

A REGULAR MEETING OF
THE VILLAGE OF ST. LOUIS
HELD IN THE VILLAGE OFFICE
SEPTEMBER 6, 2016

CALL TO ORDER:

The meeting was called to order at 5:00 P.M. by the Mayor.

ATTEND:

Councilors present: Mayor Les Rancourt, Lloyd McDougall, Derek Jenny, Marc Caron and Administrator Robin Boyer

229-16 Jenny: That Deputy Mayor Aimee McDougall be excused from this meeting.
CARRIED

AGENDA:

230-16 L. McDougall: That the agenda be approved as presented.
CARRIED

MINUTES:

231-16 Jenny: That the minutes of the Regular Meeting of August 8th, 2016 and Special Meetings of August 15, 2016 and August 17, 2016 be approved.
CARRIED

FINANCIAL REPORTS:

232-16 Caron: That the financial reports for the month ending August 2016 be acknowledged.
CARRIED

ACCOUNTS PAYABLE:

233-16 Jenny: That the following accounts be approved for payment:

<u>CHECK #</u>	<u>PAYEE</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Direct	UNPS – Debit Machine	Bank Charges	\$ 0.99
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
5353	Robin Boyer	Admin Salary	\$ 1,500.00
5354	C & D Septic Ltd.	Park tank service	\$ 189.00
5355	Cervus Equipment	Sweeper parts	\$ 1,252.86
5356	Charles Repair & Service	Maintenance supplies	\$ 43.95
5357	Domain Registry of Canada	Website domain	\$ 52.50
5358	Ryan McCloy	Maintenance Salary	\$ 800.00
5359	Prince Albert Co-Op Association	Fuel / supplies	\$ 1,294.44
5360	SUMA	Street name blades	\$ 279.68
5361	The Wakaw Recorder	Election Nomination Ad	\$ 61.15
5362	Sask Workers' Compensation	Premiums	\$ 482.99
5363	EPS Management Service Inc.	Bylaw Enforcement	\$ 869.32
5364	Home Building Centre	Street Sign posts	\$ 169.36
5365	SUMA	Traffic Signs	\$ 448.48
5366	Canada Post	Office / W&S Postage	\$ 462.00
5367	Sandy's Grocery	Office maintenance/sup	\$ 27.50
5368	Grand & Toy	Office Supplies	\$ 425.65
5369	Village of St. Louis	Uncollectible Utilities	\$ 570.35
5370	Walters Service	Truck Repairs	\$ 926.98
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
5371	Greenland Waste	Waste Collection	\$ 2,174.31
On-line	Sask Water	Contract Water	\$11,528.09
On-line	Sask Tel	Village Telephone	\$ 316.31
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
Direct	UNPS – Debit Machine	Bank Charges	\$ 5.50
On-line	Sask Energy	Village energy	\$ 510.58
5372	Robin Boyer	Admin Salary	\$ 1,734.82
5373	Ryan McCloy	Maintenance Salary	\$ 1,415.93
5374	MEPP	Pension Remittance	\$ 1,298.28
5375	Receiver General of Canada	Tax Remittance	\$ 2,342.62
5376	SUMA	Benefits Remittance	\$ 352.16
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
On-line	Sask Power	Village Power	\$ 2,172.69
5377	Village of St. Louis	Rec Repair – Xmas dec	\$ 25.29
M/C	Sask Finance – Minister of Health	Water Samples	\$ 21.00
Direct	UNPS	Debit Machine Fees	\$ 8.00
5378	Glen Lewis	Contracted W & S Op.	\$ 189.00
5379	Sask Rivers School Division	School Taxes Collected	\$ 2,985.14

TOTAL \$ 37,597.32
CARRIED

CORRESPONDENCE:

234-16 Caron: That the following correspondence, being read, be filed:
CARRIED

Sask Water – Received final of the new 20 year agreement.
St. Louis Branch – Wapiti Library – Requesting a donation from Council for their silent auction fundraiser.
Ministry of Government Relations – Asking Council to consider being part of an Inter-Municipal Business Licensing pilot project.
Government of Saskatchewan – Notice that payment of the 2016-17 installment 1 of the New Deal Gas Tax Funds has been distributed.
North Central Transportation Planning Committee – Information regarding services that they can provide to municipalities.
Multi- Material Stewardship Western – Notice that our recycling rebate for the quarter paid to Greenland Waste on our behalf was \$527.43
Wapiti Regional Library – Information of consideration on a boundary change to exclude the City of Prince Albert and the John M Cuelenaere Library because of failure to pay their municipal grant to the Library.
Ministry of Government Relations – Notice of the 2016 Municipal Revenue Sharing Grant and payment schedule for the Village.
EPS Management – Bylaw enforcement reports.
Traffic Radar Signs – Monthly stats.

BYLAW EIGHT OF 2016 – INTRODUCTION & FIRST READING:

235-16 Caron: That Bylaw Number Eight of 2016 respecting the entering into an agreement with Sask Water for the provision of a potable water supply, be introduced and read a first time.
CARRIED

BYLAW EIGHT OF 2016 – SECOND READING:

236-16 Jenny: That Bylaw Number Eight of 2016 be read a second time.
CARRIED

BYLAW EIGHT OF 2016 – GIVE ALL THREE READINGS AT THIS MEETING:

237-16 L. McDougall: That Bylaw Number Eight of 2016 receive all three readings at this meeting.
CARRIED UNANIMOUSLY

BYLAW EIGHT OF 2016 – THIRD READING:

238-16 Caron: That Bylaw Number Eight of 2016 be read a third and final time.
CARRIED

239-16 L. McDougall: That a donation not be made to the Public Library Silent Auction, on the grounds of setting a precedent.
CARRIED

240-16 Caron: That the Village not participate in the Inter-Municipal Business Licensing Pilot Project at this time.
CARRIED

REVIEW OF WATER TREATMENT PLANT READINGS:

241-16 L. McDougall: That Council acknowledge the August 2016 Water Treatment Plant readings as being complete and accurate after their review of said documents.
CARRIED

COMPLAINTS RESPONSE REGISTER:

No formal written complaints lodged at this time.

OCCUPATIONAL HEALTH & SAFETY:

Discussion held on any relevant safety issues or concerns.

OLD BUSINESS

COMMUNITY SIGN:

242-16 Caron: That this item be tabled at this time and that the Administrator review available signs from the Ministry of Highways respecting community services and promotions.
CARRIED

FIREHALL ADDITION PROPOSAL:

243-16 Jenny: That this item be tabled until quotes for work are received.
CARRIED

MAINTENANCE SHOP BUILDING:

244-16 Jenny: That the quote, with required amendments, from Nor-Pine Construction for the Maintenance Building, including plumbing, heating and electrical be accepted and that construction begin as soon as possible.
CARRIED

245-16 L. McDougall: That the quote for site preparation and concrete from Jeff Vandale be accepted and that work be commenced as soon as possible.
CARRIED

246-16 Caron: That the quotes for utility, power and gas services be accepted from Dmyterko, Sask Power and Sask Energy, respectively, and that work be commenced as soon as possible.
CARRIED

247-16 Caron: That the funds in the Shop Replacement Fund be moved to the General account and that account be closed from the books.
CARRIED

248-16 Jenny: That \$250,000 be transferred from the Lagoon surplus fund into the General account to cover capital construction costs of the Maintenance Shop Building and that a 10 year plan be developed to repay the funds back to the Lagoon surplus fund.
CARRIED

NEW BUSINESS

TREES ON BOUCHER AVENUE:

249-16 L. McDougall: That Lynx Tree Service be contacted to remove and trim/remove trees on Boucher Avenue and Riverside Side at Milligan and that the Christmas decorations be installed at the same time.
CARRIED

UNCOLLECTIBLE UTILITY ACCOUNTS:

250-16 L. McDougall: That the accounts as presented be written off and forwarded to collections for processing and the customers be added to the write-off list.
CARRIED

2017 SAMA RE-ASSESSMENT:

Council was provided with an update to the 2017 re-assessment values for residential and commercial property.

UTILITY INVOICE INSERTS:

251-16 Jenny: That the inserts prepared by the Administrator respecting utility rate increase and e-notice delivery options be placed in the September utility notices.
CARRIED

FACILITIES SIGN ON BOUCHER AVENUE & 3RD STREET:

252-16 Jenny: That a new facilities direction sign be ordered and placed at the location of the existing worn out sign at the end of Boucher Avenue at 3rd Street.
CARRIED

MISCELLANEOUS ITEMS:

Minor discussion took place on the following items:

4 Way Stop Street
Newsletter financial situation
Fire Department meeting with Rural Municipality

ADJOURN:

253-16 Mayor Rancourt: That this meeting adjourn.
CARRIED

Mayor

Administrator