being done (# of fixtures to be installed, etc)

### **Information to accompany permits includes:**

- 1.** A specification or abstract of the proposed work;
- 2.** If more than 5 fixtures are to be installed, a plan that shows the location and size of each building drain and of each trap or inspection piece that is on the building drain and a sectional drawing that shows the size and location of each soil-or-waste pipe trap and vent pipe, and the material of which it is made.

### **Permit fees are as follows:**

- 1.** \$100 for, or up to, the first 10 fixtures installed, and \$5 for each additional fixture;
- 2.** \$50 for any installation or alteration where more than two fixtures or devices are to be erected or installed;
- 3.** \$50 for the installation of a private sewage works;
- 4.** \$50 for a permanent connection of an existing plumbing system to a sewage works and/or waterworks;

**Process for the issuance of a Plumbing Permit is as follows:**

- 1.** A contractor wishing to install or renovate a plumbing system within the Municipality shall complete a permit application at the municipal office and pay the appropriate fee. The Municipality, after ensuring the individual is qualified to receive a permit, shall collect the necessary fees and issue a permit to install the works;
- 2.** The Municipality shall retain the Municipality copy and Public Health Copy of the permit form until all inspections, approvals or authorizations are completed;
- 3.** The plumbing contractor shall contact the Public Health Officer and request a plumbing inspection. Upon completion of a satisfactory inspection or when permission is granted by the Public Health Officer to cover the plumbing system, the Public Health Officer shall sign the Public Health Officer portion of the permit form;
- 4.** The Public Health Officer, after signing the permit form, shall retain the Public Health Officer copy of the form;
- 5.** The Municipality shall retain the Municipality copy of the permit form after the permit has been signed by the Public Health Officer;
- 6.** The Municipality shall remit plumbing permit monies together with the Health District Finance copy of the permit form to the Local Authority every three months. Before remitting the permit fees, the Municipality shall withhold ten dollars (\$10.00) from each permit for municipal administration costs;
- 7.** The Municipality shall not permit permanent connection of a plumbing system to the municipal water and/or sewage works until authorized by the Public Health Officer.

**These regulations are in accordance with the following documents:**

- 1.** Village of St. Louis Plumbing & Drainage Bylaw Number 03/95;
- 2.** Village of St. Louis Plumbing & Drainage Agreement Bylaw Number 09/97;
- 3.** Saskatchewan Plumbing and Drainage Regulations.