

A REGULAR MEETING OF
 THE VILLAGE OF ST. LOUIS
 HELD IN THE COMMUNITY HALL
 SEPTEMBER 8, 2021

CALL TO ORDER:

The meeting was called to order at 4:30 P.M. by the Mayor.

ATTEND:

Councilors present: Mayor Marc Caron, Deputy Mayor Janelle Paul, Tristen Boettcher, Jennifer Jenny and Administrator Robin Boyer

178-21 J. Jenny: That Council member Shane Jenny be excused from this meeting.
CARRIED

AGENDA:

179-21 Boettcher: That the agenda be approved as presented.
CARRIED

MINUTES:

180-21 Paul: That the minutes of the regular meeting of August 11th, 2021 be approved.
CARRIED

FINANCIAL REPORTS:

181-21 Paul: That the financial reports for the month ending August 2021 be acknowledged.
CARRIED

ACCOUNTS PAYABLE:

182-21 Boettcher: That the following accounts be approved for payment:

| <u>CHECK #</u> | <u>PAYEE</u> | <u>DESCRIPTION</u> | <u>AMOUNT</u> |
|----------------|-------------------------------|----------------------------------|---------------|
| 6905 | Associated Fire Safety | FD PPE | \$ 3,547.56 |
| 6906 | Ben's Auto Glass | Hall window repair | \$ 196.37 |
| 6907 | Canada Post | Office / Water sample postage | \$ 98.78 |
| 6908 | C Bre Electric | Sewage lift station repair | \$ 316.35 |
| 6909 | Flocor Inc. | Water meters and supplies | \$ 1,069.75 |
| 6910 | Chris Letendre | Bylaw Enforcement Services | \$ 866.86 |
| 6911 | Lake Country Co-Op | Maintenance Fuel | \$ 1,600.45 |
| 6912 | RM of St. Louis | Fire call-out (school waste bin) | \$ 502.25 |
| 6913 | Nicole Sawchuk | Legal fees | \$ 566.73 |
| 6914 | Saskatchewan Research Council | Water samples | \$ 110.24 |
| 6915 | Sask Workers' Compensation | Payroll premiums | \$ 593.23 |
| 6916 | Xylem Canada LP | Lift Station repair parts | \$ 684.58 |
| Direct Dep. | Robin Boyer | Admin Salary/Mileage | \$ 1,536.40 |
| Direct Dep. | Ryan McCloy | Maintenance Salary | \$ 1,000.00 |
| 6917 | VOIDED | Wrong amount | |
| 6918 | RONA | Fire Dep't PPE (training props) | \$ 1,168.83 |
| 6919 | Kleen Bee | Hall & Maintenance supplies | \$ 227.41 |
| 6920 | RM of St. Louis | Fire Department training school | \$ 1,001.25 |
| 6921 | Village of St. Louis | Maintenance supplies | \$ 32.15 |
| 6922 | C Bre Electric | Sewage lift station repair | \$ 379.62 |
| 6923 | Greenland Waste | Waste collection service | \$ 2,626.72 |
| 6924 | St. Louis Fire Department | PPE – Coveralls | \$ 1,500.00 |
| On-line | Sask Water | Water contract | \$14,863.41 |
| On-line | Collabria Mastercard | Best Buy purchase (supplies) | \$ 8.39 |
| On-line | Sask Tel | Village telephone services | \$ 274.76 |
| On-line | Collabria Mastercard | Air Unlimited purchase (W & S) | \$ 87.62 |
| Direct | UNPS – Debit | Service fees/bank charges | \$ 5.55 |
| On-line | Sask Energy | Village energy | \$ 530.00 |
| 6925 | Associated Fire Safety | FD PPE | \$ 3,436.56 |
| On-line | Sask Power | Village power | \$ 2,647.18 |
| 6926 | Mann Northway | Truck service parts | \$ 22.91 |
| Direct Deposit | Robin Boyer | Admin Salary | \$ 2,071.61 |
| Direct Deposit | Ryan McCloy | Maintenance Salary | \$ 1,470.71 |
| On-line | MEPP | Pension Remittance | \$ 1,594.80 |
| 6927 | Receiver General of Canada | Tax Remittance | \$ 2,593.70 |
| On-line | SUMA | Benefits Remittance | \$ 337.96 |
| On-line | Collabria M/C | Grader / W & S parts | \$ 391.80 |
| 6928 | Glen Lewis | Contracted W & S Operator | \$ 189.00 |
| Direct | UNPS / First Data | Debit Machine Fees | \$ 8.00 |
| Direct | Minister of Finance – EPT | School taxes collected | \$ 1,834.11 |

TOTAL \$52,064.38
CARRIED

CORRESPONDENCE:

183-21 Boettcher: That the following correspondence, being read, be filed:

CARRIED

St. Louis Skating Rink Association – 2020-21 Financial Statement
Sagehill Community Futures – Information on Booster Loan Program to provide funding to small business owners.
Service Tracker – B & B Enforcement bylaw enforcement reports.
Long Lake Insurance – Notice that the office in St. Louis will be closed on Mondays and Fridays until further notice and that they are looking to hire full-time staff.
Saskatchewan 4H – Requesting a municipal cash donation to help fund 4H programs for youth.
Ainsworth National Refrigeration – Notice that the ice plant refrigerant is discontinued and that a refrigerant conversion will need to be done in the next 4 years. They will provide a quote. Also, the compressor now has 19,000 hours on it and is need of a rebuild or replacement as early as next year. They will provide a quote on that as well.
Saskatchewan Public Safety Agency – Notice of amendment to rate structure for emergency dispatch services. Current annual rates are \$1.25 per capital and will be increasing by \$0.25 per capital in each of the next 3 calendar years. A motion is required to agree and sign amendment.
FCC AgriSpirit Fund – Notice that our grant application for Firehall funding has not been successful.
Silversmith Canada – Information on software to track and record capital asset inventories, conditions and maintenance. \$1,600 plus \$900 annually for support.
SUMA – Notice of option for Critical Care Illness coverage for employees. Can purchase this insurance through SUMA benefits program.
Traffic Radar Sign – Monthly stats.

184-21 J. Jenny: That the Rate Amendment with the Saskatchewan Public Safety Agency be approved as presented and the agreement be signed by the administrator.

CARRIED

REVIEW OF WATER TREATMENT PLANT READINGS:

185-21 Paul: That Council acknowledge the August 2021 Water Treatment Plant readings as being complete and accurate after their review of said documents.

CARRIED

COMPLAINTS RESPONSE REGISTER:

186-21 J. Jenny: That the Complaints Register items be acknowledged as presented and that current action taken deemed sufficient.

CARRIED

OCCUPATIONAL HEALTH & SAFETY:

No issues brought forward at this time.

OLD BUSINESS

PROPOSED SUB-DIVISION PLAN:

Administrator provided an update to Council on the proposal. Surveyor looking at options to include road access within Village municipal boundaries.

COMMUNITY BARBEQUE:

Minor discussion on a community barbeque event took place. Consideration may given in the spring of 2022.

NEW BUSINESS

MUNICIPAL GENERAL INSURANCE:

187-21 Paul: That the administrator look into the cost of changing the insurance levels for fire fighting equipment from \$25,000 to \$50,000 or \$100,000 and report back to Council.

CARRIED

FIRE AGREEMENT REVIEW:

Council reviewed current agreement with the RM of St. Louis and did not have any questions, concerns or recommended changes at this time.

RESTORATION OF LIONS & BUFFALO PARKS:

189-21 J. Jenny: That the remediation letter for Sask Con (Western Dirt Works) for restoration work at culvert replacement site, be approved as presented and submitted to the contractor.

CARRIED

SEWAGE LIFT STATION FURNACES:

190-21 Boettcher: That the quote for sewage lift station replacement furnaces be approved as presented and be expensed as capital and paid for as budgeted, from funds transferred from Utility Infrastructure account.

CARRIED

SKATING RINK CONCESSION FIRE SUPPRESSION SYSTEM:

191-21 Paul: That the quote for upgrade to Skating Rink Concession fire suppression system be approved as presented and paid for on a 50 / 50 cost share with the Skating Rink and the municipal portion to be paid from the Recreation Repair account.

CARRIED

MISCELLANEOUS ITEMS:

Minor discussion took place on the following items:

Pit by Sewage Lift Station # 1.
Community Facebook Page.
Fire Department operation.

ADJOURN:

192-21 Mayor Caron: That this meeting adjourn.

CARRIED

Mayor

Administrator