

A REGULAR MEETING OF  
 THE VILLAGE OF ST. LOUIS  
 HELD IN THE VILLAGE OFFICE  
 SEPTEMBER 11, 2018

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CALL TO ORDER:

The meeting was called to order at 4:00 P.M. by the Mayor.

ATTEND:

Councilors present: Mayor Marc Caron, Deputy Mayor Joan Boyer,  
 Lloyd McDougall, Derek Jenny, Pauline Doucet and Administrator  
 Robin Boyer

AGENDA:

193-18 Jenny: That the agenda be approved as presented.

CARRIED

MINUTES:

194-18 Doucet: That the minutes of the regular meeting of August 7<sup>th</sup>, 2018 be approved.

CARRIED

FINANCIAL REPORTS:

195-18 Boyer: That the financial reports for the month ending August 2018 be acknowledged.

CARRIED

ACCOUNTS PAYABLE:

196-18 McDougall: That the following accounts be approved for payment:

<u>CHECK #</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Direct	UNPS – Debit machine	Service fees	\$ 0.88
M/C	Sask Research Council	Water Samples	\$ 27.56
M/C	Sask Research Council	Water Samples	\$ 27.56
Direct Deposit	Robin Boyer	Administrator Salary	\$ 1,500.00
Direct Deposit	Ryan McCloy	Maintenance Salary	\$ 800.00
6015	Access Tire	Mower tire	\$ 134.07
6016	Acklands Grainger	Maintenance supplies	\$ 17.36
6017	Canada Post	Office & w/s postage	\$ 530.25
6018	Charles Repair & Service	Maintenance equip repair	\$ 39.91
6019	Domain Registry of Canada	Website Domain registr.	\$ 52.50
6020	Evans 8 Excavating	Hydrant installation	\$20,812.50
6021	Greenland Waste	Waste collection	\$ 2,851.59
6022	Hypower Systems	Sweeper repairs	\$ 21.92
6023	Kleen Bee Janitorial	Hall supplies	\$ 198.61
6024	Meridan Inspections	Permit plan review	\$ 157.50
6025	Minister of Finance	Fire Telecomm PPSTN	\$ 799.20
6026	Ministry of Justice	RCMP Contract	\$18,940.72
6027	Lake Country Co-Op	Maintenance supplies	\$ 42.16
6028	Nicole A. Sawchuk	Legal fees	\$ 736.74
6029	St. Louis Skating Rink	SPRA Rec. Grant funds	\$ 1,000.00
6030	SUMA	Office Supplies	\$ 113.03
6031	Theoret Ent. Inc.	Road Gravel	\$ 1,176.60
6032	Village of St. Louis	Office Maintenance sup	\$ 14.62
6033	Sask Workers' Compensation	Compensation premiums	\$ 456.74
On-line	Sask Water	Contract	\$ 9,547.42
6034	EPS Management Service	Bylaw Enforcement	\$ 350.18
M/C	Sask Research Council	Water Samples	\$ 27.56
M/C	Sask Research Council	Water Samples	\$ 55.13
M/C	Sask Research Council	Water Samples	\$ 55.13
M/C	Sask Research Council	Water Samples	\$ 55.13
On-line	Sask Tel	Village telephone	\$ 253.08
Direct	UNPS – Debit machine	Service fees	\$ 5.55
On-line	Sask Energy	Village energy	\$ 376.68
M/C	Sask Research Council	Water Samples	\$ 27.56
Direct Deposit	Robin Boyer	Administrator Salary	\$ 1,810.29
Direct Deposit	Ryan McCloy	Maintenance Salary	\$ 1,498.51
6035	MEPP	Pension Remittance	\$ 1,482.54
6036	Receiver General of Canada	Tax Remittance	\$ 2,363.77
6037	SUMA	Benefits Remittance	\$ 375.84
On-line	Sask Power	Village power	\$ 2,061.78
6038	Glen Lewis	Contracted W & S Oper.	\$ 231.00
6039	Michael Richard	Casual W & S labour	\$ 110.00
6040	UMAAS	Workshop registration	\$ 105.00

M/C	Sask Research Council	Water Samples	\$ 27.56
6041	Sonny Vandale	Sidewalk replacement	\$11,088.00
Direct	UNPS – Debit machine	Service fees	\$ 8.00
Direct	UNPS – Debit machine	Service fees	\$ 1.30
M/C	Sask Research Council	Water Samples	\$ 27.56
Direct	Minister of Finance EPT	School taxes	\$ 4,482.42
		<b>TOTAL</b>	<b>\$ 86,879.01</b>
		<b><u>CARRIED</u></b>	

**CORRESPONDENCE:**

197-18 Jenny: That the following correspondence, being read, be filed:

**CARRIED**

**ATAP Infrastructure** – Notice that they will be coming out to clean and inspect our reservoirs, as per the budgeted quote, on September 26 & 27. We will likely be on a PDWA for about a week after the work is complete.

**FCM** – Provided us with a copy of their digital Newsletter.

**SPRA** – Notice of upcoming Board of Directors Election and notification that the Village, as a member is allowed a mail in ballot.

**Emergency Management** – Information received regarding annual fire safety campaigns. We have ordered Fire Safety books for the school for Fire Prevention Week October 3 – 7.

**Multi Material Stewardship Western** – Notice of the January 2019 annual payment rates per household for recycling programs.

**UMAAS** – Notice of upcoming Asset Management Workshop.

**Government of Saskatchewan** – Notice that 2018-19 Installment 1 of the New Deal Gas Tax Fund has been disbursed. The Village received \$14,053.70, which was used as part of the 2018 street and sidewalk repair budget.

**Ministry of Government Relations** – Letter informing of changes to the Provincial Emergency Communication Centre. Can Ops has been selected to manage the Provincial Communications Centre near Prince Albert.

**Sask Energy** – Notice of municipal surcharge (5%) being added to all invoices beginning in September.

**EPS Management** – Bi-weekly reports on bylaw enforcement services.

**Traffic Radar Signs** – Monthly stats.

198-18 Doucet: That the Administrator vote in the SPRA Board election on behalf of the Village.

**CARRIED**

199-18 Jenny: That the Administrator be registered to attend the UMAAS workshop on Asset Management in Prince Albert in November.

**CARRIED**

**REVIEW OF WATER TREATMENT PLANT READINGS:**

200-18 McDougall: That Council acknowledge the August 2018 Water Treatment Plant readings as being complete and accurate after their review of said documents.

**CARRIED**

**COMPLAINTS RESPONSE REGISTER:**

No formal written complaints received in August. Council briefly discussed problem dogs.

**OCCUPATIONAL HEALTH & SAFETY:**

No relevant safety issues or concerns.

**OLD BUSINESS**

**REQUEST TO CONSOLIDATE PARCELS:**

201-18 Jenny: That this item be tabled until further information can be gathered for presentation.

**CARRIED**

**OLD TRAFFIC BRIDGE:**

Council was provided an update regarding the use of the old traffic bridge with information provided to the Village by MLA, Delbert Kirsch.

**NEW BUSINESS**

REVIEW OF MUNICIPAL GENERAL INSURANCE:

202-18 McDougall: That the insurance values as presented were adequate for municipal needs.  
CARRIED

FIRE AGREEMENT REVIEW:

203-18 Boyer: That no changes to RM Fire Agreement are needed at this time and that a consideration be given to rate of pay for personal vehicles attending an incident when the Fire Committee holds its next meeting.  
CARRIED

CO-OP CONSIDERATION:

204-18 McDougall: That a letter be sent to Lake Country Co-Op asking for their consideration in establishing a service branch for fuel and convenience sales in St. Louis.  
CARRIED

CONFIDENTIAL INFORMATION RE: ACCOUNTS:

Council discussed the need to ensure that personal account information remained confidential.

MISCELLANEOUS ITEMS:

Minor discussion took place on the following items that Administrator will gather more information on:

Property tax arrears – 166 – 2<sup>nd</sup> Street.  
Canada Summer Jobs Grant  
Old Shop property  
November Council meeting  
Cold patch requirements and cost  
Recreation facility bleachers  
Emergency Plan appointment

REMOVAL OF TAX LIEN:

205-18 McDougall: That the tax lien for property at 166 – 1<sup>st</sup> Street be discharged as all tax arrears and costs have been recovered.  
CARRIED

206-18 Doucet: That the November Meeting of Council be changed to Tuesday November 6, 2018 at 4 PM.  
CARRIED

207-18 Boyer: That 10 yards of cold patch be purchased from ASL paving from Saskatoon and be delivered to our shop yard.  
CARRIED

208-18 McDougall: That Michael Rancourt be appointed as the Deputy Emergency Planning Coordinator.  
CARRIED

ADJOURN:

209-18 Mayor Caron: That this meeting adjourn.  
CARRIED

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Mayor

\_\_\_\_\_  
Administrator